

Robert P. Astorino  
County Executive

Department of Social Services  
Kevin M. McGuire  
Commissioner

**29860**

**DATE:** October 16, 2012

**TO:** Board of Acquisition and Contract

**FROM:** Kevin M. McGuire  
Commissioner, Department of Social Services

**SUBJECT:** Authority to enter into an agreement with the Family YMCA at Tarrytown to provide permanent housing to low income homeless single men with disabilities at the Family YMCA at Tarrytown, pursuant to the U.S. Department of Housing and Urban Development Supportive Housing Program, for the period November 1, 2012 through October 31, 2013 in an amount not-to-exceed \$30,000

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Authority is requested for the County of Westchester, acting by and through its Department of Social Services (the "Department"), to enter into an agreement with Family YMCA at Tarrytown to operate a supportive housing program in accordance with a 2011 Supportive Housing Program Renewal Grant Agreement (No. NY0499B2T041104) between the County and the U.S. Department of Housing and Urban Renewal (the "Grant"), to provide permanent housing to low income homeless single men with disabilities, by providing operational housing support for 10 Single Resident Occupancy ("SRO") units at the Family YMCA at Tarrytown located at 62 Main Street, Tarrytown, New York. The proposed agreement will be for the period November 1, 2012 through October 31, 2013 in an amount not to exceed \$30,000.

Matching funds in the sum of \$10,000, as required by the Grant, will be provided by the Family YMCA at Tarrytown, therefore the proposed agreement will be at no cost to the County.

The program to be operated pursuant to this agreement serves a **public purpose** because it is designed to assist homeless single men with disabilities in the County of Westchester to obtain and maintain permanent housing.

The **goals and objectives** of the aforesaid agreement are to implement a supportive housing program to provide operational housing support for homeless single men with disabilities in order to help them maintain adequate housing, maintain physical and psychiatric stability and obtain and/or maintain employment in order to move toward self sufficiency from their dependence on public assistance.

The goals and objectives are in the **best interests of the County** in terms of **fiscal responsibility** as they are addressing the issues of homelessness and joblessness in the County. The program would help the County in reducing the number of homeless individuals on public assistance as it would help participants to find gainful employment and permanent housing. This would not only improve the economic situation of these individuals but also of the County as the County will be spending less money on public assistance and on costs associated with keeping a homeless person in the Westchester County Shelter.

The **goals and objectives will be monitored** by HUD and the Department. All HUD contracts are required to submit Annual Progress Reports (“APRs”) as a requirement to receive funding. These multi-page reports capture statistical data on those served, the various categories they fall into, the milestones reached, the money expended, etc. which must match the program outlined in the Technical Submission. If the reports are not submitted, HUD may withhold the money. The Department would be using the same standards in authorizing payments to the vendor.

There was a competition to be a sub-recipient of this grant and HUD approved the Family YMCA at Tarrytown to be a sub-recipient. HUD then renews that approval in subsequent years. Because the Family YMCA at Tarrytown is a sub-recipient pursuant to the HUD grant, the award of this contract is not a County procurement and therefore the County Procurement Policy does not apply.

Accordingly, authority is hereby requested for the County of Westchester, acting through and by its Department of Social Services, to enter into the aforesaid agreement for purposes stated above.

A resolution requesting the same is attached for your Honorable Board’s approval.

KMM/DI  
Att.

**RESOLUTION**

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

**RESOLVED**, that the County of Westchester, acting by and through its Department of Social Services, is hereby authorized to enter into an agreement with the Family YMCA at Tarrytown, to implement a U.S. Department of Housing and Urban Development Grant (No. NY0499B2T041104), to provide permanent housing to low income homeless single men with disabilities by providing operational housing support for 10 Single Resident Occupancy (“SRO”) units at the Family YMCA at Tarrytown located at 62 Main Street, Tarrytown, New York for the period November 1, 2012 through October 31, 2013 in an amount not to exceed \$30,000; and be it further

**RESOLVED**, that the County Executive, or his authorized designee, is empowered to execute any and all documents necessary to effectuate the purposes hereof.

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
263	22	688M	4380	T688	\$30,000

Budget Funding Year(s) 2012- 13 Start Date: 11/1/12 End Date: 10/31/13  
 (Must match resolution)

Funding Source

\$30,000.00  
 (must match resolution)

Tax Dollars:  
 State Aid:  
 Federal Aid: 100%  
 Other:

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