

Robert P. Astorino  
County Executive

Department of Social Services

Kevin McGuire  
Commissioner

29808

DATE: October 8, 2012

TO: Board of Acquisition and Contract

FROM: Kevin McGuire, Commissioner  
Department of Social Services

RE: Resolution authorizing the County of Westchester to enter into an Agreement with the Cornell Cooperative Extension of Westchester County to provide a Supplemental Nutrition Education Program, formerly known as the Food Stamp Nutrition Education Program, to SNAP (Supplemental Nutrition Assistance Program) eligible individuals and households in an amount not to exceed \$237,920 payable monthly pursuant to an approved budget for the term commencing October 1, 2012 and terminating on September 30, 2013

The County of Westchester, through its Department of Social Services, requests authority to enter into an agreement with the Cornell Cooperative Extension of Westchester County to provide a Supplemental Nutrition Education Program to SNAP eligible individuals and households in an amount not to exceed \$237,920 payable monthly pursuant to an approved budget for the term commencing October 1, 2012 and terminating on September 30, 2013. This Agreement will provide an education program geared toward encouraging the targeted population to manage food resources more effectively, increase their consumption of grains, fruits and vegetables, adopt safe food handling techniques and develop healthy eating practices. It is to be noted that the aforesaid program is State supervised and locally administered. This program is fully funded through the Office of Temporary and Disability Assistance (OTDA) and there is no matching fund requirement. This program was formerly known as the Food Stamp Nutrition Education Program.

The nutrition education to be provided pursuant to this agreement will serve a **public purpose** by improving the quality of assistance made available to SNAP recipients as the program offered by the Cornell Cooperative Extension of Westchester County allows low-income families and individuals to learn how to better manage their food resources and to meet nutritional guidelines.

**The goals and objectives** of the program offered by Cornell Cooperative Extension of Westchester County pursuant to the proposed agreement are as follows:

- 1) to provide an education program geared toward encouraging target audiences to manage food resources more effectively
- 2) to increase their consumption of grains, fruits and vegetables

- 3) to adopt safe food handling techniques and develop healthy eating practices for children and youth

The goals and objectives of this program are in the **best interests of the County in terms of public health** as the program addresses the need for healthy food practices by teaching the targeted population to better manage their SNAP benefits to buy nutritious food for themselves and their families. This program is also in the **best interests of the County regarding fiscal responsibility** in that the entire funding for this agreement is from the Office of Temporary and Disability Assistance (OTDA).

**The goals and objectives will be tracked and monitored** through reports to be provided by the Cornell Cooperative Extension of Westchester County and through the program monitoring reports to be provided by program staff. It is to be noted that the aforesaid program is State supervised and locally administered.

Cornell Cooperative Extension of Westchester County will work with low-income families and individuals and the elderly helping them to learn how to better manage their food resources. **The Department is able to report** that during the first three quarters of the 2011-12 contract period, this program served 266 low-income individuals in 198 sessions, successfully graduating 204 (77%).

A separate resolution to exempt this procurement from the requirements of Westchester County Procurement Policy and Procedures has been submitted for your Honorable Board's approval with even date.

Accordingly, the County of Westchester is requesting authorization to enter into an agreement with the Cornell Cooperative Extension of Westchester County for the above stated purpose.

A resolution requesting your Honorable Board's approval is attached.

## RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

**RESOLVED**, that the County of Westchester is hereby authorized to enter into an agreement with the Cornell Cooperative Extension of Westchester County to provide a Supplemental Nutrition Education Program, formerly known as Food Stamp Nutrition Education Program, to SNAP (Supplemental Nutrition Assistance Program) eligible individuals and households in Westchester County in an amount not to exceed \$237,920 payable monthly pursuant to an approved budget for the term commencing October 1, 2012 and terminating on September 30, 2013; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee is hereby authorized to execute any and all documents and to take such other actions necessary to effectuate the purposes hereof.

Account to be  
Charged/Credited

Fund	Dept	Major Program, Program & Phase or Unit	Object / Sub-object	Trust Account	Dollars
263	22	290M	4380	T290	\$237,920
263	22	290M	9853	T290	<\$237,920>

Budget Funding Year(s): 2012 (Grant Year)    Start Date: 10/01/12    End Date: 9/30/13  
(must match resolution)

Funding Source

\$237,920 Expense

\$237,920 Revenue

(must match resolution)

Tax Dollars:

State Aid:

Federal Aid: 100%

Other: