

**29738**

DATE           October 10, 2012

TO:             Board of Acquisition and Contract

FROM:          Edward Buroughs  
                  Commissioner of Planning

RE:             Resolution to exempt from the Westchester County Procurement Policy and Procedures, pursuant to Section 3(a)(xxi) thereof, an agreement with each of four (4) agencies, pursuant to which each of the agencies will administer a tenant eviction prevention program for the County.

Authority is respectfully requested from your Honorable Board to exempt from the Westchester County Procurement Policy and Procedures an agreement between Westchester County (the "County") and each of the four (4) agencies listed below, pursuant to which each of the agencies will administer a tenant eviction prevention program for the County, for a term commencing on August 15, 2012 and continuing through December 31, 2012, for a total aggregate amount not-to-exceed \$200,000.00, and in the individual amounts not-to-exceed specified below:

<b><u>Contractor</u></b>	<b><u>Not-To-Exceed</u></b>
1.) Catholic Charities Community Services Archdiocese of New York	\$ 50,000.00
2.) Congregations Linked in Urban Strategy to Effect Renewal, Inc.	\$ 60,000.00
3.) Westchester Residential Opportunities, Inc.	\$ 40,000.00
4.) Westchester Coalition for the Hungry and Homeless, Inc.	\$ 50,000.00
<b>TOTAL</b>	<b>\$200,000.00</b>

Awarding agreements to the four (4) agencies is in the best interest of the County, as the four (4) agencies are established housing agencies located in four (4) different areas of the County, along different bus lines, to allow easy street access to potential clients. These four (4) agencies all have established histories of completing previous eviction prevention contracts for the County in a timely manner. They also have a history of working through the eviction prevention network with other non-profit agencies to assure access to assistance to the clients of other eviction

prevention agencies, but ensuring that no duplication of services is delivered to any family. It is also in the best interest of the County to award the above referenced funds to these four (4) housing agencies as they have a history of providing housing counseling services to low income populations, who are generally more at risk of eviction, as they often don't have other resources available to prevent eviction. These agencies will have the ability to get the necessary funds to the landlords of the clients requiring assistance, without additional administrative costs, as no administrative reimbursement is provided with these contracts.

Therefore, it is proposed that the best interests of the County would be served by exempting these four (4) agreements from the Westchester County Procurement Policy and Procedures, pursuant to Section 3(a)(xxi) thereof. Accordingly, a resolution to exempt this procurement is hereby submitted for your consideration.

I respectfully recommend approval of the attached Resolution.

APPROVED BOARD OF ACQUISITION & CONTRACTS 10/18/2011 SOMARY, CLERK SECRETARY

**RESOLUTION**

UPON A COMMUNICATION FROM THE COMMISSIONER OF PLANNING, BE IT HEREBY

RESOLVED, that pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, it is hereby determined that application of the procedural requirements contained therein, including the necessity of soliciting proposals, is neither cost effective nor expedient, and accordingly not in the best interests of the County in connection with the procurement of an agreement with each of the agencies listed below, pursuant to which each will administer a tenant eviction prevention program for the County:

1.) Catholic Charities Community Services Archdiocese of New York	\$ 50,000.00
2.) Congregations Linked in Urban Strategy to Effect Renewal, Inc.	\$ 60,000.00
3.) Westchester Residential Opportunities, Inc.	\$ 40,000.00
4.) Westchester Coalition for the Hungry and Homeless, Inc.	\$ 50,000.00
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<b>TOTAL</b>	<b>\$200,000.00</b>

APPROVED BOARD OF ACQUISITION & CONTRACT - 11/18/2014 - DOMINIC WEIRA, SECRETARY