

29521

September 27, 2012

TO: The Honorable Board of Acquisition and Contract

FROM: George N. Longworth
Commissioner – Sheriff of Public Safety

RE: Authorization for the County of Westchester to renew an intermunicipal agreement with the County of Nassau whereby Westchester County, through its Department of Public Safety, will provide latent print analysis and firearms analysis for the Nassau County Police Department for the period May 1, 2012 through April 30, 2014, for the fees set forth in the attached fee schedule

By Act No. 2012-130, approved on September 10, 2012, the Westchester County Board of Legislators authorized the County of Westchester (the “County”) to renew an intermunicipal agreement (“IMA”) with the County of Nassau (“Nassau”) pursuant to which the County, through its Department of Public Safety (the “Department”), will provide latent print analysis and firearms analysis for the Nassau County Police Department (“NCPD”). Under section 161.11(1) of the Laws of Westchester County, the authority of your Honorable Board is also required.

As your Honorable Board may recall, last year the NCPD asked the Department for assistance in performing latent print analysis and firearms analysis, due to the closure of the Nassau County Crime Lab. As your Honorable Board may know, the Department operates a Forensic Investigations Unit which provides expert analysis in various forensic disciplines, among them, latent print analysis and firearms analysis. Accordingly, by resolution approved on June 23, 2011, your Honorable Board authorized the County to enter into an IMA with Nassau pursuant to which the County, through the Department, would provide latent print analysis and firearms analysis for the NCPD for a term commencing on May 1, 2011 and continuing through April 30, 2012. The IMA was subsequently executed.

The IMA expired on April 30, 2012 and Nassau is still without a fully functioning crime lab. Nassau has requested that the IMA be renewed for two (2) additional years, from May 1, 2012 through April 30, 2014. Accordingly, authority is hereby requested for the County, acting by and through the Department, to renew the IMA with Nassau, pursuant to which the County, through the Department, will provide latent print analysis and firearms analysis for the NCPD for a term of two (2) years commencing May 1, 2012 and continuing through April 30, 2014. In consideration for these services, Nassau will pay the County the

fees set forth in the Department's 2012 Fee Schedule, which is attached hereto. These fees will remain in effect for the full term of the IMA. All fees will be paid on a monthly basis.

This Agreement is exempt from application of the Westchester County Procurement Policy pursuant to Section 3(a)iii thereof, which exempts "transactions or contracts with . . . any state, and any political subdivision, agency or instrumentality thereof."

The Agreement will serve a public purpose by promoting public safety to the residents of Nassau County by the Westchester County Crime Lab's ability to provide latent print analysis and firearms analysis for criminal case investigation.

The goals and objectives of this Agreement are to provide the residents of Nassau with timely latent print and firearms analysis services. The goals and objectives are in the best interest of the County in terms of fiscal responsibility because the work performed by the Department for Nassau will generate fees for the County. The goals and objectives will be tracked and monitored by the Department's Forensic Identification Unit and the NCPD through verbal and written correspondence.

For the reasons set forth above, I most respectfully recommend approval of the attached resolution.

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APPROVED BOARD OF ACQUISITION & CONTRACTS 10/22/2012 PRIMARY SECRETARY

RESOLUTION

Upon a communication from the Commissioner - Sheriff of Public Safety, it is hereby:

RESOLVED, that the County of Westchester (the "County"), acting by and through its Department of Public Safety (the "Department"), is hereby authorized to renew an intermunicipal agreement (the "IMA") with the County of Nassau ("Nassau"), pursuant to which the County, through the Department, will provide latent print analysis and firearms analysis for the Nassau County Police Department, for the period May 1, 2012 through April 30, 2014; and be it further

RESOLVED, that in consideration for services to be rendered, Nassau shall pay the County the fees set forth in the Department's 2012 Fee Schedule, which is attached hereto. These fees will remain in effect for the full term of the IMA. All fees will be paid on a monthly basis; and be it further

RESOLVED, that the County Executive or his authorized designee is authorized to execute all documents necessary to effectuate the purposes of this resolution.

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Revenue	Dollars
101	38	2000	9230	\$15,000 (2012)
101	38	2000	9230	\$22,500 (2013)
101	38	2000	9230	\$ 7,500 (2014)

Budget Funding Year(s) 2012-2014 Start Date 05/01/2012 End Date 04/30/2014
 (must match resolution)

Funding Source

Tax Dollars _____

State Aid _____

\$ 45,000
 (must match resolution)

Federal Aid _____

Other \$45,000- Revenue _____

Department of Public Safety 2012 Fee Schedule

LATENT PRINT ANALYSIS:

Copy of latent print analysis report and all supporting documents:	\$.25/page
Certification of reports:	15.00/1-50 pages
Case handling fee:	260.00/case
Evidence Analysis:	140.40/hr.
Report writing, consultations:	140.40/hr.
Court testimony/appearance (portal to portal):	260.00/hr.
Evidence storage fee after first thirty (30) days:	100.00 per day per piece of evidence

FIREARMS ANALYSIS:

Copy of firearms analysis report and all supporting documents:	\$.25/page
Certification of reports:	15.00/1-50 pages
Case handling fee:	260.00/case
Evidence Analysis:	140.40/hr.
Report writing, consultations:	140.40/hr.
Court testimony/appearance (portal to portal):	260.00/hr.
Evidence storage fee after first thirty (30) days:	100.00 per day per piece of evidence