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**TO:** Board of Acquisition and Contract

**FROM:** Jay T. Pisco, P.E.  
Commissioner of Public Works and Transportation

**DATE:** September 24, 2012

**SUBJECT:** Resolution for Authority to Advertise  
Contract No. 12-226  
Service Contract For Andover DDC Systems  
At DPW Maintained Facilities  
Various Locations  
Westchester County, New York

The 2012 Operating Budget contains funds for the above referenced project.

The work under this contract consists of providing all necessary labor, material and equipment required to provide Direct Digital Control System service for buildings located at the Valhalla Campus, White Plains Complex and various DPW maintained buildings throughout Westchester County. This contract is for a term of three (3) years with one two (2) year renewal at the discretion of the County.

The objective of this contract is to ensure that the Direct Digital Control System is operating within specified parameters.

This contract is in the public's best interest because it will promote the health and safety of the general public by maintaining heat and air conditioning within specified parameters.

This project will provide an energy savings by managing building temperatures and fuel consumption, thus addressing the County Executive's priority areas: Health and the Environment (HE) and Fiscal Responsibility (FR).

As expenditures are made pursuant to this authorization, detailed records will be kept in the County's on-line financial system. These records will be easily accessible by Finance, Budget and department staff and will be reviewed regularly to ensure that funds are used appropriately.

