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TO: Board of Acquisition and Contract

FROM: Jay T. Pisco, P.E.
Commissioner of Public Works and Transportation

DATE: September 21, 2012

SUBJECT: Resolution to Award to the Low Bidder
Contract No. 12-221
Security Guard Services
Various Locations
Westchester County, New York
Contractor: NJB Security Services, Inc.
Amount: \$1,529,941.56

On August 29, 2012, eight (08) bids were received and opened for Contract No. 12-221 for Security Guard Services, Various Locations, Westchester County, New York.

The bids were reviewed by the Department and it was determined that NJB Security Services, Inc. submitted the low bid in the amount of \$1,529,941.56.

The low bidder has been investigated and it has been found that NJB Security Services, Inc.:

- Performed satisfactory work in the past for the County.
 Past experience has been investigated and found satisfactory.

Funds for this project are available in the:

- Capital Budget
 Non-Recurring Budget
 Operating Budget

The objective of this contract is to maintain a security presence at various County buildings and facilities located throughout Westchester County.

This contract is in the public's best interest because it will promote the health and safety of the general public by supplementing the County's full time security forces in order to provide adequate coverage at various County buildings and facilities, thus addressing the County Executive's priority area: Safety & Security (SS). There are no energy or environmental components associated with this project.

As expenditures are made pursuant to this authorization, detailed records will be kept in the County's on-line financial system. These records will be easily accessible by Finance, Budget and department staff and will be reviewed regularly to ensure that funds are used appropriately.

This contract is for a term of three (3) years with one two (2) year renewal at the discretion of the County.

It is my recommendation that Contract No. 12-221 be awarded to NJB Security Services, Inc. in the amount of \$1,529,941.56, subject to appropriations.

RESOLUTION

CONTRACT NO. 12-221

Upon communication from the Commissioner of Public Works and Transportation, be it

RESOLVED, that Contract No. 12-221 for Security Guard Services, Various Locations, Westchester County, New York be and is hereby awarded to the low bidder, NJB Security Services, Inc., 44 South West Street, Mount Vernon, New York 10550, in the amount of \$1,529,941.56; and be it further

RESOLVED, that as set forth in the Contract No. 12-221 bid specifications this contract is for a term of three (3) years with one two (2) year renewal at the discretion of the County; and be it further

RESOLVED, that this contract is subject to County appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	101	46	3200	4380		\$ 13,314.48 (2012)
	101	46	3300	4380		\$ 26,678.21 (2012)
	165	42	7150	4380		\$ 2,505.70 (2012)
	101	46	3200	4380		\$159,773.66 (2013)
	101	46	3300	4380		\$320,138.46 (2013)
	165	42	7150	4380		\$ 30,068.40 (2013)
	101	46	3200	4380		\$159,773.66 (2014)
	101	46	3300	4380		\$320,138.46 (2014)
	165	42	7150	4380		\$ 30,068.40 (2014)
	101	46	3200	4380		\$146,459.18 (2015)
	101	46	3300	4380		\$293,460.25 (2015)
	165	42	7150	4380		\$ 27,562.70 (2015)

Budget Funding Year(s) 2012-2015 **Start Date:** December 1, 2012 **End Date:** November 30, 2015
(must match resolution)

Funding Source: **Tax Dollars** 100% County

Contractor Federal I.D. No./
Social Security No.: _____

State Aid _____

\$1,529,941.56
(must match resolution) **Federal Aid** _____

Vendor No.: _____

Other _____

Encumbrance No.: _____