

**29288**

**Date:** September 18, 2012

**To:** Honorable Board of Acquisition and Contract

**From:** Mae Carpenter, Commissioner  
Department of Senior Programs and Services

**Re:** Authority to enter into an Agreement with the New York State Office for the Aging to accept a grant in the amount of \$19,611 to provide various support services to caregivers of the elderly suffering from Alzheimer's and related dementias under the Caregiver's Resource Center Grant program for the program period April 1, 2012 through March 31, 2013

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The County of Westchester, acting by and through the Westchester County Department of Senior Programs and Services (the "Department"), is requesting authorization to enter into an Agreement with the New York State Office for the Aging ("NYSOFA") to accept a grant in the amount of \$19,611 to provide various support services to caregivers of the elderly suffering from Alzheimer's and related dementias under the Caregiver's Resource Center Grant program for the program period April 1, 2012 through March 31, 2013 (the "Agreement").

The Department will give \$15,000 of this funding to the Alzheimer's Association whereby the Alzheimer's Association, pursuant to a separate short form contract with the County, will operate a resource center to provide assistance, on-going support groups, on-going counseling, and educational and training programs to caregivers of the elderly suffering from Alzheimer's and related diseases. The remaining \$4,611 will be used by the Department to support caregivers through another 19 Caregiver Resource Centers located throughout county municipalities in libraries and offices for the aging.

This agreement will serve a public purpose by providing caregiver's caring for persons with Alzheimer's and related dementias multiple services that include: information & assistance; individual counseling; education on Alzheimer's Disease and other types of dementia; training aimed at supporting caregivers; and education about and referrals to groups created to offer supportive environments and foster social relationships. These services help to keep the care recipient in the home for as long as possible and save the public tax dollars by delaying placement in a long-term care

The goals and objectives of the program are to educate and support caregivers caring for loved ones with Alzheimer's and related diseases. By providing multiple services designed to inform, support/relieve, and guide, caregivers are more equipped to meet the challenges they face daily.

The goals and objectives are in the best interest of the County because they are geared to assist the caregiver and simultaneously the care recipient thus avoiding premature institutionalization.

The services will be tracked, monitored and evaluated by monthly reporting activities and onsite reviews to determine if the contract performance goals and objectives are being met according to terms.

Because the Agreement with NYSOFA is for the acceptance of grant funds, it does not constitute procurement and, as such, is not subject to the Westchester County Procurement Policy.

I certify that my department, a) has copies of, or access to, all applicable laws, rules, regulations, grant applications, and grant agreements (including any master grant agreement), as well as any guidance or instructions received from the agency making the grant (the "Grant Terms"), b) has reviewed the Grant Terms, c) is aware of and understands all of the Grant Terms, and d) can and will comply with all of the Grant Terms.

For the reasons set forth above, I most respectfully recommend adoption of the attached Resolution.

APPROVED BOARD OF ACQUISITION & CONTRACT - 10/11/2012 - JOMAR VEIRA, SECRETARY

## RESOLUTION

Upon communication from the Commissioner of the Westchester County Department of Senior Programs and Services, it is hereby:

**RESOLVED,** that the County of Westchester, acting by and through its Department of Senior Programs and Services (the "Department"), be and is hereby authorized to enter into an Agreement with the New York State Office for the Aging to accept a grant in the amount of \$19,611 to provide various support services to caregivers of the elderly suffering from Alzheimer's and related dementias under the Caregiver's Resource Center Grant program for the program period April 1, 2012 through March 31, 2013; and be it further

**RESOLVED,** that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

Account to be Charged/credited	Fund	Department	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
Charged	263	85	927M	4380	T927	\$15,000
	263	85	927M	various	T927	\$ 4,611
Credited	263	85	927M	9854	T927	<b>\$ 19,611</b>

Budget Funding Years: 2012-2013  
(must match resolution)

Start Date 04/01/12

End Date 3/31/13

Funding Source  
\$ \$19,611  
(must match resolution)

Tax Dollars \_\_\_\_\_  
State Aid \$19,611  
Federal Aid \_\_\_\_\_  
Other \_\_\_\_\_