

29147

TO: Board of Acquisition and Contract

FROM: Jay T. Pisco, P.E.
Commissioner of Public Works and Transportation

DATE: September 11, 2012

SUBJECT: Resolution to Award to the Low Bidder
Contract No. **WCA 12003**
Glycol Removal and Transport
Westchester County Airport

Contractor: Royal Environmental Services Corp.

Amount: \$149,725.00

On September 5, 2012, two (2) bids were received and opened for Contract No. WCA 12003, Glycol Removal and Transport, Westchester County Airport, for the three (3) year term commencing September 15, 2012 and ending September 14, 2015.

A pre-bid meeting was held at the Airport on August 22, 2012, with three (3) companies in attendance. The low bid received is from Royal Environmental Services Corp., 618 Fayette Avenue, Mamaroneck, New York 10543, in the amount of \$149,725.00.

The limited number of bids for this work is directly related to the number of contractors that are qualified to perform this work in an environment where all transport vehicles will be mandated to drive on the Airport ramp area in inclement weather conditions in close proximity to commercial aircraft. We believe accepting this bid is in the best interest of the County and that re-advertisement of this contract is unlikely to yield additional bidders.

The low bidder has been investigated and it has been found that Royal Environmental Services Corp.:

- Performed satisfactory work in the past for the County.
 Past experience has been investigated and found satisfactory.

Funds for this project are available in the:

- Capital Budget
 Non-Recurring Budget
 Operating Budget
 Other (Airport Special Revenue Fund)

The services to be performed will benefit the general health and safety of the traveling public by removing glycol contaminated water from the Airport to a sanitary sewer location and protecting the watershed. The main goal of this contract will be for the contractor to respond to the Airport as needed to pump material from containment areas and remove the product to the sanitary sewer location.

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The Airport Environmental Office will oversee this contract, and no payments will be made to the contractor without a signed receipt and manifest.

Payment for this contract will be made from the Airport Special Revenue Fund, not the County General Fund, and will not impact the County tax levy.

It is my recommendation that Contract No. WCA 12003 be awarded to Royal Environmental Services Corp. in the not to exceed amount of \$149,725.00.

A proposed Resolution is attached for your consideration

APPROVED BOARD OF ACQUISITION & CONTRACTS - 10/04/2012 - JOMARY VIEIRA, SECRETARY

RESOLUTION

CONTRACT NO. WCA 12003

Upon communication from the Commissioner of Public Works and Transportation, be it

RESOLVED, that Contract No. WCA 12003 for Glycol Removal and Transport, Westchester County Airport, be and is hereby awarded to the low bidder, Royal Environmental Services Corp., 618 Fayette Avenue, Mamaroneck, New York 10543, in the amount not to exceed \$149,725.00 for the three (3) year term commencing September 15, 2012 and ending September 14, 2015; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby empowered to execute any and all instruments and take such other actions as may reasonably be necessary to effectuate the purposes thereof.

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	161	44	4110	4380-07		\$ 16,636.00 (2012)
	161	44	4110	4380-07		\$ 49,908.00 (2013)
	161	44	4110	4380-07		\$ 49,908.00 (2014)
	161	44	4110	4380-07		\$ 33,273.00 (2015)

Budget Funding Year(s) 2012-2015 **Start Date:** September 15, 2012 **End Date:** September 14, 2015
(must match resolution)

Funding Source: **Tax Dollars** _____

Contractor Federal I.D. No./
Social Security No.: _____

State Aid _____

\$149,725.00
(must match resolution)

Federal Aid _____

Vendor No.: _____

Other 100% Airport Special Revenue Fund

Encumbrance No.: _____