



**Office of the District Attorney
County of Westchester**

MEMORANDUM

28928

To: HONORABLE MEMBERS
BOARD OF ACQUISITION AND CONTRACT

08/24/12

From: JANET DiFIORE
DISTRICT ATTORNEY

Re: **AUTHORITY FOR THE COUNTY OF WESTCHESTER TO:**

- 1) **AMEND A RESOLUTION APPROVED ON MAY 31, 2012, AS AMENDED ON AUGUST 9, 2012, WHICH AUTHORIZED THE COUNTY TO 1) ENTER INTO AN AGREEMENT WITH THE NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES TO ACCEPT A GRANT IN THE AMOUNT OF \$205,773 IN FEDERAL FUNDS AND TO CONTRIBUTE \$358,511 IN COUNTY MATCHING FUNDS FOR THE DISTRICT ATTORNEY'S OFFICE TO OPERATE THE STOP VIOLENCE AGAINST WOMEN COLLABORATIVE PROGRAM FOR THE PERIOD DECEMBER 1, 2011 THROUGH NOVEMBER 30, 2012; AND 2) ENTER INTO SUB-AWARDEE AGREEMENTS WITH THE WESTCHESTER COMMUNITY OPPORTUNITY PROGRAM, INC. (VICTIMS ASSISTANCE SERVICES) ("WESTCOP") IN AN AMOUNT NOT-TO-EXCEED \$23,427 AND WITH MY SISTER'S PLACE IN AN AMOUNT NOT-TO-EXCEED \$17,835, FOR THE PERIOD DECEMBER 1, 2011 THROUGH NOVEMBER 30, 2012, PURSUANT TO AN APPROVED BUDGET, BY REFLECTING A CHANGE IN THE EXPIRATION DATE WITH RESPECT TO THE AGREEMENT WITH WESTCOP FROM NOVEMBER 30, 2012 TO DECEMBER 31, 2012, WITH ALL OTHER TERMS AND CONDITIONS OF THE RESOLUTION TO REMAIN THE SAME; AND**
- 2) **AMEND A SUB-AWARDEE AGREEMENT WITH MY SISTER'S PLACE FOR THE PROVISION OF VARIOUS SUPPORT SERVICES TO VICTIMS OF DOMESTIC VIOLENCE FOR THE PERIOD DECEMBER 1, 2011 THROUGH NOVEMBER 30, 2012 IN AN AMOUNT NOT-TO-EXCEED \$17,835, BY EXTENDING THE TERM OF THE AGREEMENT THROUGH DECEMBER 31, 2012, WITH ALL OTHER TERMS AND CONDITIONS OF THE AGREEMENT TO REMAIN THE SAME.**

By resolution approved on May 31, 2012 (the "May 31st Resolution"), your Honorable Board authorized the County to 1) enter into an agreement with the New York State Division of Criminal Justice Services to accept a grant in the amount of \$205,773 in Federal funds and to contribute \$358,511 in County matching funds for the District Attorney's Office to operate the STOP Violence Against Women Collaborative Program from December 1, 2011 through November 30, 2012; and 2) enter into sub-awardee agreements with WestCOP in an amount not-to-exceed \$16,434 and with My Sister's Place in an amount not-to-exceed \$17,835, to provide various support services to victims of domestic violence,

stalking and sexual assault for the period from December 1, 2011 through November 30, 2012 (the "Agreements").

Thereafter, by resolution approved on August 9, 2012 (the "August 9th Resolution"), your Honorable Board authorized the County to amend the May 31st Resolution for the limited purpose of reflecting a change in the not-to-exceed amount allocated to WestCOP from an amount not-to-exceed \$16,434 to an amount not-to-exceed \$23,427. The Agreement with WestCOP has not yet been executed. The Agreement with My Sister's was subsequently executed.

Due to an administrative oversight, both the May 31st Resolution and the August 9th Resolution incorrectly provided that the term of the Agreements would commence on December 1, 2011 and continue through November 30, 2012. However, the correct term should have been December 1, 2011 through December 31, 2012.

Since the Agreement with WestCOP has not yet been executed, authority is respectfully requested to amend the May 31st Resolution, as amended by the August 9th Resolution, to reflect a change in the expiration date with respect to the Agreement with WestCOP from November 30, 2012 to December 31, 2012.

In addition, since the Agreement with My Sister's Place has already been executed, authority is respectfully requested to amend the Agreement with My Sister's Place by extending the term thereof through December 31, 2012.

Except as specifically amended hereby, all remaining terms and conditions set forth in the May 31st Resolution, as amended by the August 9th Resolution, shall remain in full force and effect.

Except as specifically amended hereby, all remaining terms and conditions set forth in the Agreement with My Sister's Place, shall remain in full force and effect.

I certify that my department, a) has copies of, or access to all applicable laws, rules, regulations, grant applications, and grant agreements (including any master agreement), as well as any guidance or instructions received from the agency making the grant (the "Grant Terms"), b) has reviewed the Grant Terms, c) is aware of and understands all of the Grant Terms, and d) can and will comply with all of the Grant Terms.

Accordingly, your Honorable Board's approval of the annexed resolution is most respectfully requested.

JD/jpg
Att.

RESOLUTION

Upon communication from Janet DiFiore, District Attorney, be it hereby,

RESOLVED, that the resolution approved on May 31, 2012 (the "May 31st Resolution), as amended by the resolution approved on August 9, 2012 (the "August 9th Resolution), which authorized the County of Westchester to 1) enter into an agreement with the New York State Division of Criminal Justice Services to accept a grant in the amount of \$205,773 in Federal funds and to contribute \$358,511 in County matching funds to operate the STOP Violence Against Women Collaborative Program for the period December 1, 2011 through November 30, 2012; and 2) enter into sub-awardee agreements with the Westchester Community Opportunity Program, Inc. (Victims Assistance Services) ("WestCOP") in an amount not-to-exceed \$23,427 and with My Sisters' Place in an amount not-to-exceed \$17,835, to provide various support services to victims of domestic violence, stalking and sexual assault for the period December 1, 2011 through November 30, 2012, is hereby amended by reflecting a change in the expiration date with respect to the Agreement with WestCOP from November 30, 2012 to December 31, 2012; and be it further

RESOLVED, that the County of Westchester is hereby authorized to amend a sub-awardee agreement with My Sister's Place for the provision of various support services to victims of domestic violence for the period December 1, 2011 through November 30, 2012 in an amount not-to-exceed \$17,835, by extending the term of the agreement through December 31, 2012; and be it further

RESOLVED, that except as specifically amended hereby, all remaining terms and conditions set forth in the May 31st Resolution, as amended by the August 9th Resolution, shall remain in full force and effect; and be it further

RESOLVED, that except as specifically amended hereby, all remaining terms and conditions set forth in the agreement with My Sister's Place, shall remain in full force and effect; and be it further

RESOLVED, that the District Attorney or her duly authorized designee be and hereby is authorized and empowered to enter into this agreement for the County of Westchester.

Agreement # _____

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars

Budget Funding Year(s) 2012 Start Date 12/1/11 End Date 12/31/12
 (must match resolution)

Funding Source Tax Dollars _____

State Aid _____

\$ _____ Federal Aid _____

_____(must match resolution)

Other _____