

28683

TO: Honorable Members of the Board of Acquisition and Contract

FROM: Diane G. Balistreri
Coordinator, Office for Women

DATE: August 13, 2012

SUBJECT: Request for authority to enter various volunteer agreements with mentors pursuant to which the County will indemnify mentors in exchange for mentors' volunteer mentoring services in connection with the "Her Honor" program

Authority is hereby requested for the County of Westchester (the "County") to enter into various volunteer agreements with mentors, pursuant to which the County will indemnify mentors in exchange for mentors' volunteer mentoring services in connection with the County co-sponsored "Her Honor" program, for a one-year term commencing September 1, 2012 and terminating August 31, 2013. In consideration for the volunteer services to be rendered, the County will indemnify mentors pursuant to County Charter Section 297.31 following full compliance with all provisions of the mentor agreement, including but not limited to a receipt by the County of background investigation. No County expenditure is required hereunder except as may be necessary pursuant to the indemnification provisions.

Westchester County co-sponsors the Her Honor program to encourage the growth of young women, including young women who attend disadvantaged schools, ("Mentees"). The program promotes responsible work habits, social etiquette and financial skills and connects professionals who act as role models to instill self-esteem in the Mentees. Over the course of a school year, the program enables Mentees to develop their professional interests and in some cases, develop long-standing relationships with their mentors. These skills, taken in their entirety, can alter the course of an individual's life by providing principles and standards of behavior which will give Mentees an advantage in business and social situations.

The goals and objectives of the County's agreements with the mentors are to provide a platform for Mentees to reach their full potential. Practical skills to realize a life full of promise will be attained through a structured framework for learning and growth. The program endeavors to reinforce the importance of college education and ultimately a professional

career. Mentees will be assisted in achieving a sense of confidence and independence that will lead them to a career guided by their passion.

Achievement of the program goals and objectives will be tracked and monitored by measurement of attendance at worksites and life skills seminars. The seminars are as follows:

- Financial Planning
- Business Attire
- Honesty, integrity and responsibility
- Personal well-being and healthy relationships
- Dining etiquette
- Social responsibility
- Negotiation and advocacy

Your Honorable Board's approval of the attached resolution is most respectfully requested.

APPROVED BOARD OF ACQUISITION & CONTRACT - 09/06/2012 - JOMARY VIEIRA, SECRETARY

RESOLUTION

Upon a communication from the Coordinator of the Office for Women, be it hereby

RESOLVED, that the County of Westchester (the "County") is hereby authorized to enter into various volunteer agreements with mentors, pursuant to which the County will indemnify mentors in exchange for mentors' volunteer mentoring services in connection with the County co-sponsored "Her Honor" program, for a period of one year from September 1, 2012 through August 31, 2013; and be it further

RESOLVED, that in consideration for services to be rendered, the County will indemnify mentors pursuant to County Charter Section 297.31 following full compliance with requirements of the agreement.

RESOLVED, that this Agreement is subject to County appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee is authorized to execute said agreement and all documents necessary to effectuate the purposes hereof.

Account to be charged/credited:

FUND	DEPT	Major Program, Program & Phase, Or Unit	Object/ Sub-Object	Trust Account	Dollars
					\$0

Budget Funding Year(s) 2012-2013 **Start Date:** 9/1/2012 **End Date:** 8/31/2013
 (must match resolution)

\$0

(must match resolution)

Funding Source: Tax Dollars _____
 State Aid _____
 Federal Aid _____
 Other _____