

28665

DATE: August 9, 2012

TO: Board of Acquisition and Contract

FROM: Sherlita Amler, MD
Commissioner of Health

RE: Authorization to amend an existing agreement with Registered Pharmacist for Hire, PC to provide Professional Services for the Westchester County Department of Health's Pharmacy Operations that serve its District Offices, for the period January 1, 2012 through December 31, 2012, to increase the amount not-to-exceed by \$8,000 for a total amount not-to-exceed \$50,000 for increased services, to be paid at the stated contract rates

By a Resolution approved on December 29, 2011, your Honorable Board authorized the Westchester County Department of Health ("WCDH") to enter into an agreement with Registered Pharmacist for Hire, PC ("RPH") to provide professional services for the WCDH's pharmacy operations which support our Sexually Transmitted Disease (STD) and Tuberculosis (TB) programs, for the period January 1, 2012 through December 31, 2012, in the not-to-exceed amount of \$42,000, to be paid at the stated contract rates. This contract has been executed.

In March 2012, RPH began assisting the WCDH with the implementation of a web-based electronic health record system which includes a pharmacy component for the ordering, dispensing and inventory management of all medications used in our clinics. The number of pharmacist and pharmacy technician hours required for complete project management and successful operation of the pharmacy module exceeded initial expectations and is expected to continue through the end of the contract term.

In addition, the WCDH is implementing a system to manage ordering and inventory of laboratory supplies through another electronic system. RPH has also provided professional services for this system transition for the initial set-up and development of a maintenance protocol resulting in additional pharmacist and technician hours.

The WCDH is requesting authorization to amend the existing contract in order to increase the amount not-to-exceed by \$8,000 for a total amount not-to-exceed \$50,000 for the provision of increased services, to be paid at the stated contract rates.

This contract will promote the public health and general welfare of County residents by providing the required supervision of WCDH's pharmacy operations in order to ensure compliance with state regulations regarding the repackaging and correct dispensing of patient-specific medications. In lieu of having personnel to perform these services, RPH provides these services to the WCDH on an as-needed basis. The goal is to ensure that WCDH patients who are being treated and monitored for critical communicable diseases, such as STDs and TB, receive their prescriptions in accordance with proper clinical and treatment regimens. The objective is to minimize the public health risk by providing pharmacological intervention to these patients and improve their overall well-being.

This program will be tracked and monitored by WCDH's clinician monthly reviews of medications dispensed and patient charts. In addition, pharmacy operations staff and clinicians will meet semi-annually to review and update the medication formulary and dispensing protocols. On an annual basis, approximately 7,500 prescription medications are repackaged and labeled for patients treated in the district offices.

All other terms and conditions of the original contract will remain unchanged. Approval of the attached resolution is respectfully requested.

Attachment

RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF HEALTH, be it hereby

- RESOLVED, that the County of Westchester, acting by and through its Department of Health ("WCDH"), is authorized to amend an existing agreement with Registered Pharmacist for Hire, PC for the period January 1, 2012 through December 31, 2012, in order to increase the amount not-to-exceed by \$8,000 for a total amount not-to-exceed \$50,000 for the provision of increased services, to be paid at the stated contract rates; and, be it further
- RESOLVED, that all other terms and conditions of the original agreement will remain unchanged; and, be it further
- RESOLVED, that this Agreement is subject to County Appropriations; and, be it further
- RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and, be it further
- RESOLVED, that the County Executive or his duly authorized designee be and hereby is authorized and empowered to execute all appropriate contracts or documents necessary to effectuate the purposes of this resolution in the manner prescribed by law.

Department of Health
 County of Westchester
 10 County Center Road, 2nd Floor
 White Plains, New York 10607
 August 9, 2012

Original Agreement	\$42,000
First Amendment	\$
This Amendment	\$ 8,000
TOTAL	\$50,000

Agreement # HLT1288099

Account to be Charged/Credited	Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub-Object	Trust Account	Dollars
		101	27	0010 - HSSN	4380/39	
Budget Funding Year(s) (must match resolution) <u>2012</u> Start Date <u>1/01/12</u> End Date <u>12/31/12</u>						
Funding Source	Tax Dollars	<u>\$ 5,120 (64%)</u>				
	State Aid	<u>\$ 2,880 (36%)</u>				
\$8,000	Federal Aid					
(must match resolution)	Other					