

Robert P. Astorino
County Executive

Department of Social Services

Kevin M. McGuire
Commissioner

28542

DATE: August 7, 2012

TO: Board of Acquisition and Contract

FROM: Kevin M. McGuire
Commissioner, Department of Social Services

SUBJECT: Authority to enter into an agreement with the United States Department of Housing and Urban Development (“HUD”) in order to accept a renewal grant in the amount of \$100,000 to be used to implement a program under HUD’s Supportive Housing Program and to enter into an Agreement with Westhab, Inc. for the provision of an Apartment Finding Initiative in the amount of \$100,000 for the period February 1, 2012 through January 31, 2013

Authority is respectfully requested from your Honorable Board for the County of Westchester (the “County”), acting by and through its Department of Social Services (the “Department”), to enter into an agreement with the United States Department of Housing and Urban Development (“HUD”) in order to accept a renewal grant in the amount of \$100,000 (Grant No. NY0500B2T041104). Authority is further requested to enter into an Agreement with Westhab, Inc. to utilize the Grant funds to implement an Apartment Finding Initiative to provide outreach, to identify and secure permanent, affordable rental units for homeless and low income households, to engage landlords in various rent subsidy programs and to secure a total of 100 units of private rental housing as more fully described, under HUD’s Supportive Housing Program for the period February 1, 2012 through January 31, 2013.

I certify that my department, a) has copies of, or access to, all applicable laws, rules, regulations, grant applications, and grant agreements (including any master grant agreement), as well as any guidance or instructions received from the agency making the grant (the “Grant Terms”), b) has reviewed the Grant Terms, c) is aware of and understands all of the Grant Terms, and d) and will comply with all of the Grant Terms. In addition, the Federal funding for this

program is exempt from the Common Grant rules as this is a Renewal Grant, which may be renewed on a non-competitive basis pursuant to 24 CFR 583.235(a).

In addition, the grant agreement with HUD is not a procurement and the agreement with Westhab, Inc. for the Apartment Finding Initiative is exempt from the provisions of the Westchester County Procurement Policy pursuant to Sections 3(a)(xi) and 3(a)(xiv) thereof.

The proposed agreement will serve a **public purpose** by providing permanent affordable rental housing subsidies and outreach to homeless and low income individuals in order to find them private housing.

The goals and objectives of the proposed agreement are to provide the funds necessary to implement a program to help low income and homeless households secure private rental housing, thus helping them avoid dependency on social services, and develop the skills necessary to increase their chances at moving toward self-sufficiency.

The goals and objectives of the proposed agreement are in the best interests of the County in terms of fiscal responsibility, as the proposed agreement will make available to the County the funds necessary to implement the aforementioned program. The goals and objectives of the proposed agreement are also in the best interests of the County in terms of both fiscal responsibility and public health and safety, as the programs funded by the proposed agreement will be aimed at ensuring the well-being and safety of the targeted population and addressing the issues of homelessness and welfare dependency in the County which can reduce the costs associated with social services provided by the County.

The goals and objectives of the proposed agreement will be tracked and monitored by the Department, in accordance with the requirements of HUD. The Department will be required to submit Annual Progress Reports to HUD as a requirement of receiving the funding to be provided under the proposed agreement. These multi-page Annual Progress Reports capture statistical data on those served, the various categories they fall into, the milestones reached, the money expended, etc., which must match the program outlined in the Department's Technical Submission.

I respectfully recommend your Honorable Board's approval of the attached Resolution.

KMM/DI

RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

RESOLVED, that the County of Westchester (the "County"), acting by and through its Department of Social Services, is hereby authorized to enter into a renewal grant agreement with the United States Department of Housing and Urban Development ("HUD") in order to accept a grant in the amount of \$100,000 (Grant No. NY0500B2T041104), and to enter into an agreement with Westhab Inc., to implement the Apartment Finding Initiative to provide outreach, to identify and secure permanent, affordable rental units for homeless and low income households and to engage landlords in various rent subsidy programs and to secure a total of 100 units of private rental housing, under HUD's Supportive Housing Program in an amount not to exceed \$100,000, each agreement for the period February 1, 2012 through January 31, 2013; and be it further

RESOLVED, that the County Executive, or his authorized designee, is authorized to execute any and all documents necessary to effectuate the purposes hereof.

Account to be
Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
263	22	688M	9852	T688	\$100,000
263	22	688M	4380	T688	\$100,000

Budget Funding Year(s): 2012 (Grant Year) Start Date: 02/01/12 End Date: 1/31/13
(must match resolution)

Funding Source

\$100,000 (Revenue)
\$100,000 (expense)
(must match resolution)

Tax Dollars:

State Aid:
Federal Aid: 100%
Other:
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