

ID 28540

August 7, 2012

TO: Board of Acquisition and Contract Administration

FROM: Kathleen M. O'Connor
Commissioner, Department of Parks, Recreation and Conservation

RE: Authority to enter into an agreement with Jarrod Jeffress, Maintenance Laborer, for the County-owned residence at 2607 Amawalk Road, Katonah, New York, located in Lasdon Park, in accordance with the formula for the licensing of County residences from October 1, 2012 through May 31, 2016

Authority is requested to enter into a license agreement with Jarrod Jeffress, Maintenance Laborer for the County-owned residence at 2607 Amawalk Road, Katonah, New York 10536, located in Lasdon Park.

In 2011, all residences were evaluated by a licensed real estate appraiser to determine the market value license fee. In accordance with the Department's Housing Policy, the residences were discounted by 50% to calculate the actual monthly license fee. The term of the license will be from October 1, 2012 to May 31, 2016.

As a privilege of living in this County-owned residence, the license fees shall be:

<u>Period</u>	<u>Monthly License Fee</u>
October 1, 2012 through May 31, 2013	\$1,020
June 1, 2013 through May 31, 2014	\$1,040
June 1, 2014 through May 31, 2015	\$1,061
June 1, 2015 through May 31, 2016	\$1,082

The ultimate goal of this agreement will be for the public good by providing an employee in this area of Lasdon Park to provide a security presence while at the same time providing revenue to the County. The agreement promotes fiscal responsibility as the County will benefit from the

revenue from the license agreement. The objective of this agreement is to allow for the continued presence of County employees on park property and will be tracked and monitored by site visits by Department of Parks, Recreation and Conservation staff.

This agreement is exempt from the Westchester County procurement policy pursuant to Section 3(b), thereof.

Accordingly, approval of the attached resolution by your Honorable Board is most respectfully requested.

APPROVED BOARD OF ACQUISITION & CONTRACT - 09/06/2012 - JOMARY VIERA, SECRETARY

RESOLUTION

Upon a communication from the Commissioner of Parks, Recreation and Conservation, be it hereby

RESOLVED, that the County of Westchester is hereby authorized to enter into a license agreement with Jarrod Jeffress for the County-owned residence located at 2607 Amawalk Road, Katonah, New York 10536, located in Lasdon Park for the period of October 1, 2012 through May 31, 2016; and be it further

RESOLVED, as a privilege of living in this County-owned residence, the license fee shall be as follows:

<u>Period</u>	<u>Monthly License Fee</u>
October 1, 2012 through May 31, 2013	\$1,020
June 1, 2013 through May 31, 2014	\$1,040
June 1, 2014 through May 31, 2015	\$1,061
June 1, 2015 through May 31, 2015	\$1,082; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized to execute all instruments necessary to implement this Resolution.

Original Agreement \$46,356
 First Amendment \$
This Amendment \$
 TOTAL \$46,356

Agreement #

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars	
165	42	5100	9063		\$ 3,060	2012
165	42	5100	9063		\$12,380	2013
165	42	5100	9063		\$12,627	2014
165	42	5100	9063		\$12,879	2015
165	42	5100	9063		\$ 5,410	2016

*estimated

Budget Funding Year(s) 2012-2016 Start Date 10-01-12 End Date 5-31-16
 (must match resolution)

Funding Source Tax Dollars _____

State Aid _____

\$ 46,356 Federal Aid _____

(must match resolution)

Other Revenue

APPROVED BOARD OF ACQUISITION & CONTRACT - 09/06/2012 - JOMARY VIEIRA, SECRETARY