



Robert P. Astorino
County Executive

Department of Social Services

Kevin M. McGuire
Commissioner

28539

DATE: August 3, 2012

TO: Board of Acquisition and Contract

FROM: Kevin M. McGuire
Commissioner, Department of Social Services

SUBJECT: Authority to enter into an agreement with the United States Department of Housing and Urban Development (“HUD”) in order to accept a grant in the amount of \$30,000 to be used to implement a program under HUD’s Supportive Housing Program for the period November 1, 2012 through October 31, 2013

Authority is respectfully requested from your Honorable Board for the County of Westchester (the “County”), acting by and through its Department of Social Services (the “Department”), to enter into an agreement with the United States Department of Housing and Urban Development (“HUD”) in order to accept a grant in the amount of \$30,000 to be used to cover the operating costs of a program to provide Single Room Occupancy units to homeless single men with disabilities, under HUD’s Supportive Housing Program, for the period from November 1, 2012 through October 31, 2013.

I certify that my department, a) has copies of, or access to, all applicable laws, rules, regulations, grant applications, and grant agreements (including any master grant agreement), as well as any guidance or instructions received from the agency making the grant (the “Grant Terms”), b) has reviewed the Grant Terms, c) is aware of and understands all of the Grant Terms, and d) can and will comply with all of the Grant Terms.

The proposed agreement will serve a public purpose by providing the funds necessary to operate a program that will provide permanent housing to homeless single men with disabilities.

The goals and objectives of the proposed agreement are to assist homeless single men with disabilities to obtain and maintain permanent housing and to provide supportive services to ensure residents maintain medical and psychiatric stability, independent living and prevent them from becoming homeless again.

The goals and objectives of the proposed agreement are in the best interests of the County in terms of fiscal responsibility, as the proposed agreement will make available to the County the funds necessary to implement the aforementioned program. The goals and objectives of the proposed agreement are also in the best interests of the County in terms of both fiscal responsibility and public health and safety, as the program funded by the proposed agreement will be aimed at ensuring the well being and safety of the targeted population and addressing the issues of homelessness and welfare dependency in the County, which can reduce the costs associated with social services provided by the County.

The goals and objectives of the proposed agreement will be tracked and monitored by the Department, in accordance with the requirements of HUD. The Department will be required to submit Annual Progress Reports to HUD as a requirement of receiving the funding to be provided under the proposed agreement. These multi-page Annual Progress Reports capture statistical data on those served, the various categories they fall into, the milestones reached, the money expended, etc., which must match the program outlined in the Department's Technical Submission.

The proposed agreement does not constitute procurement. Accordingly, the provisions of the Westchester County Procurement Policy do not apply.

I respectfully recommend your Honorable Board's approval of the attached Resolution.

APPROVED BOARD OF ACQUISITION & CONTRACT ADMINISTRATION - JONATHAN B. SEYMOUR, SECRETARY

RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

RESOLVED, that the County of Westchester (the "County"), acting by and through its Department of Social Services, is hereby authorized to enter into an agreement with the United States Department of Housing and Urban Development ("HUD") in order to accept a grant in the amount of \$30,000 to be used to cover the operating cost of a program to provide Single Room Occupancy units to homeless single men with disabilities, under HUD's Supportive Housing Program, for the period November 1, 2012 through October 31, 2013; and be it further

RESOLVED, that the County Executive, or his authorized designee, is authorized to execute any and all documents necessary to effectuate the purposes hereof.

Account to be
Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
263	22	688M	9852	T688	\$30,000

Budget Funding Year(s): 2012 (Grant Year) Start Date: 11/01/12 End Date: 10/31/13
(must match resolution)

Funding Source
\$30,000 (Revenue)
(must match resolution)

Tax Dollars:
State Aid:
Federal Aid: 100%
Other: