

28395

DATE: July 30, 2012
TO: Board of Acquisition and Contract
FROM: Sherlita Amler, MD
Commissioner of Health

RE: Request authorization to Amend a Contract, with Hipolita Cabrera, a Consultant, to provide increased Facilitated Enrollment Services by increasing the not-to-exceed amount to be paid pursuant to an approved budget, as follows:

<u>Original Contract</u>		<u>Revised Contract</u>	
Contract Period:	1/01/12 - 12/31/12	Contract Period:	Unchanged
Not-To-Exceed Amount:	\$25,000	Not-To-Exceed Amount:	\$40,840

By Resolution approved on January 26, 2012, your Honorable Board authorized the Westchester County Department of Health ("WCDH") to enter into agreement with Hipolita Cabrera, a Consultant among the authorized agencies and consultants, to provide facilitated enrollment services of eligible uninsured children and adults into publicly funded health insurance programs, for the term 1/1/12 through 12/31/12 pursuant to an approved budget, in the not-to-exceed amount of \$25,000, to be paid in accordance with the approved budget. This contract has been executed.

As a result of a terminated Facilitated Enrollment contract with the United Community Center, WCDH is requesting authorization to amend the existing contract with Hipolita Cabrera to provide additional facilitated enrollment services by increasing the not-to-exceed amount by an additional \$15,840 for a total of \$40,840, pursuant to an approved budget and to be paid in accordance with an approved budget. The \$15,840 increase will be funded through savings generated from this termination.

These contracts will promote the public health and general welfare of County residents by providing enrollment and re-enrollment services into NYS's public health insurance programs, specifically Child Health Plus, Family Health Plus and Medicaid. The NYSDOH has approved the above agencies and consultants to provide culturally sensitive and linguistically appropriate services to Westchester residents.

The use of individual consultants in addition to agencies provides a more robust outreach and enrollment strategy. Individual consultants are able to target hard-to-reach populations while agencies provide direct access to a pool of eligible children and adults who are served by the agencies, as well as through linkages to a much broader network of other social services agencies to reach the uninsured or under-insured.

The WCDH monitors enrollers' performance on a monthly basis through the number of submitted public health insurance applications and their level of accuracy. Approximately 2,100 public health insurance applications are targeted for completion in 2012. Failure to comply with the standard may result in the initiation of a corrective action plan, modification or termination of a contract.

These contracts are exempt under Section 3 (a) viii of the Westchester County Procurement Policy, as medical and health related services.

All other terms and conditions of the original contract shall remain the same.

Your approval of the attached Resolution is respectfully requested.

/dc
Enc.

RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF HEALTH, be it hereby

RESOLVED, that the County of Westchester, acting by and through its Department of Health, is authorized to amend an existing contract with Hipolita Cabrera to increase the amount not-to-exceed by an additional \$15,840, pursuant to an approved budget and to be paid in accordance with an approved budget, as follows:

<u>Original Contract</u>		<u>Revised Contract</u>
Contract Period: 1/01/12- 12/31/12		Contract Period: Unchanged
Amount Not-To-Exceed: \$25,000		Amount Not-To-Exceed: \$40,840;

and, be it further,

RESOLVED, that all other terms and conditions of the original contract will remain unchanged; and, be it further

RESOLVED, that the County Executive or his duly authorized designee be and hereby is authorized and empowered to execute all appropriate contracts or documents necessary to effectuate the purposes of this resolution in the manner prescribed by law.

Department of Health
 County of Westchester
 145 Huguenot Street, 8th Floor
 New Rochelle, New York 10801
 July 30, 2012

Original Agreement	\$25,000
First Amendment	\$
This Amendment	\$15,840
TOTAL	\$40,840

Agreement # HLTFE1288765

Account to be Charged/Credited	Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub-Object	Trust Account	Dollars
	263	27	364M	4380	T364	\$15,840
Budget Funding Year(s) (must match resolution) <u>2012</u> Start Date <u>1/01/12</u> End Date <u>12/31/12</u>						
Funding Source	Tax Dollars	_____				
	State Aid	_____				
\$15,840	Federal Aid	_____				
(must match resolution)	Other	<u>Federal & NYS Funds passed thru NYSDOH</u>				