

28295

TO: Board of Acquisition and Contract
FROM: Jay T. Pisco, PE
Commissioner of Public Works and Transportation
DATE: July 27, 2012
SUBJECT: Authority to enter into Agreement #12-902 in the matter of Engineering Services
in connection with the Airport Master Plan, Phase I – Study, Westchester County Airport,
Towns of Harrison and North Castle and Village of Rye Brook, New York
Consultant: **DY Consulting Engineers, PC d/b/a DY Consultants (MBE)**
Agreement Amount: **\$1,382,705.63**

Subconsultant Approval: *Vanasse Hangen Brustlin, Inc.*
Planning Technology, Inc.
Dolph Rotfeld Engineering, PC
The LiRo Group
Roy D. McQueen & Associates, Ltd. (MBE)
Frasca & Associates, LLC (WBE)

Authority of your Honorable Board is requested to enter into an Agreement in connection with engineering services for the Airport Master Plan, Phase I – Study, Westchester County Airport, Towns of Harrison and North Castle and Village of Rye Brook, New York. The consultant shall provide study services associated with this project which includes preparing an Airport Master Plan, developing existing and future data to prepare an electronic Airport Layout Plan (eALP), and providing wetland delineation and mapping at the entire airport facility. For study services, the consultant shall provide data acquisition, verify existing site conditions, perform environmental testing and analysis, develop alternate solutions with associated cost estimates, prepare a draft report for review, and issue a final report indicating recommended options.

The objective of this project is to provide the County of Westchester, the community, public officials, airport tenants, environmental stewards as well as other regulatory agencies with proper guidance for future development at the Westchester County Airport to satisfy light and heavy general aviation demands and commercial aviation while continuing to improve environmental performance. The primary goal for this project is to develop both an air and land side facilities plan and an infrastructure plan to meet the current and future operational needs of the Airport. This agreement will benefit the public as it will create recommendations for new and innovative ideas to provide for the orderly future development of the Airport in a manner that will enhance and develop sound cost structures, improve customer service and ensure continued compliance with safety, security and environmental goals and objectives.

The County may be eligible for future reimbursement by FAA funds for this contract. Therefore, in accordance with FAA requirements, on October 6, 2011 a Request for Qualifications (RFQ) was advertised in the New York State Contract Reporter and The Journal News. Responses to the RFQ were received on November 3, 2011. Based upon the responses received and after careful consideration, on December 21, 2011, the Professional Selection Board ranked the firm of DY Consulting Engineers, PC d/b/a DY Consultants, as the number one firm suitable to perform engineering services for the Airport Master Plan, Phase I – Study, Westchester County Airport, Towns of Harrison and North Castle and Village of Rye Brook, New York.

Board of Acquisition and Contract

Agreement No. 12-902

Airport Master Plan, Phase I – Study, Westchester County Airport

Towns of Harrison and North Castle and Village of Rye Brook, New York

DY Consulting Engineers, PC d/b/a DY Consultants

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By Resolution approved February 2, 2012, the County Board of Acquisition and Contract authorized the negotiation based on the cost of technical salaries plus a fixed fee with a not-to-exceed ceiling, with the firm ranked as number one, DY Consulting Engineers, PC d/b/a DY Consultants, 401 Franklin Avenue, Suite 318, Garden City, New York 11530, and a proposal was submitted for engineering services in connection with the Airport Master Plan, Phase I – Study, Westchester County Airport, Towns of Harrison and North Castle and Village of Rye Brook, New York, for a total fee of \$1,382,705.63, pursuant to an approved budget, which represents the best possible contract for the County.

Payment for this contract will be made from the Airport Special Revenue Fund, not the County General Fund and will not impact the County tax levy.

In addition, DY Consulting Engineers, PC d/b/a DY Consultants, has requested the utilization of the following subconsultants: Vanasse Hangen Brustlin, Inc. (Public Outreach, Sustainability, Environmental Inventory and Evaluation, Wetlands Delineation), Two Penn Plaza, Suite 2602, New York, New York 10121; Planning Technology, Inc. (GIS Data Collection and Management, eALP, AGIS Submission), 2841 Executive Drive, Clearwater, Florida 33762; Dolph Rotfeld Engineering, PC (Public Outreach, Environmental QA/QC, Landside Inventory and Alternatives), 290 White Plains Road, Tarrytown, New York 10591; The LiRo Group (Stormwater Management), 111 Broadway, Suite 501, New York, New York 10006; Roy D. McQueen & Associates, Ltd. (Pavement Management System), 22863 Bryant Court, Suite 101, Sterling, Virginia 20166; and Frasca & Associates, LLC (Financial Planning and CIP), 521 Madison Avenue, Seventh Floor, New York, New York 10022.

The proposed has been reviewed and is judged to be responsive to the task at hand.

I recommend adoption of the attached proposed Resolution.

RESOLUTION

Upon communication from the Commissioner of Public Works and Transportation, be it:

RESOLVED, that approval is hereby granted to enter into an Agreement with the firm of DY Consulting Engineers, PC d/b/a DY Consultants, 401 Franklin Avenue, Suite 318, Garden City, New York 11530, for engineering services associated with the Airport Master Plan, Phase I – Study, Westchester County Airport, Towns of Harrison and North Castle and Village of Rye Brook, New York. The consultant shall provide study services associated with this project which includes preparing an Airport Master Plan, developing existing and future data to prepare an electronic Airport Layout Plan (eALP), and providing wetland delineation and mapping at the entire airport facility. For study services, the consultant shall provide data acquisition, verify existing site conditions, perform environmental testing and analysis, develop alternate solutions with associated cost estimates, prepare a draft report for review, and issue a final report indicating recommended options; and be it further

RESOLVED, that for services rendered in accordance with the consultant's proposal, a total compensation of \$1,382,705.63, shall be provided, pursuant to an approved budget; and be it further

RESOLVED, that the use of the following subconsultants also be approved: Vanasse Hangen Brustlin, Inc. (Public Outreach, Sustainability, Environmental Inventory and Evaluation, Wetlands Delineation), Two Penn Plaza, Suite 2602, New York, New York 10121; Planning Technology, Inc. (GIS Data Collection and Management, eALP, AGIS Submission), 2841 Executive Drive, Clearwater, Florida 33762; Dolph Rotfeld Engineering, PC (Public Outreach, Environmental QA/QC, Landside Inventory and Alternatives), 200 White Plains Road, Tarrytown, New York 10591; The LiRo Group (Stormwater Management), 111 Broadway, Suite 501, New York, New York 10006; Roy D. McQueen & Associates, Ltd. (Pavement Management System), 22863 Bryant Court, Suite 101, Sterling, Virginia 20166; and Frasca & Associates, LLC (Financial Planning and CIP), 521 Madison Avenue, Seventh Floor, New York, New York 10022; and be it further

RESOLVED, that the Agreement shall commence upon the consultant's receipt of written notice from the Commissioner of Public Works and Transportation or his designee and that the completion date shall be December 31, 2016; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

JTP/PC/AS

Agreement No. 12-902

Account to be Charged/Credited	Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub Object	Trust Account	Dollars
	361	44	A007104E	6120-03		\$ 1,382,705.63

Budget Funding Year(s): 2012 Start Date: 08/31/12 End Date: 12/31/16
(must match resolution)

Funding Source: Tax Dollars: _____ Contractor Federal I.D. No./
State Aid: _____ Social Security No.: _____
\$1,382,705.63 Federal Aid: 90% FAA (\$1,244,435.07) Vendor No.: _____
(must match resolution) Other: 10% Airport Special Revenue Fund (\$138,270.56) Encumbrance No.: _____