

28127

July 17, 2012

TO: The Board of Acquisition and Contract

FROM: Mary Kate Cabaleiro, Coordinator
Westchester County Youth Bureau

RE: Authority to enter into an Agreement with the City of White Plains, acting by and through their Youth Bureau, to operate the Step Up! program for the program period January 1, 2012 through December 31, 2014 in a total amount not to exceed \$207,693

Authority is hereby requested for the County of Westchester to enter into an Agreement with the City of White Plains, acting by and through their Youth Bureau, to operate the Step Up! program for the program period January 1, 2012 through December 31, 2014 in a total amount not to exceed \$207,693, pursuant to an approved budget. Funding for this program will be provided by the County in the amount of \$135,000 and by the agency in the amount of \$72,693. The funding amount per year will not exceed \$69,231, comprised of \$45,000 of County funding and \$24,231 agency match.

This program will serve 65 males ages 14-21. The program is designed to address unemployment, lack of job/career/college readiness skills by making available economic security and self-sufficiency services, opportunities and support by providing resume and job assistance, college exploration and readiness.

Outcome

45 of the 65 youth will have skills, attitudes and competencies to enter college, the workforce or other meaningful activities as measured by completion of resume writing and job readiness workshops along with college prep workshops and attending various college tours.

The outcome as stated above will be tracked and monitored through monthly, quarterly and annual reports, Report Cards and by bi-yearly site visits from Youth Bureau Program Monitors.

This program was previously funded in the last round of funding for 2009 – 2011.

- Out of the 65 youth who received case management service in 2011 55 had no contact with the Juvenile Justice System.

Pursuant to Act No. 54-2012 adopted by the Westchester County Board of Legislators on May 21, 2012, the County of Westchester was authorized to enter into an Agreement with the City of White Plains, acting by and through their Youth Bureau.

This Agreement is exempt from the Westchester County Procurement Policy pursuant to section 3(a)xviii thereof. Nevertheless, in 2011 the Youth Bureau issued an RFP to cover the program years 2012 – 2014. This agency is one of 39 agencies that submitted a proposal in response to the RFP. After careful evaluation, the agency listed above was selected by the Youth Bureau for funding as part of the Youth Bureau's Resource Allocation Plan. The agency has agreed to be bound by the proposal they submitted for the full three-year period.

An appropriate Resolution is herewith attached for your Honorable Board's consideration.

RESOLUTION

Upon a communication from the Coordinator of the Westchester County Youth Bureau, be it hereby

RESOLVED, that the County of Westchester is hereby authorized to enter into an Agreement with the City of White Plains, acting by and through their Youth Bureau, to operate the Step Up! program for the program period January 1, 2012 through December 31, 2014 in a total amount not to exceed Two Hundred Seven Thousand Six Hundred Ninety-Three (\$207,693) Dollars, pursuant to an approved budget; and be it further

RESOLVED, that the funding amount per year will not exceed Sixty-Nine Thousand Two Hundred Thirty-One (\$69,231) Dollars per year, comprised of \$45,000 of County funding and \$24,231 agency match; and be it further

RESOLVED, that this Agreement is subject to County appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreements. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption (s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then that Contractor shall have the right to terminate their Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

	Fund	Dept. code	Unit #	Object/ Sub Object	Trust Account	Dollars
Account to be charged/credited						
<u>2012</u>	<u>101</u>	<u>11</u>	<u>0400</u>	<u>4380</u>		<u>\$45,000</u>
<u>2013</u>	<u>101</u>	<u>11</u>	<u>0400</u>	<u>4380</u>		<u>\$45,000</u>
<u>2014</u>	<u>101</u>	<u>11</u>	<u>0400</u>	<u>4380</u>		<u>\$45,000</u>

Budget Funding Year(s) 2012-14 Start Date January 1, 2012 End Date December 31, 2014
(must match resolution)

2012 Funding Source Tax Dollars \$45,000
\$ 69,231 Other \$24,231 (provided by the agency)
(must match resolution)

2013 Funding Source Tax Dollars \$45,000
\$ 69,231 Other \$24,231 (provided by the agency)
(must match resolution)

2014 Funding Source Tax Dollars \$45,000
\$ 69,231 Other \$24,231 (provided by the agency)
(must match resolution)