

Robert P. Astorino
County Executive

Department of Social Services

Kevin M. McGuire
Commissioner

Philippe M. Gille
First Deputy Commissioner

28103

DATE: July 11, 2012

TO: Board of Acquisition and Contract

FROM: Kevin M. McGuire, Commissioner
Department of Social Services

SUBJECT: Authority for the County of Westchester to enter into agreements with the eleven (11) listed agencies, in a total aggregate amount not-to-exceed \$518,304 in the individual amounts set forth below, for the purpose of providing summer youth employment programs for economically disadvantaged youth under funding awarded to the Department of Social Services Office of Workforce Investment by the New York State Office of Temporary and Disability Assistance for the Temporary Assistance to Needy Families (TANF) 2012 Summer Youth Employment Program; for the period May 1, 2012 through September 30, 2012.

Attached for your consideration is a resolution which, if approved by your Honorable Board, would authorize the County of Westchester (the "County"), acting by and through its Department of Social Services on behalf of its Office of Workforce Investment (the "Department"), to enter into eleven (11) agreements with the eleven (11) agencies listed below to provide summer youth employment programs (the "programs") to economically disadvantaged youth under 21 years of age through funding awarded to the Department of Social Services Office of Workforce Investment by the New York State's Office of Temporary and Disability Assistance ("OTDA") for the Temporary Assistance to Needy Families ("TANF") 2012 Summer Youth Employment Program (the "SYEP") for a term from May 1, 2012 through September 30, 2012 in a total aggregate not-to-exceed amount of \$518,304 (the "Agreements") in the individual amounts set forth below:

<u>Agency Name</u>	<u>Funding Amount</u>
1. City of Mount Vernon, acting by and through its Youth Bureau	\$63,750.00
2. City of New Rochelle, acting by and through its Youth Bureau	\$40,500.00

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3. City of Peekskill, acting by and through its Youth Bureau	\$62,870.00
4. City of White Plains, acting by and through its Youth Bureau	\$34,500.00
5. Jewish Board of Family & Children Services, Inc.	\$34,500.00
6. SER of Westchester, Inc.	\$34,500.00
7. Westchester Community Opportunity Program, Inc.	\$73,200.00
8. Westhab, Inc.	\$61,384.00
9. The Children's Village, Inc.	\$40,500.00
10. Thomas H. Slater Center	\$34,500.00
11. Town of Greenburgh/Dept. of Community Resources	<u>\$38,100.00</u>
	\$518,304.00

I certify that my department, a) has copies of, or access to, all applicable laws, rules, regulations, grant applications, and grant agreements (including any master grant agreement), as well as any guidance or instructions received from the agency making the grant (the "Grant Terms"), b) has reviewed the Grant Terms, c) is aware of and understands all of the Grant Terms, and d) can and will comply with all of the Grant Terms.

The County received \$378,304 in New York State (the "State") funds from OTDA which OTDA directly allocated for the programs. In addition, \$140,000 of FFFS is allocated to this endeavor.

Though the programs are exempt from the Westchester County Procurement Policy (the "Policy") pursuant to Policy Section 3 (a) xviii, the Department, in any event, issued a Request for Proposal ("RFP") for the programs on February 24, 2012. Twelve proposals were received. After review and evaluation, eleven (11) proposals, representing the above referenced contractors, were selected for funding.

The services provided pursuant to the Agreements shall **serve a public purpose** by assisting TANF eligible youth in the County to secure paid summer employment for no less than six (6) weeks.

The **goals and objectives** of the Agreements are to place eligible youth from low income households in subsidized employment to provide them with practical work experience and offer them opportunities to use their talents and learn more about the workplace.

The **goals and objectives** of the Agreements are in the **County's** best interests regarding **fiscal responsibility** because the participating youth will earn an average of \$1,088.00 during the term of the Agreements which they will use to address their immediate financial needs.

The **goals and objectives** of the Agreements are also in the County's best interest regarding **public safety** because the participating youth are less likely to engage in negative social behavior.

The Department shall **track and monitor** the **goals and objectives** of the Agreements via bi-weekly reports submitted by each of the eleven (11) listed entities' program staff and through a review of customer case records data. Success and failure of the Agreements will be measured against the following:

1. The successful registration of at least four hundred twenty-four (424) youth in the programs, and
2. Eighty percent (80%) of youth enrolled in the SYEP will successfully complete six (6) weeks of employment.

A resolution requesting same is attached for your Honorable Board's approval.

APPROVED BOARD OF ACQUISITION & CONTRACT - 08/16/2012 - DOMINY VEIRAS SECRETARY

Budget Funding Year(s) 2012
(must match resolution)

Start Date: May 1, 2012 End Date: Sept. 30, 2012

Funding Source:

Tax Dollars:

State Aid: 73%

Federal Aid: 27%

\$518,304
(must match resolution)

Other _____

APPROVED BOARD OF ACQUISITION & CONTRACT - 08/16/2012 - JOMARY VIEIRA, SECRETARY