



Robert P. Astorino  
County Executive

Department of Social Services

Kevin McGuire  
Commissioner

**27936**

**DATE:** July 2, 2012

**TO:** Board of Acquisition and Contract

**FROM:** Kevin McGuire, Commissioner  
Department of Social Services

**SUBJECT:** Authority for the County to enter into an agreement with Mount Vernon Neighborhood Health Center, Inc. for medical screening of assisted homeless families and singles for the assessment of health needs, and for determining the degree of employability for singles, for the period July 1, 2012 to June 30, 2013, with the County having the sole option to extend the term of the agreement for five (5) additional one (1) year periods, for an amount not to exceed \$370,000 for the initial term of the agreement and for each option year

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Authority is respectfully requested from your Honorable Board for the County of Westchester (the "County") to enter into an agreement with Mount Vernon Neighborhood Health Center, Inc. ("MVNHC"), pursuant to which MVNHC will provide medical screening of assisted homeless families and singles for the assessment of health needs, and for determining the degree of employability for singles, for the period July 1, 2012 to June 30, 2013, with the County having the sole option to extend the term of the agreement for five (5) additional one (1) year periods, for an amount not to exceed \$370,000, pursuant to an approved budget, for the initial term of the agreement and for each option year.

On March 16, 2012, the Department of Social Services (the "Department") issued a Request for Proposals ("RFP") to solicit proposals from vendors to provide medical screening of assisted homeless families and singles for the assessment of health needs, and for determining the degree of employability for singles. The Department did not receive any proposals in response to the RFP.

On May 23, 2012, the Department issued a second RFP to solicit proposals from vendors to provide medical screening of assisted homeless families and singles for the assessment of health needs, and for determining the degree of employability for singles. In response to this second RFP, the Department received one (1) proposal, from MVNHC.

The Department reviewed the proposal that MVNHC submitted in response to the second RFP and found no problems with it. MVNHC has, for many years, been providing the services solicited by the RFP. Based on MVNHC's past performance and its current proposal, the County is confident that MVNHC is a responsible vendor for these services.

The proposed agreement will serve a public purpose by assisting the County to identify and address medical issues which may impact the appropriateness of the homeless placement for families, and present impediments to employment for singles who are on public assistance.

The goals and objectives of the proposed agreement are to provide medical screening and assessments of assisted homeless individuals and families in order to identify and address barriers to self-sufficiency and independence that might prevent someone from working and/or locating and maintaining permanent housing.

The goals and objectives of the proposed agreement are in the best interests of the County in terms of public health, as they are aimed at providing medical screening to adults and children and assessments to identify health problems, thus leading toward improved health and physical well-being of this population.

The goals and objectives of the proposed agreement are also in the best interests of the County in terms of fiscal responsibility, as the assessments to be provided under the proposed agreement will help to determine employability and housing readiness of the targeted population, thereby allowing for job readiness training and assistance with seeking employment and permanent housing. If those provided with services under the proposed agreement become permanently housed or employed and become self sufficient, it may reduce the number of people who are dependent on public assistance.

The goals and objectives of the proposed agreement will be tracked and monitored by the Department's program office using the performance measurement indicators developed by the Department and approved by the County Budget Office, as well as through contact with the vendor regarding issues that arise.

I most respectfully recommend approval of the attached Resolution.

KMM/ECC/bdm/nn

**RESOLUTION**

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

**RESOLVED**, that the County of Westchester (the "County") is hereby authorized to enter into an agreement with Mount Vernon Neighborhood Health Center, Inc. ("MVNHC"), pursuant to which MVNHC will provide medical screening of assisted homeless families and singles for the assessment of health needs, and for determining the degree of employability for singles, for the period July 1, 2012 to June 30, 2013, with the County having the sole option to extend the term of the agreement for five (5) additional one (1) year periods, for an amount not to exceed \$370,000, pursuant to an approved budget for the initial term of the agreement and for each option year; and be it further

**RESOLVED**, that this agreement is subject to County appropriations; and be it further

**RESOLVED**, that this agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee is hereby authorized to execute all documents and take any actions reasonably necessary and appropriate to effectuate the purposes of this Resolution.

Account to be Charged/Credited

	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
2012	101	22	4500	4420	-----	\$185,000
2013	101	22	4500	4420	-----	\$185,000

Budget Funding Year(s): 2012 Start Date: 07/01/12 End Date: 06/30/13  
(must match resolution)

Funding Source \$370,000  
(must match resolution)

Tax Dollars: 28%  
State Aid: 25%  
Federal Aid: 47%  
Other