

27654

**TO:** Board of Acquisition and Contract

**FROM:** Jay T. Pisco, P.E.  
Commissioner of Public Works and Transportation

**DATE:** June 18, 2012

**SUBJECT:** Resolution to Award to the Low Bidder  
Contract No. **WCA 12002**  
Elevator and Escalator Service and Maintenance  
Westchester County Airport

**Contractor:** Schindler Elevator Corporation

**Amount:** \$161,474.00

On June 13, 2012, two (2) bids were received and opened for Contract No. WCA 12002 Elevator and Escalator Service and Maintenance, Westchester County Airport, for the three (3) year term commencing August 1, 2012 and ending July 31, 2015.

A pre-bid meeting was held at the Airport on May 30, 2012 with four (4) companies in attendance. The low bid received is from the incumbent service provider, Schindler Elevator Corporation, 20 Whippany Road, Morristown, New Jersey 07960, in the amount of \$161,474.00, which is comprised of \$133,200.00 for monthly service with an additional \$28,274.00 for safety improvements to be performed in year 2013.

The limited number of bids for this work is directly related to the number of contractors that are qualified to maintain both elevator and escalator equipment as well as work in an environment where all service technicians are mandated to obtain security clearance, including a criminal background check and fingerprinting. We believe accepting this bid is in the best interest of the County and that re-advertisement of this contract is unlikely to yield additional bidders.

The low bidder has been investigated and it has been found that Schindler Elevator Corporation:

- Performed satisfactory work in the past for the County.  
 Past experience has been investigated and found satisfactory.

Funds for this project are available in the:

- Capital Budget  
 Non-Recurring Budget  
 Operating Budget  
 Other (Airport Special Revenue Fund)

The services to be performed will benefit the general health and safety of the traveling public by maintaining the elevators and escalators in a safe operating condition so that the traveling public can access all three (3) floors of the Airport and will maintain standards for ADA compliance. The main goal of this contract will be to maintain the equipment so that it is in proper running order and safe for public use on a daily basis with limited interruption in service for mechanical repairs.

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This contract will be overseen by Airport Administration, and payments will be made to the contractor only upon receipt of an invoice for performance of the scheduled maintenance services and related repairs.

Payment for this contract will be made from the Airport Special Revenue Fund, not the County General Fund, and will not impact the County tax levy.

It is my recommendation that Contract No. WCA 12002 be awarded to Schindler Elevator Corporation in the not to exceed amount of \$161,474.00.

A proposed Resolution is attached for your consideration

APPROVED BOARD OF ACQUISITION & CONTRACT - 07/12/2012 - DOMARY VIEIRA, SECRETARY

# RESOLUTION

## CONTRACT NO. WCA 12002

Upon communication from the Commissioner of Public Works and Transportation, be it

**RESOLVED**, that Contract No. WCA 12002 for Elevator and Escalator Service and Maintenance, Westchester County Airport, be and is hereby awarded to the low bidder, Schindler Elevator Corporation, 20 Whippany Road, Morristown, New Jersey 07960, in the amount not to exceed \$161,474.00 for the three (3) year term commencing August 1, 2012 and ending July 31, 2015; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee is hereby empowered to execute any and all instruments and take such other actions as may reasonably be necessary to effectuate the purposes thereof.

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	161	44	4110	4380-15		\$ 18,500.00 (2012)
	161	44	4110	4380-15		\$ 72,674.00 (2013)
	161	44	4110	4380-15		\$ 44,400.00 (2014)
	161	44	4110	4380-15		\$ 25,900.00 (2015)

**Budget Funding Year(s)** 2012-2015    **Start Date:** August 1, 2012    **End Date:** July 31, 2015  
(must match resolution)

**Funding Source:**    **Tax Dollars** \_\_\_\_\_

**Contractor Federal I.D. No./**  
**Social Security No.:** \_\_\_\_\_

**State Aid** \_\_\_\_\_

\$161,474.00    **Federal Aid** \_\_\_\_\_  
(must match resolution)

**Vendor No.:** \_\_\_\_\_

**Other** 100% Airport Special Revenue Fund

**Encumbrance No.:** \_\_\_\_\_