

Robert P. Astorino  
County Executive

Kevin M. McGuire  
Social Services Commissioner

27615

DATE: June 18, 2012

TO: Honorable Members of the Board of Acquisition and Contract

FROM: Kevin M. McGuire, Commissioner  
Department of Social Services

SUBJECT: **Authority to exercise the second of two options to extend the ten (10) agreements with seven (7) agencies listed below in the aggregate amount not-to-exceed \$885,935 for the purpose of operating In-School and Out-of-School youth employment programs for economically disadvantaged youth, ages 16-21, under Title I of the Workforce Investment Act of 1998 for an additional year starting from July 1, 2012 and ending on June 30, 2013.**

Through a resolution approved on July 15, 2010, your Honorable Board authorized the County of Westchester (the "County"), acting by and through its Department of Social Services Office of Workforce Investment (the "Department"), to enter into a total of ten (10) agreements with seven (7) agencies for the purpose of operating In-School and Out-of-School youth employment programs for economically disadvantaged youth, ages 16-21, under Title I of the Workforce Investment Act of 1998 ("WIA") for the period July 1, 2010 through June 30, 2011 with the County having the option, in its sole discretion, to extend the term of each agreement for up to two (2) additional one-year terms (the "Agreements"). The Agreements were subsequently executed. It should be noted that the agencies were selected pursuant to a Request for Proposal ("RFP") issued by the Department on February 19, 2010.

Thereafter, by resolution approved on July 14, 2011, your Honorable Board authorized the County, acting by and through the Department, to exercise the first of the two options to extend the ten (10) agreements with seven (7) agencies listed below in the aggregate amount not-to-exceed \$830,478 for the purpose of operating In-School and Out-of-School youth employment programs for economically disadvantaged youth, ages 16-21, under Title I of the Workforce Investment Act of 1998 for an additional year starting July 1, 2011 and ending on June 30, 2012 (the "First Amendments"). The First Amendments were subsequently executed.

Authority is now requested for the County, acting by and through the Department, to exercise the second of the two options to extend the ten (10) agreements with seven (7) agencies listed below in the aggregate amount not-to-exceed \$885,935 for the purpose of operating In-School and Out-of-School youth employment programs for economically disadvantaged youth, ages 16-21, under Title I of the Workforce Investment Act of 1998 for an additional year starting July 1, 2012 and ending June 30, 2013.

#### IN-SCHOOL YOUTH PROGRAM

<u>Agency Name</u>	<u>Funding Amount</u>
The Children's Village, Inc.	\$ 77,785.00
City of Mount Vernon Youth Bureau	\$ 69,034.00
City of Peekskill Youth Bureau	\$ 68,443.00

City of White Plains Youth Bureau	\$ 80,524.00
The Guidance Center, Inc. (2 schools)	\$ 157,513.00

**OUT-OF-SCHOOL YOUTH PROGRAM**

<u>Agency Name</u>	<u>Funding Amount</u>
The Children’s Village, Inc.	\$ 84,134.00
City of Peekskill Youth Bureau	\$ 84,837.00
City of White Plains Youth Bureau	\$ 89,346.00
Westchester Community Opportunity Program, Inc.	\$ 87,800.00
Westhab, Inc.	\$ 86,519.00

The proposed agreements will serve a public purpose by facilitating the WIA In-School and Out-of-School youth employment programs, which will enhance graduation rates, workforce skills, employment and self sufficiency among the youth of Westchester County.

The goals and objectives of the proposed agreements are:

- 1) to provide outreach and recruitment, enrollments, comprehensive assessments, employability plans, educational support, higher education career planning, vocational exploration, job preparation, job placement and retention, and
- 2) to assist WIA eligible youth to secure high school diplomas and/or GED, and to enroll in college, or in the military and to obtain employment.

The specific numerical goals for the proposed agreements are:

**In-School Youth Program (per agency)**

- Enrollment of 35 youth (including carry-in youth from the previous year)
- Completion of program and educational plans for all enrolled youth
- Participation of youth in at least one of the 10 WIA elements
- All seniors are expected to complete high school
- All seniors are expected to enter college, military service, advanced training or employment
- Placement of all participating juniors in summer employment based on available programs

**Out-of-School Youth Program (per agency)**

- Enrollment of 35 new youth, 5 youth completing their GED skills or returning to high school to complete their diploma
- Completion of program and educational plans for all enrolled youth
- 6 youth (in total) enrolling and completing occupational training
- minimum of 12 youth placed into college, military service, advanced training or employment

For reference, from July 1, 2011 through May 31, 2012, the program has achieved the following outcomes:

**In-School Youth Program**

GOAL	OUTCOME
Minimum of 210 new registrations:	210
Number of high school graduates: 90	125

Number of youth attending college, military, advanced training or employment:  
(90)

92

### **Out-of-School Youth Program**

GOAL	OUTCOME
175 new youth to be enrolled, 35 per agency (5 agencies):	175
Enrollment of 6 youth in (total) in occupational training:	18
6 to obtain their GED:	3
75 to obtain employment:	111

During Program Year (PY11) that covered July 1, 2011 to June 30, 2012, the NY State Department of Labor required WIA Youth Employment programs to achieve the following performance standards:

- To complete a 62% placement rate in employment and/ or higher education
- To complete a minimum 50% youth attainment of a degree or certificate rate of completion
- To achieve a literacy and numeracy rate of at least 45%
- That 25 youth must complete the National Work Readiness Credential

As of March 31, 2012 the program has achieved the following outcomes:

- A placement rate of 71.9%
- A 50% youth attainment of a degree or certificate
- A 47.8% literacy and numeracy attainment rate
- 18 youth have completed the National Work Readiness Credential.

The goals and objectives of the proposed agreements are in the best interest of the County in terms of public safety because the youth are less likely to engage in negative social behavior while they are participants in this program. The goals and objectives of the proposed agreements are also in the best interests of the County in terms of fiscal responsibility, as participants who are economically disadvantaged are more likely to become self sufficient as they obtain educational assistance, job training and other skills necessary to prepare them for the job market. This program would reduce their dependence on public assistance and other related programs as many of them would obtain higher education and employment.

The goals and objectives of the proposed agreements will be monitored and tracked via monthly reports submitted by the contractors. The program staff will review all youth data, including services and outcomes, in the New York State Department of Labor ("NYSDOL") One Stop Operating System.

Except as specifically amended hereby, all remaining terms and conditions of the Agreements, as previously amended, shall remain in full force and effect.

Accordingly, I respectfully recommend approval of the attached resolution.

**RESOLUTION**

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

**RESOLVED**, that the County of Westchester (the "County"), acting by and through its Department of Social Services Office of Workforce Investment (the "Department"), is authorized to exercise the second of the two options to extend ten (10) agreements with the seven (7) agencies listed below (the "Agreements") for the purpose of operating the In-School and Out-of-School youth employment programs for economically disadvantaged youth ages 16-21 under Title I of the Workforce Investment Act of 1998 ("WIA"), for a total aggregate amount not-to-exceed \$885,935 in the individual not-to-exceed amounts listed below, pursuant to approved budgets for an additional year starting July 1, 2012 and ending June 30, 2013:

**IN-SCHOOL YOUTH PROGRAM**

<u>Agency Name</u>	<u>Funding Amount</u>
The Children's Village, Inc.	\$ 77,785.00
City of Mount Vernon Youth Bureau	\$ 69,034.00
City of Peekskill Youth Bureau	\$ 68,443.00
City of White Plains Youth Bureau	\$ 80,524.00
The Guidance Center, Inc. (2 schools)	<u>\$ 157,513.00</u>
	\$ 453,299.00

**OUT-OF-SCHOOL PROGRAM**

<u>Agency Name</u>	<u>Funding Amount</u>
The Children's Village, Inc.	\$ 84,134.00
City of Peekskill Youth Bureau	\$ 84,837.00
City of White Plains Youth Bureau	\$ 89,346.00
Westchester Community Opportunity Program, Inc.	\$ 87,800.00
Westhab, Inc.	<u>\$ 86,519.00</u>
	\$432,636.00

; and be it further

**RESOLVED**, that except as specifically amended hereby, all remaining terms and conditions of the Agreements, as previously amended, shall remain in full force and effect; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee is hereby authorized to execute all documents and take all actions necessary to effectuate the purpose hereof.

Account to be Charged/credited	Fund	Dept.	Unit	Object/ Sub Object	Trust Account	Dollars
		275	22	401M	7340	T401

Budget Funding Year(s): 2012 Start Date: July 1, 2012 End Date: June 30, 2013  
(Must match resolution)

Funding Source	Tax Dollars	_____
	State Aid	_____
<u>\$885,935</u>	Federal Aid	<u>100%</u>

(must match resolution)

Other

\_\_\_\_\_

APPROVED BOARD OF ACQUISITION & CONTRACT - 07/12/2012 - JOMARY VIEIRA, SECRETARY