

ID 26603

May 2, 2012

TO: Board of Acquisition and Contract

FROM: Kathleen M. O'Connor
Commissioner, Department of Parks, Recreation and Conservation

RE: Authority to enter into a license agreement with Hudson River Kayak Outfitters, LLC, P.O. Box 619, Croton-on-Hudson, NY 10520 for the operation of the kayak rental and touring concession at Croton Point Park, Croton-on-Hudson, New York for the period May 25, 2012 through December 31, 2016

Authority is hereby requested for the County of Westchester, acting by and through the Department of Parks, Recreation and Conservation to enter into a license agreement with Hudson River Kayak Outfitters, LLC ("Hudson") for the operation of the kayak rental and touring concession at Croton Point Park, Croton-on-Hudson, New York from May 25, 2012 through December 31, 2016, with the sole option of the County to extend the agreement for an additional period of five years for a license fee to be negotiated.

For the privilege of operating the kayak touring and rental concession, Hudson shall pay to the County the following license fees:

<u>Period</u>	<u>License Fee</u>
May 25, 2012 through December 31, 2012	\$1,800
January 1, 2013 through December 31, 2013	\$2,000
January 1, 2014 through December 31, 2014	\$2,000
January 1, 2015 through December 31, 2015	\$2,200
January 1, 2016 through December 31, 2016	\$2,200

Although licenses and concessions are exempt from the County's Procurement Policy pursuant to section 3(b) therein, a Request for Proposals was developed. The RFP was also advertised in the Journal News and on the Westchester County and Westchester County Department of Parks, Recreation and Conservation websites and notification was sent to eleven potential proposers.

In response to the RFP, a total of one proposal was received.

The goal of this agreement is to provide revenue for the County and provide an amenity for park patrons. The public purpose is to provide an additional recreational activity at Croton Point Park. The objective of this agreement will be tracked and monitored by observations, interactions with staff and site visits.

Accordingly, approval of the attached resolution by your Honorable Board is most respectfully requested.

APPROVED BOARD OF ACQUISITION & CONTRACT - 05/24/2012 - JOMARY VIEIRA, SECRETARY

RESOLUTION

Upon a communication from the Commissioner of Parks, Recreation and Conservation, be it hereby

RESOLVED, that the County of Westchester is hereby authorized to enter into a license agreement with Hudson River Kayak Outfitters, LLC, P.O. Box 619, Croton-on-Hudson, NY 10520 for the operation of the kayak rental and touring concession at Croton Point Park, Croton-on-Hudson, New York for the period May 25, 2012 through December 31, 2016, with the sole option of the County to extend the agreement for an additional period of five years for a license fee to be negotiated; and be it further

RESOLVED, that for the privilege of operating the kayak rental and touring concession, Hudson River Kayak Outfitters, LLC, shall pay to the County the following license fees:

<u>Period</u>	<u>License Fee</u>
May 25, 2012 through December 31, 2012	\$1,800
January 1, 2013 through December 31, 2013	\$2,000
January 1, 2014 through December 31, 2014	\$2,000
January 1, 2015 through December 31, 2015	\$2,200
January 1, 2016 through December 31, 2016	\$2,200; and be if further

RESOLVED, that the County Executive or his authorized designee is hereby authorized to execute all instruments necessary to implement this Resolution.

Original Agreement \$ 10,200
 First Amendment \$
This Amendment \$
 TOTAL \$ 10,200

Agreement #

Account to be
 Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars	
165	42	4100	9246		\$ 1,800	2012
165	42	4100	9246		\$2,000	2013
165	42	4100	9246		\$2,000	2014
165	42	4100	9246		\$2,200	2015
165	42	4100	9246		\$2,200	2016

Budget Funding Year(s) 2012-2016 Start Date 5-25-12 End Date 12-31-16
 (must match resolution)

Funding Source Tax Dollars _____
 State Aid _____
\$10,200 Federal Aid _____
 (must match resolution) Other PRC Revenue

APPROVED BOARD OF ACQUISITION & CONTRACT - 05/24/2012 - JOHANNY VIEIRA, SECRETARY