

ID#26454

April 24, 2012

TO: Board of Acquisition and Contract

FROM: Kathleen M. O'Connor  
Commissioner of Parks, Recreation and Conservation

RE: AUTHORITY TO ADVERTISE FOR BIDS FOR ARMORED CAR PICK-UP SERVICE

On January 26, 2012, your Honorable Board approved a resolution authorizing the County to advertise for bids for the provision of armored car pick-up services for a period of five years at various Parks, Recreation and Conservation facilities.

The service would pick up the daily receipts at golf courses, parks, pools, beaches, Playland and the County Center as needed, and deposit them in the appropriate bank as designated by the Department of Finance.

The January 26, 2012 resolution stated that "As security for the faithful performance of the contract, the successful bidder(s) will be required to post security in the form of cash, performance bond, or letter of credit in an amount equal to twenty percent (20%) of the total contract amount."

Pursuant to the January 26, 2012 resolution, a request for bids was issued and one bid for the armored car service was received; however the sole bidder refused to provide the required performance security. Consequently, authority to advertise for new bids for armored car pick-up services for a period of five years is requested, with the County retaining 10% of each invoice as security for the successful completion of the contract.

This contract serves a public purpose as it ensures not only the secure transport of County funds but also the safety and security of the facilities and their personnel. The objective of this agreement will be monitored through service and bank reports and interaction with facility staff members.

A resolution requesting the same is attached for your Honorable Board's favorable consideration.

**RESOLUTION**

Upon a communication from the Commissioner of Parks, Recreation and Conservation, be it hereby

RESOLVED, that the Department of Parks, Recreation and Conservation is hereby authorized to solicit bids by public advertisement for the following contract:

“Armored Car Receipts Pick-up and Deposit Service”  
for various Parks, Recreation and Conservation facilities as needed;

and be it further

RESOLVED, that adequate and sufficient security for the faithful performance of this contract shall be the retainage by the County of 10% of the amount of each invoice until the successful completion of the contract, which retainage shall be applied toward any damages suffered by the County as a result of a default by the Contractor; and be it further

RESOLVED, that this advertisement for bids will state that pursuant to Section 308 of the Laws of Westchester County, it is the goal of the County to encourage the meaningful and significant participation on County contracts for business enterprises owned by persons of color and women Minority Business Enterprise (MBE) and Women Business Enterprise (WBE); and be it further

RESOLVED, that the advertisements will appear in the Westchester editions of the Journal News.

\$ \_\_\_\_\_  
Agreement # \_\_\_\_\_  
Account to be Charged/Credited \_\_\_\_\_

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
165	42	1100	4380		

Budget Funding Year(s) 2012-2017 Start Date \_\_\_\_\_ End Date \_\_\_\_\_  
(must match resolution)  
Funding Source Tax Dollars \_\_\_\_\_ x \_\_\_\_\_  
State Aid \_\_\_\_\_  
\$ \_\_\_\_\_ Federal Aid \_\_\_\_\_  
(must match resolution) Other \_\_\_\_\_