

**25976**

DATE: April 2, 2012

TO: Board of Acquisition and Contract

FROM: Edward Buroughs  
Commissioner of Planning

SUBJECT: Resolution authorizing an agreement between the County of Westchester and ATC Associates, Inc., for lead-based paint inspections, risk assessments and clearance tests to determine conditions of properties that will participate in the Lead Safe Westchester Program in Westchester County

The attached resolution authorizes the County of Westchester to enter into an agreement with ATC Associates, Inc., to provide lead-based paint evaluation services in accordance with HUD/EPA Protocols. The project will be funded by the Lead Safe Westchester program. The term of the agreement is March 19, 2012, to June 19, 2014. The amount of the agreement is \$200,000.00 to be paid pursuant to an approved budget.

ATC provided all services in a 2010 agreement with Westchester County in accordance with industry standards and contractual requirements. They provided 108 units with XRF Inspection/Risk Assessment and 95 units with dust wipe clearance examinations. In the proposed agreement, ATC will provide lead based paint services including but not limited to, inspections, risk assessments and clearance tests to determine the conditions of approximately 170 units of housing to determine if lead hazards are present in the units.

The goal and objective of this agreement is to identify units that will receive inspections for safe, decent affordable lead safe housing improvements in Westchester County. The results of ATC's inspection services will identify potential hazards in housing units occupied by low income residents, thus preserving the housing stock. The project will be monitored by Planning Department staff who will review all payment requests to ensure all contractual obligations are met.

In accordance with the County of Westchester's Procurement Policy and Procedures, a Request for Proposal (RFP) was posted on the County's website as well as e-mailed to various firms. The Department of Planning issued a public RFP on June 15, 2011. Eight responses were received by the June 29, 2011 deadline: ATC Associates, Inc. submitted the lowest, most responsible submission.

On March 3, 2011, the Board of Acquisition and Contract approved a resolution authorizing the County of Westchester to enter into a grant agreement with the U.S. Department of Housing & Urban Development's Office of Healthy Homes & Lead Hazard Control for an amount totaling \$1,749,639.00 to reduce lead-based paint hazards in Westchester County.

I certify that my department, a) has copies of, or access to, all applicable laws, rules, regulations, grant applications and grant agreements (including any master grant agreement), as well as any guidance or instructions received from the agency making the grant (the “Grant Terms”), b) has reviewed the Grant Terms, c) is aware of and understands all of the Grant Terms, and d) can and will comply with all of the Grant Terms.

I recommend approval of this agreement.

EB/cp  
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 05/03/2012 - JOMARY VIEIRA SECRETARY

R E S O L U T I O N

UPON A COMMUNICATION FROM THE COMMISSIONER OF PLANNING, BE IT HEREBY

RESOLVED, that the County of Westchester is hereby authorized to enter into an agreement with ATC Associates, Inc., through the Lead Safe Westchester Program, in the amount of \$200,000.00 to be paid pursuant to an approved budget, for the period March 19, 2012, to June 19, 2014, to provide lead-based paint inspections, risk assessments and clearance tests to determine conditions of properties that will participate in the Lead Safe Westchester program. It is anticipated that one hundred and seventy units of housing will be tested to determine if lead hazards are present, and be it further

RESOLVED, that the County Executive or his duly authorized designee is authorized to execute any documents and take any actions necessary to effectuate purposes hereof.

Account to be Charged/Credited

		Major Program, Program & Phase	Revenue/ Sub Object	Trust Account	Dollars
Fund	Dept	Or Unit			
263	19	471L	4380	T471	\$200,000.00

Budget Funding Year(s) 2011  
(must match resolution)

Start Date March 19, 2012 End Date June 19, 2014

Funding Source

Tax Dollars \_\_\_\_\_

State Aid \_\_\_\_\_

**\$200,000.00**  
(must match resolution)

Federal Aid \$200,000.00 - U.S. Department of Housing and Urban Development

Other \_\_\_\_\_