



Robert P. Astorino
County Executive

Department of Social Services

Kevin M. McGuire
Commissioner

25805

Date: March 23, 2012

To: Board of Acquisition and Contract

From: Kevin M. McGuire
Commissioner, Department of Social Services

Subject: Authority to amend a March 8, 2012 Resolution authorizing the County of Westchester to contract with the Westchester Hotel Association, Inc. and Robison Oil, Inc. to facilitate and coordinate the providing of sector based skills training to existing employees pursuant to the Westchester-Putnam Local Workforce Investment Board's "Sector Based Incumbent Worker Training Initiative;" to correct the names of the Westchester Hotel Association, Inc. to the Westchester County Hotel Association, Inc. and Robison Oil, Inc. to Singer Holding Corporation dba Robison Oil, Inc.

On March 8, 2012, your Honorable Board approved a resolution authorizing the County of Westchester (the "County") acting by and through its Department of Social Services Office of Workforce Investment on behalf of the Westchester-Putnam Local Workforce Investment Board (the "WPLWIB"), and pursuant to the WPLWIB's "Sector Based Incumbent Worker Training Initiative," to contract with the 1) Westchester Hotel Association, Inc. 2) Fen-Bar Precision Machinists, Inc. and 3) Robison Oil, Inc. to respectively provide and/ or facilitate and coordinate the providing of employee skills training in the hospitality, green energy technology and advanced manufacturing business sectors (the "March 8, 2012 Resolution").

The March 8, 2012 Resolution authorized the County to enter into agreements with the Westchester Hotel Association, Inc. and Robison Oil, Inc. to facilitate and coordinate the providing of business sector employee skills training for a term February 1, 2012 through June 30, 2012 and for not-to-exceed amounts of One Hundred Twenty-Three Thousand Three Hundred Sixty (\$123,360.00) Dollars and Thirty-Two Thousand (\$32,000.00) Dollars respectively payable pursuant to an approved budget.

The County has now determined that the correct legal names for the aforementioned business sector contractors are as follows:

The Westchester County Hotel Association, Inc.
Singer Holding Corporation dba Robison Oil, Inc.

Authority is therefore requested to amend the March 8, 2012 Resolution to correct the names of contractors as given below:

From: The Westchester Hotel Association, Inc.
To: The Westchester County Hotel Association, Inc.

From: Robison Oil, Inc.
To: Singer Holding Corporation dba Robison Oil, Inc.

Authority is also requested to amend the March 8, 2012 Resolution to correct the description of one of the hospitality business sector training programs to be facilitated and coordinated by the Westchester County Hotel Association, Inc., from “management and supply skills training” to “management and **supervisory** skills training”

Except as specifically amended hereby, all other terms and conditions of the March 8, 2012 Resolution shall remain in full force and effect. The amendment is to the Resolution as the contract has not been executed.

An appropriate resolution is attached herewith for your Honorable Board’s approval.

APPROVED BOARD OF ACQUISITION & CONTRACTS 04/19/2012 - JOMARY VIEIRA, SECRETARY

RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

RESOLVED, that the March 8, 2012 Resolution authorizing the County of Westchester acting by and through its Department of Social Services Office of Workforce Investment on behalf of the Westchester-Putnam Local Workforce Investment Board, to contract with the Westchester Hotel Association, Inc., Fen-Bar Precision Machinists, Inc. and Robison Oil, Inc. to respectively provide and/or coordinate and facilitate the providing of employee skills training in the hospitality, green energy technology and advanced manufacturing business sectors is hereby amended to correct the names of the two contractors as listed below:

From: The Westchester Hotel Association, Inc.
To: The Westchester County Hotel Association, Inc.

From: Robison Oil, Inc.
To: Singer Holding Corporation dba Robison Oil, Inc.

RESOLVED that the March 8, 2012 Resolution is also amended to correct the description of one of the hospitality business sector training programs to be facilitated and coordinated by the Westchester County Hotel Association, Inc. from “management and supply skills training” to “management and supervisory skills training;” and be it further

RESOLVED, that except as specifically amended hereby, all other terms and conditions of the March 8, 2012 Resolution shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to execute any documents and take any actions reasonably necessary and appropriate to effectuate the purposes of this Resolution.

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
N/A	N/A	N/A	N/A	N/A	N/A

Budget Funding Year(s): N/A Grant Year
(must match resolution)

Start Date: N/A

End Date: N/A

Funding Source

Tax Dollars: N/A

State Aid: N/A

N/A

Federal Aid: N/A

(must match resolution)

Other: N/A

APPROVED BOARD OF ACQUISITION & CONTRACT - 04/19/2012 - JOMARY VIEIRA, SECRETARY