

**Robert P. Astorino**  
County Executive

Department of Social Services

Kevin M. McGuire  
Commissioner

**25479**

**DATE:** March 8, 2012

**TO:** Board of Acquisition and Contract

**FROM:** Kevin McGuire, Commissioner  
Department of Social Services

**SUBJECT:** Authorizing the County of Westchester (the "County") to amend an agreement with Mount Vernon Neighborhood Health Center, Inc. pursuant to which Mount Vernon Neighborhood Health Center, Inc. will provide medical screening of assisted homeless families and singles for the assessment of health needs to address any barriers to employment, movement from homelessness and independence from public assistance in order to 1) extend the termination date from March 31, 2012 to June 30, 2012; and 2) increase the not to exceed amount by \$92,500 from an amount not to exceed \$462,500 to a new total not to exceed \$555,000 to be paid pursuant to an approved budget and subject to appropriation

Through a Resolution approved on December 9, 2010, your Honorable Board authorized the County of Westchester (the "County") to enter into an agreement with Mount Vernon Neighborhood Health Center, Inc., pursuant to which Mount Vernon Neighborhood Health Center, Inc., will provide medical screening of assisted homeless families and singles for the assessment of health needs to address any barriers to employment, movement from homelessness and independence from public assistance for the period January 1, 2011 through December 31, 2011 for an amount not to exceed \$370,000. The agreement was subsequently executed.

Through a Resolution approved on December 29, 2011 (the "December 29<sup>th</sup> Resolution"), your Honorable Board authorized the County to amend the Agreement by extending the termination date from December 31, 2011 to March 31, 2012 and by increasing the not to exceed amount by \$92,500, from an amount not to exceed \$370,000 to a new not to exceed amount of \$462,500. The amendment was subsequently executed.

Authority is now requested for the County to further amend the agreement with Mount Vernon Neighborhood Health Center, Inc., pursuant to which Mount Vernon Neighborhood Health Center, Inc., will provide medical screening of assisted homeless families and singles for the assessment of health needs to address any barriers to employment, movement from homelessness and independence from public assistance by 1) extending the termination date from March 31, 2012 to June 30, 2012; and 2) increasing the not to exceed amount by \$92,500 from an amount not to exceed \$462,500 to a new not to exceed amount of \$555,000 to be paid pursuant to an approved budget and subject to appropriation. The Department issued a request for proposal (RFP) for the provision of medical screening of assisted homeless families and singles for the assessment of health needs to address any barriers to employment, movement from homelessness and independence from public assistance. This extension is required in order to provide continued services to the targeted population until a new vendor is selected. The requested increase is associated with the cost of providing services during the extended term.

The services to be provided pursuant to this contract will serve a **public purpose** by assisting the County of Westchester to identify and address medical issues which may present impediments to employment for singles and families who are on public assistance.

The **goals and objectives** of the program are to provide medical screening and assessments of assisted homeless individuals and families in order to identify and address barriers to self-sufficiency and independence that might prevent someone from working.

The goals and objectives are in the County's **best interest in terms of public health and public safety** as they are aimed at providing medical screening to adults and children and assessments to identify health problems, thus leading toward improved health and physical well-being of this population.

These goals and objectives are in the **best interest of the County in terms of fiscal responsibility** because the assessments provided through this program will help to determine employability of the targeted population, thereby allowing for job readiness training and assistance with seeking employment. If program participants become employed and become self sufficient, it may reduce the number of people who are dependent on public assistance.

The **goals and objectives will be tracked and monitored** by the program office using the performance measurement indicators developed by the Department and approved by the County Budget Office as well as through contact with the vendor regarding issues that arise.

Except as specifically amended hereby, all other terms and conditions of the original agreement as amended shall remain in full force and effect.

This contract is exempt from the procedures of Westchester County Procurement Policy under Section 3 (a) viii and Section 3 (a) xiv.

An appropriate resolution requesting your Honorable Board's approval is attached herewith.

APPROVED BOARD OF ACQUISITION & CONTRACT - 04/05/2012 - JOMARY VIEIRA SECRETARY

## RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

**RESOLVED**, that the County of Westchester is hereby authorized to amend an agreement with Mount Vernon Neighborhood Health Center., Inc pursuant to which Mount Vernon Neighborhood Health Center, Inc., will provide medical screening of assisted homeless families and singles for the assessment of health needs to address any barriers to employment, movement from homelessness and independence from public assistance by: 1) extending the termination date from March 31, 2012 to June 30, 2012; and 2) increasing the not to exceed amount by \$92,500 from an amount not to exceed \$462,500 to a new not to exceed amount of \$555,000 to be paid pursuant to an approved budget and subject to appropriation; and be it further

**RESOLVED**, that this contract is subject to County Appropriation; and be it further

**RESOLVED** that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

**RESOLVED**, that except as specifically amended hereby, all other terms and conditions of the original agreement as amended shall remain in full force and effect; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee is hereby authorized to execute all documents and to take any actions reasonably necessary and appropriate to effectuate the purposes of this Resolution.

Original Contract Amount:	\$ 370,000
First Amendment	\$ 92,500
<b>This Amendment:</b>	<b>\$ 92,500</b>
Total:	\$555,000

Account to be Charged/credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
101	22	4500	4420	-----	\$92,500

Budget Funding Year(s) : 2012  
(must match resolution)

Start Date: N/A End Date: 06/30/12

Funding Source

Tax Dollars: 29%

State Aid: 26%

\$92,500

Federal Aid: 45%

(must match resolution)

Other: N/A

APPROVED BOARD OF ACQUISITION & CONTRACT 04/05/2012 - JOMAR VEIRA, SECRETARY