



# Westchester Community College

State University of New York

**25330**

March 5, 2012

To: Board of Acquisition and Contract

From: Joseph N. Hankin  
President

Re: **Request authority to renew an agreement between the County of Westchester and O'Connor Davies Munns & Dobbins, LLP for the audit of Westchester Community College's books and records for the fiscal year ending August 31, 2012, in an amount not to exceed \$59,000 pursuant to an approved budget**

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The County of Westchester and O'Connor Davies Munns & Dobbins, LLP (ODMD) wish to renew an agreement whereby ODMD will provide auditing services of the Westchester Community College's books and records for the fiscal year ending August 31, 2012.

On June 6, 2011 your Honorable Board authorized the County of Westchester to enter into an agreement with ODMD to provide auditing services of the Westchester Community College's books and records. The original contract provided for two one year renewals beyond the original first year of the contract at the County's sole option.

Authority is requested for the County of Westchester to exercise its option to renew the agreement with ODMD to provide auditing services of the Westchester Community College's books and records for the fiscal year ending August 31, 2012. The services will be provided during the period September 1, 2007 through December 31, 2012. The College shall pay ODMD an amount not to exceed \$59,000 pursuant to an approved budget to be paid in lump sum upon issuance of audit report. All other terms and conditions of the agreement shall remain the same.

By entering into this contract it enables the College to maintain accreditation, federal financial aid, as well as all other funding. It is mandatory that the College be in compliance with accounting standards. It also assures the taxpayers of Westchester County and students that the College finances and internal controls are satisfactory.

I respectfully request your approval of the attached Resolution.

JNH:lz  
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 03/22/2012 - JOMIRY VIEIRA, SECRETARY

## **RESOLUTION**

Upon a communication from the President, Westchester Community College; be it hereby

**RESOLVED**, that the County of Westchester is authorized to renew an agreement with O'Connor Davies Munns & Dobbins, LLP for the audit of the Westchester Community College's books and records for the fiscal year ending August 31, 2012; and be it further

**RESOLVED**, that the services will be provided during the period September 1, 2012 through December 31, 2012 at a fee to the County of Fifty Nine Thousand (\$59,000) Dollars to be paid in lump sum pursuant to an approved budget and upon issuance of audit report; and be it further

**RESOLVED**, that all other terms and conditions of the agreement shall remain the same; and be it further

**RESOLVED**, that the County Executive or his authorized designee is authorized to execute any and all documents and to take such other action necessary to effectuate the purposes hereof.

Account to be  
Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
010	34	0130	4425		\$59,000

Budget Funding Year(s) 2012/2013 Start Date 9/1/12 End Date 12/31/12  
(must match resolution)

Funding Source	Tax Dollars	<u>\$13,570</u>
	State Aid	<u>\$14,750</u>
<b><u>\$59,000.00</u></b> (must match resolution)	Federal Aid	
	Other	<u>\$30,680 (Tuition)</u>

APPROVED BOARD OF ACQUISITION & CONTRACT - 03/22/2012 - JOMARY VIEIRA, SECRETARY