

**25298**

DATE: March 06, 2012

TO: Board of Acquisition & Contract

FROM: Mae Carpenter, Commissioner  
Department of Senior Programs and Services

RE: Authority to enter into Agreements with the ten (10) subcontractors set forth in the attached schedule, to operate various support services for the elderly under Title IIIB of the Older Americans Act, for a total aggregate amount not-to-exceed \$610,073, for the period January 1, 2012 through December 31, 2012

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The County of Westchester, acting by and through the Department of Senior Programs and Services (the "Department"), seeks authority from your Honorable Board to enter into agreements with the ten (10) subcontractors set forth in the attached Schedule A (the "Agreements"), for the purpose of providing various support services for the elderly under Title IIIB of the Older Americans Act in a total aggregate amount not-to-exceed \$610,073 comprised of \$184,411 in Federal Grant funds, \$412,733 in County tax dollars and, \$12,929 in subcontractor matching funds in the individual amounts set forth in the attached Schedule A. The Agreements will commence January 1, 2012 and continue through December 31, 2012. The County, at its sole option, may renew the Agreement for up to four (4) additional one (1) year periods, subject to the prior approval of your Honorable Board.

The Agreements will serve a public purpose by providing supportive services to help maintain Westchester County seniors in the community and avoid premature institutionalization. Services to be provided may include, among others: information and assistance, case management, and transportation services; community based services such as legal services, housing assistance, enrichment programs and community based homemaker and housekeeper services.

The goals and objectives of the Title III-B program are to provide families and seniors throughout Westchester County with Information and Assistance services, care management services including Care Planning that creates a menu of services and funds, when necessary and available, to help them afford and be linked to services such as home care, respite care using respite in their home or at social model day care programs. Funds are also used to provide transportation to congregate meal programs and to needed services such as shopping, doctor's visits and the like. These goals and objectives are in the County's best interest in terms of fiscal responsibility and public health, as these services enable seniors to remain safely in their homes and communities among friends and family and to maintain a cost-effective lifestyle. The Title III-B programs aim to reduce or delay nursing home institutionalization, thereby reducing Medicaid costs for the County, State and Federal governments and improving the general well-being of the County's elderly.

The services will be tracked, monitored and evaluated through monthly reporting activities and annual on-site reviews to determine if the contract performance goals and objectives are being met in a fiscally responsible and appropriately safe fashion. Annually, the New York State Office for the Aging monitors and evaluates whether the Department is meeting its requirements to conduct proper oversight. Additionally, client satisfaction is monitored through the use of surveys and for case management clients, through bimonthly calls inquiring as to her/his satisfaction with the services.

I certify that my department, **a)** has copies of, or access to, all applicable laws, rules, regulations, grant applications, and grant agreements (including any master grant agreement), as well as any guidance or instructions received from the agency making the grant (the "Grant Terms"), **b)** has reviewed the Grant Terms, **c)** is aware of and understands all of the Grant Terms, and **d)** can and will comply with all of the Grant Terms.

The Agreements are exempt from the Westchester County Procurement Policy pursuant to Section 3(a)xix thereof.

Accordingly, I most respectfully recommend adoption of the attached proposed resolution.

MC/SJ/nn

Att.

APPROVED BOARD OF ACQUISITION & CONTRACT - 04/05/2012 - JOMARY VEIRA, SECRETARY

# RESOLUTION

UPON COMMUNICATION FROM THE COMMISSIONER OF THE WESTCHESTER COUNTY DEPARTMENT OF SENIOR PROGRAMS AND SERVICES BE IT HEREBY:

RESOLVED, that the County of Westchester is hereby authorized to enter into agreements with the ten (10) subcontractors set forth in the attached Schedule A to operate various support services for the elderly pursuant to Title IIIB of the Older Americans Act in the total aggregate amount not-to-exceed \$610,073 in the individual amounts set forth below, for the program period January 1, 2012 through December 31, 2012. The County, at its sole option, may renew the agreements listed in Schedule A for up to four (4) additional one (1) year periods, subject to the prior approval of your Honorable Board; and be it further

RESOLVED, that the agreements listed in Schedule A are also subject to County Appropriations; and be it further

RESOLVED, that the agreements listed in Schedule A are also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of these Agreements. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoptions(s), to conduct an analysis of the impacts of such State Budget on County finances. After such analysis, the County shall retain the right to either terminate these Agreements or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the ten (10) subcontractors listed in Schedule A, then the subcontractors shall have the right to terminate their respective Agreements upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

Account to be	Fund	Dept	Major Program Program & Phase Or Unit or Org	Object/ Sub Object	Trust Account	Dollars
Charged	263	85	686M	4830	T-686	\$184,411
Charged	101	24	1000	4957	N/A	\$412,733
N/A	N/A	N/A	N/A	N/A	N/A	\$ 12,929
Budget Funding Year(s)		2012	Start Date	1/1/12	End Date	12/31/12
(must match resolution)						
Funding Source		Tax Dollars	\$ 412,733			
		State Aid	\$			
\$610,073		Federal Aid	\$ 184,411			
(must match resolution)						
		Other	\$ 12,929			

## SCHEDULE A

<b>Agency</b>	<b>Federal Funds</b>	<b>Subcontractor Match</b>	<b>County Match</b>	<b>Net</b>
Elder Serve	\$44,838	\$4,982	\$0	\$49,820.00
Family Service of Westchester Inc.	\$50,000	\$0	\$50,000	\$100,000
Family Service Society of Yonkers	\$0	\$0	\$45,000	\$45,000
Legal Services of the Hudson Valley	\$0	\$0	\$41,162	\$41,162
Mental Health Association of Westchester, Inc.	\$18,052	\$0	\$32,570	\$50,622
Pace Women's Justice Center	\$0	\$0	\$97,000	\$97,000
The Volunteer Center of United Way	\$0	\$0	\$147,001	\$147,001
Westchester Care at Home	\$40,158	\$4,462	\$0	\$44,620
Westchester Community Opportunity Program, Inc.	\$27,096	\$3,011	\$0	\$30,107
Yonkers Community Action Program, Inc.	\$4,267	\$474	\$0	\$4,741
<b>Totals</b>	<b>\$184,411.00</b>	<b>\$12,929.00</b>	<b>\$412,733.00</b>	<b>\$610,073.00</b>

APPROVED BOARD OF ACQUISITION & CONTRACT ADMINISTRATION - JOMARY VILFA, SECRETARY