

25198

February 29, 2012

TO: The Board of Acquisition and Contract

FROM: Mary Kate Cabaleiro, Coordinator
Westchester County Youth Bureau

RE: Authority to enter into an Agreement with The Guidance Center, Inc. to operate the Many Paths: Career Center for Teens program for the program period January 1, 2012 through December 31, 2014 in a total amount not to exceed \$207,693

Authority is hereby requested for the County of Westchester to enter into an Agreement with the Guidance Center, Inc. to operate the Many Paths: Career Center for Teens program for the program period January 1, 2012 through December 31, 2014 in a total amount not to exceed \$207,693, pursuant to an approved budget. Funding for this program will be provided by the County in the amount of \$135,000 and by the agency in the amount of \$72,693. The funding amount per year will not exceed \$69,231, comprised of \$45,000 of County funding and \$24,231 agency match.

This program will serve 100 youth ages 14 to 21. The program is designed to address unemployment and the lack of job/career/college readiness skills by making available economic security related services, opportunities and supports by providing resume and job assistance, work readiness, college exploration and readiness and college research and planning assistance.

Outcome:

Out of the 100 youth served by Many Paths, 85% will have the skills, attitudes and competencies to enter college, the workforce or other meaningful activities as measured by the Ansell-Casey Life Skills Assessment or the Career Ability Placement Survey.

The outcome as stated above will be tracked and monitored through monthly, quarterly and annual reports, Report Cards and by bi-yearly site visits from Youth Bureau Program Monitors.

This program was previously funded in the last round of funding for 2009 – 2011. The outcomes from that funding cycle are as follows:

Of the 30 youth that participated in the Center for College and Careers, 30 or 100% have achieved increased knowledge about colleges, financial aid, and the college options available as measured by the results of pre/post tests in workshops they attend.

Of the 30 youth that participated in the Center for College and Careers, 20 or 66% have achieved increased knowledge about their career choices as demonstrated through the completion of a career plan and student portfolio.

Of the 30 youth that participated in the Career Center program, 20 or 66% have improved their time/stress management skills as measured by the completion of time/stress management pre/post tests.

Note: The program was slated to serve 25 but actually served 30. Outcomes were based on 30 youth.

This Agreement is exempt from the Westchester County Procurement Policy pursuant to section 3(a)xviii thereof. Nevertheless, in 2011 the Youth Bureau issued an RFP to cover the program years 2012 – 2014. This agency is one of 39 agencies that submitted a proposal in response to the RFP. After careful evaluation, the agency listed above was selected by the Youth Bureau for funding as part of the Youth Bureau's Resource Allocation Plan. The agency has agreed to be bound by the proposal they submitted for the full three-year period.

An appropriate Resolution is herewith attached for your Honorable Board's consideration.

APPROVED BOARD OF ACQUISITION & CONTRACT - 03/22/2012 - JOMAR VIEIRA, SECRETARY

RESOLUTION

Upon a communication from the Coordinator of the Westchester County Youth Bureau, be it hereby

RESOLVED, that the County of Westchester is hereby authorized to enter into an Agreement with The Guidance Center, Inc. to operate the Many Paths: Career Center for Teens program for the program period January 1, 2012 through December 31, 2014 in a total amount not to exceed Two Hundred Seven Thousand Six Hundred Ninety Three (\$207,693) Dollars, to be paid pursuant to an approved budget; and be it further

RESOLVED, that the funding amount per year will not exceed Sixty Nine Thousand Two Hundred Thirty One (\$69,231) Dollars per year, inclusive of County funding and Agency match requirement; and be it further

RESOLVED, that this Agreement is subject to County appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreements. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption (s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then that Contractor shall have the right to terminate their Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

	Fund	Dept. code	Unit #	Object/ Sub Object	Trust Account	Dollars
Account to be charged/credited						
<u>2012</u>	101	11	0400	4380		\$45,000
<u>2013</u>	101	11	0400	4380		\$45,000
<u>2014</u>	101	11	0400	4380		\$45,000

Budget Funding Year(s) 2012-14 Start Date January 1, 2012 End Date December 31, 2014
 (must match resolution)

2012 Funding Source Tax Dollars \$45,000
\$ 69,231 Other \$24,231 (provided by the agency)
 (must match resolution)

2013 Funding Source Tax Dollars \$45,000
\$ 69,231 Other \$24,231 (provided by the agency)
 (must match resolution)

2014 Funding Source Tax Dollars \$45,000
\$ 69,231 Other \$24,132 (provided by the agency)
 (must match resolution)