

Robert P. Astorino
County Executive

Department of Social Services

Kevin M. McGuire
Commissioner

24574

To: Board of Acquisition and Contract

From: Kevin M. McGuire
Commissioner of Social Services

Date: January 26, 2012

Re: **Authority for Caring for the Homeless of Peekskill, Inc. ("CHOP") to enter into a subcontract with Grace Church Community Center, Inc. for consulting services relating to CHOP's agreement with the County for the operation of a 24-hour adult shelter program for homeless single men and women at Jan Peek House located in Peekskill, New York**

On March 24, 2011 your Honorable Board adopted a Resolution authorizing an agreement with Caring for the Homeless of Peekskill, Inc. ("CHOP") for the operation of a 24-hour adult shelter program for up to nineteen (19) homeless single men and women at a facility known as Jan Peek House located at 200 North Water Street, Peekskill, New York for the term February 1, 2011 through January 31, 2012 in an amount not to exceed \$747,708 (the "Agreement"). The Agreement was subsequently executed. Authority is now being requested to authorize CHOP to enter into a subcontract for the provision of consulting services consisting of fiscal management, contract negotiation, shelter supervision, and case management supervision services which has been requested as a result of the resignation on December 16, 2011 of the Executive Director of the Jan Peek House. The proposed subcontract will be in place while CHOP searches for a new Executive Director for a term of between three months and six months. This subcontract will assist CHOP during this transition period and Grace Church Community Center, Inc. is well qualified in managing homeless shelters as it operates 2 homeless shelters and currently has sufficient staff and resources to provide these interim services to CHOP in order that the Jan Peek House continue to be fully operational while the search for a new Executive Director is conducted.

Authorizing the proposed subcontract will not affect the not to exceed amount of the Agreement and will therefore have no budgetary impact on the County. The Agreement will remain in full force and effect.

A resolution is annexed hereto, which I recommend for your favorable consideration.

KMM/DI
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 03/01/2012 - JOMARY VIEIRA, SECRETARY

RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

RESOLVED, that the County of Westchester pursuant to an agreement dated March 18, 2011, with Caring for the Homeless of Peekskill, Inc. (“CHOP”) for the operation of a 24-hour adult shelter program for up to nineteen (19) homeless single men and women at a facility known as Jan Peek House located at 200 North Water Street, Peekskill, New York for the term February 1, 2011 through January 31, 2012 in an amount not to exceed \$747,708 (the “Agreement”), hereby authorizes CHOP to enter into a subcontract with Grace Church Community Center, Inc. for the provision of management consulting services; and be it further

RESOLVED, that all terms and conditions of the Agreement shall remain in full force and effect.

Account to be Charged/credited	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	N/A	N/A	N/A	N/A	N/A	N/A

Budget Funding Year(s) : 2011 – 2012 Start Date: N/A ___ End Date: N/A
 (must match resolution)

Funding Source	Tax Dollars: N/A
	State Aid: N/A
<u>N/A</u>	Federal Aid: N/A
(must match resolution)	Other: N/A