

24375

TO: Board of Acquisition and Contract

FROM: Marguerite Beirne
Chief Information Officer

DATE: January 20, 2012

SUBJECT: Resolution to Reject Bids and Re-Advertise
Contract No. IT-1213
Radio Tower, Antenna System, and Related Infrastructure
Inspection, Installation and Maintenance Services for
Various County Radio Antenna Sites

On January 4, 2012, two (2) bids were received and opened for Contract No. IT-1213 Radio Tower, Antenna System, and Related Infrastructure Inspection, Installation and Maintenance Services for Various County Radio Antenna Sites.

Subsequent to the receipt of bids, it was determined that revisions to the Technical Specifications for this contract were required. The department is revising the Technical Specifications section of the bid document in order to include updated equipment and personnel staging and response time requirements and to provide a more detailed specification of infrastructure to be inspected.

Therefore, it is requested that all bids be rejected and re-advertised as Contract No. IT-1213-Rev.

This contract is in the public's best interest because it will ensure that the County's critical government and public safety radio communication systems continue to be maintained in a safe and cost-effective manner.

This contract will serve an important public purpose by enabling the continued reliable operation of vital systems that first responders and other government personnel utilize to ensure safety of life and property and enable delivery of vital services to the citizens of Westchester County.

The vendor selected to provide services under the resulting contract will submit detailed reports to DoIT after completing each regularly scheduled inspection. When DoIT determines that installation or maintenance services are required, the vendor will submit a detailed work plan to be approved by DoIT before the work is carried out, will coordinate the work with DoIT staff, and will include a detailed summary of the work for review by DoIT when submitting the associated invoice.

This resolution has been reviewed by the Law Department.

RESOLUTION

CONTRACT NO. IT-1213

Upon communication from the Chief Information Officer, Department of Information Technology,

WHEREAS, on January 4, 2012, two (2) bids were received and opened for Contract No. IT-1213 for Radio Tower, Antenna System, and Related Infrastructure Inspection, Installation and Maintenance Services for Various County Radio Antenna Sites; and

WHEREAS, subsequent to the receipt of bids, it was determined that revisions to the Technical Specifications section of the bid document were required in order to include updated equipment and personnel staging and response time requirements and to provide a more detailed specification of infrastructure to be inspected; and

WHEREAS, it is hereby requested that all bids received for Contract No. IT-1213 be rejected and the contract be re-advertised as Contract No. IT-1213-Rev.; now, therefore, be it

RESOLVED, that the bids for Contract No. IT-1213 for Radio Tower, Antenna System, and Related Infrastructure Inspection, Installation and Maintenance Services for Various County Radio Antenna Sites be rejected; and be it further

RESOLVED, that it is in the best interest of the County that Contract No. IT-1213 for Radio Tower, Antenna System, and Related Infrastructure Inspection, Installation and Maintenance Services for Various County Radio Antenna Sites be re-advertised as Contract No. IT-1213-Rev. for Radio Tower, Antenna System, and Related Infrastructure Inspection, Installation and Maintenance Services for Various County Radio Antenna Sites; and be it further

RESOLVED, that retention of payment for thirty (30) days after receipt of services shall be deemed adequate and sufficient security for the faithful performance of this contract; and be it further

RESOLVED, that this advertisement for bids will state that pursuant to Chapter 308 of the Laws of the County of Westchester, the policy of the County is to encourage the meaningful and significant participation on County contracts for business enterprises owned by persons of color and women - Minority Business Enterprise (MBE) and Women Business Enterprise (WBE); and be it further

RESOLVED, that such advertisement shall appear in the Journal News (Northern and Southern Editions).

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	101	16	2500	4200		

Budget Funding Year(s) 2012 **Start Date:** NA **End Date:** N/A
(must match resolution)

Funding Source: **Tax Dollars** 100% County
State Aid _____
Federal Aid _____
Other _____
(must match resolution)