

24206

TO: Board of Acquisition and Contract
FROM: Jay T. Pisco, PE
Commissioner of Public Works and Transportation
DATE: January 23, 2012
SUBJECT: Request authority to obtain a Proposal and negotiate a Fee with TRC Engineers, Inc.
In connection with Engineering Services for the
Storm Water Management Upgrades, Phase I – Engineering Design, Westchester County Airport,
Towns of Harrison and North Castle and Village of Rye Brook, New York (#12-903)

Authority of your Honorable Board is requested to obtain a proposal to negotiate a fee in connection with engineering services for the Storm Water Management Upgrades at the Westchester County Airport, Towns of Harrison and North Castle and Village of Rye Brook, New York.

The objective of this project is to provide improvements to the storm water collection and detention facilities at the Westchester County Airport. The proposed project will improve the performance of the existing storm water management system during the 10- and 100-year storm events, reduce peak runoff rates and improve hydrologic conditions downstream within the Blind Brook headwaters, mitigate any negative impacts that properties located immediately downstream may be currently experiencing during a 100-year storm event, mitigate the storm water impacts of existing actions originating from offsite upstream areas, and provide accommodations for higher storm events. These improvements will ensure compliance with New York State Department of Environmental Conservation (NYSDEC) storm water permit requirements. This agreement will benefit the public as it will control the flow of storm water from the airport to help prevent flooding and damage to neighboring properties.

The County may be eligible for future reimbursement by Federal Aviation Administration (FAA) funds for this contract. Therefore, in accordance with FAA requirements, on July 22, 2011 a Request for Qualifications (RFQ) was advertised in the New York State Contract Reporter and The Journal News. Responses to the RFQ were received on August 18, 2011. After careful review of the submitted qualifications, the Professional Selection Board on September 13, 2011 ranked the firm of TRC Engineers, Inc., 7 Skyline Drive, Hawthorne, New York 10532 as the number one firm suitable to perform the requested engineering services. A formal proposal will be based on the cost of technical salaries plus a fixed fee with a not-to-exceed ceiling. Authorization to enter into an Agreement will be submitted to your Honorable Board when negotiations are satisfactorily completed. This selection process followed the requirements as outlined in the Rules of the Professional Prequalification and Selection Boards and the Laws of Westchester County.

Payment for this contract will be made from the Airport Special Revenue Fund, not the County General Fund and will not impact the County tax levy.

I recommend adoption of the attached proposed Resolution.

RESOLUTION

Upon communication from the Commissioner of Public Works and Transportation, be it hereby

RESOLVED, that with the concurrence of the Professional Selection Board, approval is hereby granted to obtain a proposal and to negotiate a fee with TRC Engineers, Inc., 7 Skyline Drive, Hawthorne, New York 10532, for engineering services for the Storm Water Management Upgrades, Phase I – Engineering Design, Westchester County Airport, Towns of Harrison and North Castle and Village of Rye Brook, New York.

TJL/JM/AS

Agreement No. 12-903

Account to be Charged/Credited	Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub Object	Trust Account	Dollars
	361	44	A042B01E	6120-03		

Budget Funding Year(s): 2012 Start Date: N/A End Date: N/A
 (must match resolution)

Funding Source: Tax Dollars: _____ Contractor Federal I.D. No./
 State Aid: _____ Social Security No.: _____
 Federal Aid: 95% FAA Vendor No.: _____
 (must match resolution) Other: 5% Airport Special Revenue Fund Encumbrance No.: _____