

24101

DATE: December 20, 2011

TO: Board of Acquisition and Contract

FROM: Sherlita Amler, MD
Commissioner of Health

RE: Authorization to enter into Contracts with the following Community-Based Facilitated Enrollment Agencies and Consultants: Child Care Council of Westchester, Inc., United Community Center of Westchester, Hipolita Cabrera and Berta Pineyro, for the term 01/01/12 through 12/31/12, pursuant to approved budgets, for a total aggregate not-to-exceed amount of \$172,972, to be paid to each in accordance with approved budgets

The Westchester County Department of Health (“WCDH”) seeks authorization to enter into contracts with each of the following Community-Based Facilitated Enrollment agencies and consultants: Child Care Council of Westchester, Inc., United Community Center of Westchester, Hipolita Cabrera and Berta Pineyro, for the term 01/01/12 through 12/31/12, pursuant to approved budgets, for a total aggregate not-to-exceed amount of \$172,972, to be paid to each in accordance with approved budgets.

These contracts are funded by the New York State Department of Health’s (“NYSDOH”) Community-Based Facilitated Enrollment grant through which the WCDH has received funding. The Facilitated Enrollment grant is designed to increase the number of currently uninsured children and adults who are eligible for and able to obtain public health insurance coverage.

These contracts will promote the public health and general welfare of County residents by providing enrollment services into NYS’s public health insurance programs, specifically Child Health Plus, Family Health Plus and Medicaid. The NYSDOH has approved the above agencies and consultants to provide these services.

The goal is to facilitate access to government sponsored health care insurance programs through subcontracting with culturally sensitive and linguistically trained community-based agencies and individual consultants that can assist with enrollment services into Child Health Plus, Family Health Plus and Medicaid programs within the community.

The use of individual consultants in addition to agencies provides a more robust outreach and enrollment strategy. The individual consultants enable us to target hard to reach populations while the agencies provide direct access to a pool of eligible children and adults who are served by the agencies, as well as through linkages with a much broader network of other social services agencies to reach the uninsured.

The WCDH monitors enrollers’ performance on a monthly basis through the number of submitted public health insurance applications and their level of accuracy. Approximately 2,100 insurance applications are expected to be completed in 2012. Failure to comply with the standard may result in the initiation of a corrective action plan or termination of a contract.

These contracts are exempt under Section 3 (a) viii of the Westchester County Procurement Policy, as medical and health related services.

Approval of the attached resolution is respectfully requested.

RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF HEALTH, BE IT HEREBY

RESOLVED, that the County of Westchester, acting by and through its Department of Health ("WCDH"), is authorized to enter into contracts with each of the following Community-Based Facilitated Enrollment agencies and consultants: Child Care Council of Westchester, Inc., United Community Center of Westchester, Hipolita Cabrera and Berta Pineyro, for the term from 01/01/12 through 12/31/12, pursuant to approved budgets, for a total aggregate not-to-exceed amount of \$172,972; and, be it further

RESOLVED, that the total aggregate not-to-exceed amount of \$172,972 is to be distributed among the following two (2) agencies and two (2) consultants in the manner set forth below and to be paid to each according to approved budgets:

<u>Agency</u>	<u>Amount Not-to-Exceed</u>
Child Care Council of Westchester, Inc.	\$ 53,300
United Community Center of Westchester	\$ 48,450
Hipolita Cabrera (Consultant)	\$ 25,000
Berta Pineyro (Consultant)	<u>\$ 46,222</u>
Total	\$ 172,972;

and, be it further

RESOLVED, that the County Executive or his duly authorized designee be and hereby is authorized and empowered to execute all appropriate contracts or documents necessary to effectuate the purposes of this Resolution in the manner prescribed by law.

Department of Health
 County of Westchester
 145 Huguenot Street, 8th Floor
 New Rochelle, New York 10801
 December 20, 2011

Agreement #

Account to be Charged/Credited	Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub-Object	Trust Account	Dollars
	263	27	364M	4380	T364	\$172,972
Budget Funding Year(s) (must match resolution) <u>2012</u> Start Date <u>01/01/12</u> End Date <u>12/31/12</u>						
Funding Source	Tax Dollars		_____			
	State Aid		_____			
\$172,972	Federal Aid		<u>52 % Federal funds pass thru NYSDOH</u>			
(must match resolution)	Other		<u>48 % State funds from NYSDOH</u>			