



Robert P. Astorino
County Executive

Department of Social Services

Kevin M. McGuire
Commissioner

23503

DATE: December 7, 2011

TO: The Honorable Board of Acquisition and Contract

FROM: Kevin M. McGuire
Commissioner of Social Services

RE: Authority for the County of Westchester to amend an agreement with the Yonkers Chamber of Commerce for the purpose of providing employment services for all employable Temporary Assistance customers for the period June 1, 2007 through December 31, 2011 for an amount not-to-exceed \$6,682,813 by: 1) extending the end date from December 31, 2011 to March 31, 2012; and 2) increasing the not-to-exceed amount by \$364,567 from an amount not-to-exceed \$6,682,813 to a new total not-to-exceed amount of \$7,047,380 to be paid pursuant to an approved budget and subject to appropriation.

By resolution approved on March 18, 2007, your Honorable Board authorized the County of Westchester (the "County"), acting by and through the Department of Social Services, to enter into an agreement with the Yonkers Chamber of Commerce ("YCC") for the purpose of providing employment services for all employable Temporary Assistance customers for the period June 1, 2007 through May 31, 2010 in an amount not-to-exceed \$4,374,800. This agreement was subsequently executed.

By resolution approved on May 20, 2010, your Honorable Board authorized the County of Westchester (the "County"), acting by and through the Department of Social Services, to amend the above said agreement by: 1) extending the end date from May 31, 2010 to May 31, 2011; 2) increasing the not-to-exceed amount by \$1,458,266 from an amount not-to-exceed \$4,374,800 to a new total not-to-exceed of \$5,833,066; and 3) modifying the scope of services in order to provide orientation to employable customers at initial certification appointment, Job Readiness Services, monitor customers' attendance and progress in work activities, complete a full comprehensive assessment in order to place customers in appropriate work activities and maintenance of Individual Employment Plans (IEP) on a quarterly basis. This amendment was subsequently executed.

By resolution approved on May 5, 2011, your Honorable Board authorized the County of Westchester (the "County"), acting by and through the Department of Social Services, to amend the above said agreement by: 1) extending the end date from May 31, 2011 to September 30,

2011; 2) increasing the not-to-exceed amount by \$486,157 from an amount not-to-exceed \$5,833,066 to a new total not-to-exceed amount of \$6,319,223 and 3) modifying the scope of services in order to provide employability assessments during the first appointment with the Yonkers Chamber of Commerce case-manager within 10 days of referral. This amendment was subsequently executed.

By resolution approved on October 13, 2011, your Honorable Board authorized the County of Westchester (the "County"), acting by and through the Department of Social Services, to amend the above said agreement by: 1) extending the end date from September 30, 2011 to December 31, 2011; 2) increasing the not-to-exceed amount by \$363,590 from an amount not-to-exceed \$6,319,223 to a new total not-to-exceed amount of \$6,682,813; and 3) modifying the scope of services to include revised performance measurement indicators. This agreement was subsequently executed.

Authorization is now requested to further amend the above said agreement by: 1) extending the end date from December 31, 2011 to March 31, 2012; 2) increasing the not-to-exceed amount by \$364,567 from an amount not-to-exceed \$6,682,813 to a new total not-to-exceed amount of \$7,047,380. **The contract is being amended to allow time for the new vendor to get on board as a result of an RFP. The Department is requesting this transition period due to the complexities of the program design.**

The Public Purpose of this program is to assist the Temporary Assistance population in the County of Westchester in acquiring the academic and career skills necessary for securing gainful employment, thus promoting the economic security of these individuals which would in turn help to end their dependence upon Temporary Assistance and become self sufficient.

The Goals and Objectives of this program are to provide pre-employment services to our Temporary Assistance customers, such as assessments, orientation, job searches as well as placement and monitoring in vocational programs and/or Community Work Experience sites, so they acquire the skills necessary to attain employment, leading to self-sufficiency and economic independence.

The Goals and Objectives are in the best interest of the County in terms of Fiscal Responsibility because the attainment of gainful employment is the intended result of this program, effectively eliminating dependence on Temporary Assistance. In addition, Westchester County is required to engage all Temporary Assistance customers in countable employment activities in order to meet Federal participation rate requirements. Failure to meet these standards may potentially result in Federal fiscal sanctions for Westchester County.

The Performance Measurement Indicators will be tracked through the submission of monthly statistics and reports, as well as through direct contact with the Department's Program Office.

The PMI Results are as follows:

	9/1/11-10/31/11
# Served	2196
# Non-Compliant	705
# Assessments Completed	1,648

# Engaged in Vocational Training in Pace & Jobstar	188
# Engaged in Job Search	390
# Engaged in Community Work Experience Program	287
# Placed in Employment	19

Except as specifically amended hereby, all other terms and conditions of the original agreement as amended shall remain the same.

Accordingly, authority is requested to amend the aforesaid agreement with the Yonkers Chamber of Commerce for the reasons stated above.

An appropriate resolution is attached herewith for your Honorable Board's approval.

APPROVED BOARD OF ACQUISITION & CONTRACT - 01/19/2012 - JOMARY VIERA, SECRETARY

R E S O L U T I O N

Upon a communication from the Commissioner of Social Services, it is hereby:

RESOLVED, that the County of Westchester is hereby authorized to amend an agreement with the Yonkers Chamber of Commerce for the purpose of providing employment services for all employable Temporary Assistance customers for the period June 1, 2007 to December 31, 2011 for an amount not to exceed \$6,682,813 by: 1) extending the end date from December 31, 2011 to March 31, 2012; 2) increasing the not-to-exceed amount by \$364,567 from an amount not-to-exceed \$6,682,813 to a new total not-to-exceed amount of \$7,047,380; and be it further

RESOLVED, that this Contract is subject to County Appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that except as specifically amended hereby, all other terms and conditions of the Original agreement as amended shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized to take such action and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

Original Contract Amount:	\$4,374,800
1 st Amendment:	\$1,458,266
2 nd Amendment:	\$ 486,157
3rd Amendment	\$ 363,590
4th Amendment	\$ 364,567
Total:	\$ 7,047,380

Account to be

Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
101	22	8900	5860	-----	\$121,522
263	22	708L	4380	T708	\$243,045

Budget Funding Year(s) **2011** (Grant Year) Start Date: N/A End Date: **03/31/2012**
 (must match resolution)

Funding Source Tax Dollars; 5860 T708 71%
 State Aid; 29%
 Federal Aid: 100%
 Other:

\$364,567
 (must match resolution) :