

23461

DATE: December 6, 2011

TO: Board of Acquisition and Contract

FROM: Marguerite Beirne, Chief Information Officer

RE: AUTHORIZATION TO AMEND CONTRACT IT-1001 WITH BERGMANN ASSOCIATES FOR ONE YEAR OF APPLICATION SUPPORT AND MAINTENANCE BY INCREASING THE AMOUNT BY \$8,200 TO A NEW TOTAL NOT TO EXCEED CONTRACT AMOUNT OF \$156,080 AND TO EXTEND THE TERM ONE YEAR TO A NEW TERMINATION DATE OF DECEMBER 31, 2012

BACKGROUND:

- On November 20, 2008, your Honorable Board approved a resolution which authorized entering into an agreement (IT-1001) with Bergmann Associates for developing the *Enterprise Geocoding Service* (EGS) commencing November 19, 2008 and terminating on December 31, 2009, for a total not to exceed contract amount of \$80,660. Contract IT-1001 authorized in this resolution was subsequently executed and approved.
- On December 17, 2009, your Honorable Board approved a resolution which authorized amending Agreement IT-1001 with Bergmann Associates to ensure that there was maximum up-time/availability of EGS service, as well as provide for an efficient migration of existing applications built on multiple development platforms to the new EGS services. The first amendment to the agreement (IT-1001), which was subsequently executed and approved, extended the term of the agreement by one year to a new termination date of December 31, 2010 and increased the amount of the agreement (IT-1001) by \$38,720.00.
- The services approved in the December 17, 2009 resolution focused on the individual team/departmental applications migration and integration with the *Enterprise Geocoding Service* (EGS). The proposed resolution will authorize amending Agreement IT-1001 with Bergmann Associates to provide for continuation of the migration process of the *Enterprise Geocoding System* as a whole for the purpose of becoming ArcGIS compliant and for integration with Pitney Bowes Address Broker Geostan software. Additionally, the proposed resolution will authorize the testing of EGS for availability to local governments over secure county network and enhance performance of the EGS application on large batch jobs. All services requested in the proposed resolution were planned for and included in the July, 30, 2008 RFP issued by DoIT.
- On December 9, 2010, your Honorable Board approved a resolution which authorized amending Agreement IT-1001 with Bergmann Associates for EGS application enhancement services. The second amendment to the agreement (IT-1001), which was subsequently executed and

approved, extended the term of the agreement by one year to a new termination date of December 31, 2011 and increased the amount of the agreement (IT-1001) by \$28,500.00.

- It remains critical to continue support and maintenance services of the *Enterprise Geocoding Service* (EGS) application provided by Bergmann in order to maintain the integrity of the enterprise geocoding system. Support and maintenance covers on-site and telephone technical assistance, upgrades and bug fixes to software products and other routine upgrades which optimize the efficiency of the system. Amending and extending Agreement IT-1001 with Bergmann is cost effective due to Bergmann's extensive knowledge and experience in assisting the County with the development of the EGS application as well as avoiding internal administrative costs associated with a more formal procurement.
- The public purpose for the proposed amendment is that the ultimate benefit of the project will be for the public good. Continued maintenance and support to EGS improves emergency response, dispatching and Probation systems, which in turn improves public safety by maximizing their effectiveness. EGS is also used extensively in other county government applications including public health and human resource systems. The requested application enhancement will be monitored and tracked by DoIT staff as outlined in the agreement.
- Impact to the County's three Critical Priority Areas are as follows:
 1. Fiscal Responsibility – Provide taxpayer cost savings since the vendor's detailed understanding of their existing application will allow them to resolve issues quickly and efficiently, thereby reducing the amount of DoIT staff time and resources required to develop the enhanced functionalities.
 2. Safety & Security – Address mapping (geocoding) is central to all emergency response and dispatching applications, as well as in other GIS (Geographic Information Systems) developed mapping applications including the Police District Locator and Sex Offender Address Verification utilities (Department of Probation). The ongoing maintenance and enhancement of the EGS web services will increase public safety by keeping these applications running efficiently.
 3. Health & Environment – Address mapping is at the foundation of the important public facing Find Your Indian Point Zone and Hurricane Zone Finder applications. ESG is also used for the validation of address records in regulatory programs such as the septic haulers database. The ongoing maintenance and enhancement of the EGS web services will help keep these applications running efficiently and reliably.
- Therefore, we now come before your Honorable Board requesting approval to amend Agreement IT-1001 with Bergmann Associates by extending the term of the agreement for the *Enterprise Geocoding Service* (EGS) application for annual support and maintenance by one year until December 31, 2012 and increasing the amount by \$8,200 to a new total not to exceed amount of \$156,080.

ACTION REQUESTED:

- Authorization to amend Agreement IT-1001 with Bergmann Associates, located at 200 First Federal Plaza, 28 East Main Street, Rochester, New York 14614, for Enterprise Geocoding Services (EGS) application enhancement services, by extending the term one year to a new termination date of December 31, 2012 and increasing the amount by \$8,200.00, payable pursuant to an approved schedule, subject to County appropriations, to a new total not to exceed contract amount of \$156,080.00, with all other terms and conditions of the original agreement to remain the same.

A resolution is submitted herewith for your consideration.

APPROVED BOARD OF ACQUISITION & CONTRACT - 12/29/2011 - JOMARY VIEIRA, SECRETARY

RESOLUTION

UPON A COMMUNICATION FROM THE CHIEF INFORMATION OFFICER, DEPARTMENT OF INFORMATION TECHNOLOGY, BE IT HEREBY

RESOLVED, that the County of Westchester is hereby authorized to amend Agreement IT-1001 with Bergmann Associates, located at 200 First Federal Plaza, 28 East Main Street, Rochester, New York 14614, for Enterprise Geocoding Services (EGS) application enhancement services, by extending the term one year to a new termination date of December 31, 2012 and increasing the amount by \$8,200, payable pursuant to an approved schedule, to a new total not to exceed contract amount of \$156,080; and be it further

RESOLVED, that this agreement is subject to County appropriations; and be it further

RESOLVED, that this agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that all other terms and conditions of the original agreement shall remain the same; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized and empowered to execute any and all documents necessary and appropriate to effectuate the purpose thereof.

Original Agreement:	\$ 80,660
First Amendment:	\$ 38,720
Second Amendment:	\$ 28,500
<u>This Amendment</u>	<u>\$ 8,200</u>
Total:	\$156,080

Contract No. IT-1001

Account to be Charged/Credited:

Year	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
2012	101	16	6480	4070		\$8,200

Budget Funding Year(s): 2012 Start Date: January 1, 2012 End Date: December 31, 2012
 (must match resolution)

Funding Source	Tax Dollars: <u>\$8,200.00</u>
	State Aid _____
<u>\$8,200</u>	Federal Aid _____
(must match resolution)	Other: _____