

Robert P. Astorino  
County Executive

Department of Social Services

Kevin M. McGuire  
Commissioner

23184

DATE: November 22, 2011

TO: Board of Acquisition and Contract

FROM: Kevin M. McGuire  
Commissioner, Department of Social Services

SUBJECT: Resolution authorizing the County of Westchester to enter into an agreement with The Sharing Community, Inc. to operate an emergency overnight center at a facility known as the Broadway Manor located at 101 North Broadway, Yonkers, New York for the period January 1, 2012 through December 31, 2012 for an amount not to exceed \$178,519 to be paid monthly pursuant to an approved budget and subject to appropriation

The County of Westchester requests authorization to enter into an agreement with The Sharing Community, Inc. to operate an emergency overnight center at a facility known as the Broadway Manor located at 101 North Broadway, Yonkers, New York for the period January 1, 2012 through December 31, 2012 for an amount not to exceed \$178,519 to be paid monthly pursuant to an approved budget and subject to appropriation. There has been no increase in the amount requested under the new agreement.

The services to be provided pursuant to the proposed agreement serve a **public purpose** by ensuring the health and safety of those who do not have a place to sleep during the night hours by providing an overnight shelter.

The **goals and objectives** of the proposed agreement are to provide a safe and supervised place for homeless individuals who are outside the County's formal shelter system to sleep at night. This program will keep homeless individuals off the streets during the night hours as well as to protect them from exposure to extreme weather conditions. This service is in compliance with the NYS laws and regulations requiring the provision of emergency housing for the homeless.

The goals and objectives of this program are in **the best interest of the County in terms of public health and public safety** as they are aimed at enhancing the safety and well-being of the targeted population. Housing the targeted population will reduce the risk of their becoming victims of crime and general health-related issues that result from not having appropriate shelter. Without this service, these individuals would literally be sleeping on the streets. This program gives them a place to stay temporarily while looking for a permanent solution to their homelessness. The services provided are aimed at improving the quality of life of the homeless population in the County

This agreement is also in the County's **best interest in terms of fiscal responsibility** in that the services and linkages provided by emergency shelter programs assist the homeless by providing up-front resources, thereby diverting some individuals from long-term shelter care, a more costly alternative.

**The goals and objectives will be tracked and monitored** through performance measurement indicators developed by the Department and approved by the County Budget Office. The tracking and monitoring include the submission of monthly statistics and quarterly reports as well as direct contact with the D.S.S. staff in order to swiftly address any impediments to the program's success.

The **Department is able to report that the vendor's Performance Measurement Indicator** reflects that from January 1, 2011 to October 31, 2011, this facility has provided services for 100% of the people who sought this program's assistance. We are able to report the following as of 10/31/11:

- Total Number of Customers Served (unduplicated): 571

This contract is exempt from the Westchester County Procurement Policy under Section 3(a) (xiv).

Accordingly, the County of Westchester is hereby requesting permission to enter into an agreement with The Sharing Community, Inc. for the aforesaid purpose.

A resolution requesting the same is attached for your Honorable Board's approval.

## RESOLUTION

Upon a communication from the Commissioner of Social Services, be it hereby

**RESOLVED**, that the County of Westchester is hereby authorized to enter into an agreement with The Sharing Community, Inc. to operate an emergency overnight center at a facility known as the Broadway Manor located at 101 North Broadway, Yonkers, New York for the period January 1, 2012 through December 31, 2012 for an amount not to exceed \$178,519 to be paid monthly pursuant to an approved budget; and be it further

**RESOLVED**, that this agreement is subject to County appropriations; and be it further

**RESOLVED**, that this agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release (s) or adoption (s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

**RESOLVED**, that the County Executive or his authorized designee is empowered to execute any document necessary to implement this Resolution.

**Account to be Charged/Credited**

	<b>Fund</b>	<b>Dept</b>	<b>Major Program, Program &amp; Phase Or Unit</b>	<b>Object/ Sub-Object</b>	<b>Trust Account</b>	<b>Dollars</b>
<b>2012</b>	<b>101</b>	<b>22</b>	<b>8900</b>	<b>5860</b>	-----	<b>\$178,519</b>

**Budget Funding Year(s): 2012      Start Date: 1/1/2012      End Date: 12/31/2012**  
**(must match resolution)**

**Funding Source**                      **Tax Dollars: 71%**  
    **State Aid: 29%**  
**\$178,519**                              **Federal Aid: \_\_\_\_\_**  
**(must match resolution)**        **Other \_\_\_\_\_**

APPROVED BOARD OF ACQUISITION CONTRACT 12/15/2011 - JOMARY VIERA, SECRETARY