

Robert P. Astorino  
County Executive

Department of Social Services

Kevin M. McGuire  
Commissioner

## 23128

DATE: November 15, 2011

TO: Board of Acquisition and Contract

FROM: Kevin M. McGuire  
Commissioner, Department of Social Services

SUBJECT: Resolution authorizing the County of Westchester to enter into an agreement with The Sharing Community, Inc. to operate a transitional residence for homeless single men and women at a facility known as **Travers House** located at 100 Vark Street, Yonkers, New York 10701 for the period January 1, 2012 through December 31, 2012 for an amount not to exceed \$515,705 to be paid monthly pursuant to an approved budget and subject to appropriation

The County of Westchester requests authorization to enter into an agreement with The Sharing Community, Inc. to operate a transitional residence for homeless single men and women at a facility known as **Travers House** located at 100 Vark Street, Yonkers, New York, 10701 for the period January 1, 2012 through December 31, 2012 for an amount not to exceed \$515,705 to be paid monthly pursuant to an approved budget and subject to appropriation. There has been no increase in the amount requested for the 2012 agreement.

The **public purpose** of the proposed agreement is to ensure the health and safety of some of Westchester County's most vulnerable population. This is achieved by assisting homeless single men and women to transition from homelessness to economic independence and self-sufficiency while providing them with shelter and supportive services.

The **goals and objectives** of the program are to provide immediate transitional housing to eligible homeless single men and women. The Sharing Community-Travers House program also provides 24 hours on-site supervision, meals, counseling and supportive services which include, but are not limited to, assistance in finding permanent housing, linkages to outside agencies for job training, drug/alcohol programs, medical treatment, education, and life skills.

The goals and objectives of this program are in **the best interests of the County in terms of public health and public safety** as they are aimed at enhancing and ensuring the health and safety of the targeted population by providing immediate transitional housing and onsite supervision. This program creates a safe haven for the targeted population thereby reducing the risk of their becoming victims of crime and developing general health related issues that result from not having appropriate shelter

The goals and objectives are in the County's **best interests in terms of fiscal responsibility** as the services provided assist the targeted population in finding permanent housing, thereby decreasing the cost associated with providing emergency housing. Additionally, through referrals to employment services, the program participants may become gainfully employed which would in turn reduce their dependency on public assistance.

**The goals and objectives will be tracked and monitored** through performance measurement indicators developed by the Department and approved by the County Budget Office. The tracking and monitoring include the submission of monthly statistics and quarterly reports as well as direct contact with the D.S.S. staff in order to swiftly address any impediments to the program's success.

The **Department is able to report that the vendor's Performance Measurement Indicators** reflect that the Sharing Community –Travers House program met its goal of housing eligible single men and single women referred by the Department. The facility accepted 100% of appropriate referrals during the 2011 contract period. As of 10/31/11, the program served 12 customers and succeeded in securing permanent housing for 10. The average length of stay was 242.06 days.

This contract is exempt from the Westchester County Procurement Policy under Section 3(a) (xiv).

Accordingly, the County of Westchester is hereby requesting permission to enter into an agreement with The Sharing Community, Inc. for the above said purpose.

An appropriate resolution is attached for your Honorable Board's approval.

APPROVED BOARD OF ACQUISITION & CONTRACT - 2/2/12

**RESOLUTION**

Upon a communication from the Commissioner of Social Services, be it hereby

**RESOLVED**, that the County of Westchester is hereby authorized to enter into an agreement with The Sharing Community, Inc. to operate a transitional residence for homeless single men and women at a facility known as Travers House located at 100 Vark Street, Yonkers, New York 10701 for the period January 1, 2012 through December 31, 2012 for an amount not to exceed \$515,705 to be paid monthly pursuant to an approved budget and; and be it further

**RESOLVED**, that this agreement is subject to County appropriations; and be it further

**RESOLVED**, that this agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release (s) or adoption (s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

**RESOLVED** that the County Executive or his duly authorized designee is empowered to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

Account to be  
Charged/Credited

	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
2012	101	22	8900	5860	-----	\$515,705

Budget Funding Year(s): 2012  
(must match resolution)

Start Date: 1/1/12

End Date: 12/31/12

Funding Source

Tax Dollars: 71 %

State Aid: 29%

\$515,705  
(must match resolution)

Federal Aid:

Other: