

22975

TO: Board of Acquisition and Contract

FROM: John J. Hsu, P.E.
Commissioner of Public Works and Transportation

DATE: November 14, 2011

SUBJECT: Resolution to Award
Contract No. **WCA 11-057**
Emergency Spill Response Service
Westchester County Airport
Contractors: Alpine Environmental Services, LLC
Tri-State Environmental Services, Inc.

Amount: \$300,000.00

The County of Westchester advertised, via the Journal News, for bids on Contract No. WCA 11-057, Emergency Spill Response Service, Westchester County Airport, for on call services for the cleanup of hazardous and non-hazardous spills utilizing a primary contractor and a secondary contractor for a three (3) year period commencing November 18, 2011.

Each bidder was required to submit unit prices for responding to spills of various types. Four (4) firms expressed interest in the contract, and two (2) bids were opened on October 19, 2011. The low bid received was from Alpine Environmental Services, LLC, with the second low bid received from Tri-State Environmental Services, Inc.

Both bidders have been investigated and it has been found that each:

- Performed satisfactory work in the past for the County.
 Past experience has been investigated and found satisfactory.

Funds for this project are available in the:

- Capital Budget
 Non-Recurring Budget
 Operating Budget
 Other (Airport Special Revenue Fund)

Authority is requested for the County of Westchester, acting by and through the Department of Public Works and Transportation, to enter into Contract No. WCA 11-057 with the lowest responsible bidder, Alpine Environmental Services, LLC, as the primary contractor for Emergency Spill Response Service at Westchester County Airport, and backup contract with Tri-State Environmental Services, Inc., in an aggregate amount not to exceed \$100,000.00 per year or \$300,000.00 for the life of this three (3) year contract commencing on November 18, 2011, and contingent upon an approved budget for 2012 and succeeding years.

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This contract will benefit the public by providing rapid response to spills at the Airport and protecting the nearby watershed. The main objective is to have a company on call to contain and clean up spills on a timely basis. The contract will be overseen by the Airport Environmental Office with no payment made to the contractor without a signed work order and manifest of material removed.

Payment for this contract will be made from the Airport Special Revenue Fund, not the County General Fund, and will not impact the County tax levy. Performance security will be provided through retainage of ten percent (10%) of any payments due the contractor.

A proposed resolution is attached for your consideration

APPROVED BOARD OF ACQUISITION & CONTRACT 12/15/2011 DOMARY VIEIRA, SECRETARY

RESOLUTION

CONTRACT NO. WCA 11-057

Upon communication from the Commissioner of Public Works and Transportation, be it

RESOLVED, that the County of Westchester is hereby authorized to enter into Contract No. WCA 11-057 with the lowest responsible bidder, Alpine Environmental Services, LLC, 2302 South Main Street, Middletown, Connecticut 06457, as the primary contractor for Emergency Spill Response Service at Westchester County Airport, and a backup contract with Tri-State Environmental Services, Inc., 3 Browns Lane, Hawthorne, New York 10532, in an aggregate amount not to exceed \$100,000.00 per year or \$300,000.00 for the life of this three (3) year contract commencing on November 18, 2011 and payable pursuant to an approved budget; and be it further

RESOLVED, that performance security shall be provided through retainage of ten percent (10%) of any payments due the contractor; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby empowered to execute any and all instruments and take such other actions as may reasonably be necessary to effectuate the purposes thereof.

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	161	44	A0087-05-S			\$ 2,000.00 (2011)
	161	44	A0115-01-S			\$100,000.00 (2012)
	161	44	A0115-01-S			\$100,000.00 (2013)
	161	44	A0115-01-S			\$ 98,000.00 (2014)

Budget Funding Year(s) 2011-2014 **Start Date:** November 18, 2011 **End Date:** November 17, 2014
 (must match resolution)

Funding Source: **Tax Dollars** _____
 State Aid _____
 Federal Aid _____
 Other 100% Airport Special Revenue Fund

Contractor Federal I.D. No./
Social Security No.: _____

Vendor No.: _____
Encumbrance No.: _____

\$300,000.00
 (must match resolution)