

21836

DATE: September 20, 2011

TO: Honorable Members of the Board of Acquisition and Contract

FROM: Sherlita Amlar, M.D.
Commissioner, Department of Health

RE: Authority to amend an existing agreement with the Westchester Institute for Human Development (“WIHD”), for the provision of professional development training to providers of Early Intervention Services, Preschool Services, and child care referred by the County, by extending the term of the agreement from September 30, 2011 to November 30, 2011 for the same not-to-exceed amount

On July 22, 2010, Your Honorable Board approved a resolution (the “July 22, 2010 Resolution”) which authorized the County of Westchester, acting by and through its Department of Health (the “WCDH”), to enter into an agreement with the Westchester Institute of Human Development (“WIHD”), pursuant to which WIHD would provide professional development training to providers of Early Intervention Services, Preschool Services, and child care referred by the WCDH, for the period July 1, 2010 through September 30, 2011, for a total amount not-to-exceed \$231,852, payable at an hourly rate, pursuant to an approved budget. This agreement has been executed.

WIHD has recently notified the WCDH that it will not be able to complete the remaining preschool and child care provider professional training workshop by September 30, 2011 as indicated in the contractual scope of services. Due to the end of the 2011 school year and providers’ summer schedules WIHD had difficulty scheduling attendance from a majority of the providers. WIHD has developed a strategy to optimize attendance that can be directly monitored by the WCDH.

Therefore, the WCDH now requests authorization to amend the existing agreement with WIHD by extending the contract period from September 30, 2011 to November 30, 2011 for the same not-to-exceed amount, to allow WIHD the additional time needed to complete the preschool and child care provider professional training.

The goals and objectives of this agreement are to provide training to the appropriate personnel who work with children between birth and five years of age with possible developmental disabilities and/or delays in order to ensure that those personnel use best practices for evaluation of children and can, therefore, ensure appropriate referrals for services (i.e. services provided in accordance with their approved Individualized Family Service Plan (IFSP) or Individualized Education Plan (IEP)) and decrease inappropriate referrals for services.

The goals and objectives of this agreement serve to promote the public health, safety and welfare of Westchester County's children with special needs by giving the appropriate personnel the training and skills necessary to identify those children who need additional services. This identification will facilitate those children's optimal participation in special needs programs and other community settings that typically developing children attend. On an annual basis, approximately 10,000 children are served by the Early Intervention and Related Services programs.

The goals and objectives will be tracked and monitored by WCDH review of pre and post tests and participant evaluation forms to be administered by WIHD, to ensure WIHD delivers the agreed number of training sessions.

Except as specifically amended herein, all other terms and conditions of the original agreement shall remain unchanged.

Accordingly, approval of the attached resolution is respectfully requested.

APPROVED BOARD OF ACQUISITION & CONTRACT - 10/13/2014
SOMERSET COUNTY VIEIRIA SECURITY

RESOLUTION

Upon a communication from the Commissioner of Health, be it hereby

RESOLVED, that the County of Westchester (the "County") is hereby authorized to amend an existing agreement with the Westchester Institute for Human Development ("WIHD"), for the provision of professional development training to providers of Early Intervention Services, Preschool Services, and child care referred by the County by extending the term of the agreement from September 30, 2011 to November 30, 2011 for the same not-to-exceed amount; and, be it further

RESOLVED, that except as specifically amended herein, all other terms and conditions of the original agreement shall remain the same; and, be it further

RESOLVED, that the County Executive or his duly authorized designee be and hereby is authorized and empowered to execute and deliver all instruments and take all actions necessary or appropriate to accomplish the purposes of this resolution.

County of Westchester
Department of Health
September 20, 2011

Original Agreement	\$ 231,852
First Amendment	\$ 0
This Amendment	\$ _____
TOTAL	\$231,852

Agreement #

Account to be Charged/Credited	Fund	Dept	Major Program, Program & Phase or Unit	Object/Sub-Object	Trust Account	Dollars
N/A						

Budget Funding Year(s)

(must match resolution) 2010-2011 Start Date 07/01/10 End Date 11/30/11

Funding Source	Tax Dollars	_____	_____
	State Aid	_____	
	Federal Aid	_____	
	Other	_____	

(must match resolution)

\$