

Robert P. Astorino
County Executive

Department of Social Services

Kevin M. McGuire
Commissioner

21746

Date: September 16, 2011

To: Board of Acquisition and Contract

From: Kevin M. McGuire, Commissioner
Department of Social Services

Subject: Resolution authorizing the County of Westchester to enter into an agreement with West-H.E.L.P., Inc. for the purpose of managing and providing services to homeless families housed at the Mount Vernon West-H.E.L.P. Family Shelter, a New York State Licensed Tier II Family Shelter located at 240 Franklin Avenue, Mount Vernon, New York for a five year period commencing on October 1, 2011 terminating on September 30, 2016 for a total amount not-to-exceed \$8,962,350 to be paid monthly pursuant to an approved budget and subject to appropriations in the annual amounts and per diems

The County of Westchester requests authorization to enter into an agreement with West-H.E.L.P., Inc. for the purpose of managing and providing services to homeless families housed at the Mount Vernon West-H.E.L.P. Family Shelter, a New York State Licensed Tier II Family Shelter located at 240 Franklin Avenue, Mount Vernon, New York for a five year period commencing on October 1, 2011 and terminating on September 30, 2016 for a total not- to-exceed amount of \$8,962,350 to be paid monthly pursuant to an approved budget and subject to appropriations in the annual amounts and per diems. There was a reduction in the cost of this contract over that of the 2006-2011 contract period. Although the cost of the contract was reduced, it did not impact the number of clients to be served.

The services to be provided pursuant to the proposed agreement **serve a public purpose** by assisting the County in providing services and housing to the eligible homeless population. These services are aimed at improving the quality of life of the homeless population in the County by assisting the population served in achieving a successful transition from welfare to self-sufficiency.

The **goals and objectives** of the proposed agreement are to provide 24- hour supervision, shelter to homeless residents: supportive services to include family and group counseling, family mental health assessment, daycare services, assistance in finding permanent housing and casework services.

The goals and objectives of this program are in **the best interests of the County in terms of public health and public safety** as they are aimed at enhancing and ensuring the health and safety of the targeted population. The program enhances and ensures safety by providing 24-hour supervision and housing. This program creates a safe haven for the targeted population. Providing appropriate

shelter for Westchester's homeless population will reduce the risk of their becoming victims of crime and developing general health related issues that result from not having shelter.

The goals and objectives are in the County's **best interests in terms of fiscal responsibility** as the services provided assist the targeted population with finding permanent housing, thereby decreasing the cost associated with providing emergency housing.

The goals and objectives will be tracked and monitored through performance measurement indicators developed by the Department and approved by the County Budget Office. The tracking and monitoring measures include the submission of monthly statistics and quarterly reports as well as through direct contact with the D.S.S. staff in order to swiftly address any impediments to the program's successes.

The **Department is able to report that the vendor's Performance Measurement Indicators** reflect that the Mount Vernon West-H.E.L.P. Family Shelter program met its goal of housing eligible customers referred by the Department. The facility accepted 100% appropriate referrals during 2006 - 2011 contract period. This program effectively provided shelter and supportive services for 509 program participants for the period of 10/1/06 through 8/31/11. As of 8/31/11, this program achieved the following outcomes:

- Average Length of Stay for all customers: 117 days
- 392 customers secured permanent housing
- 37 customers secured transitional housing

This contract is exempt from the Westchester County Procurement Policy under Section 3(a) (xiv).

Accordingly, the County of Westchester is hereby requesting permission to enter into an agreement with West-H.E.L.P., Inc. for the aforesaid purpose.

A resolution requesting the same is attached for your Honorable Board's approval.

RESOLUTION

Upon a communication from the Commissioner of Social Services, be it hereby

RESOLVED, that the County of Westchester is hereby authorized to enter into a contract with West-H.E.L.P, Inc. for the purpose of managing and providing services to homeless families housed at the Mount Vernon West-H.E.L.P. Family Shelter, a New York State Licensed Tier II Family Shelter located at 240 Franklin Avenue, Mount Vernon, New York for a five year period commencing on October 1, 2011 terminating on September 30, 2016 for a total amount not-to-exceed \$8,962,350 to be paid monthly pursuant to an approved budget and subject to appropriations in the annual amounts and per diems; and be it further

RESOLVED, that this contract is subject to County Appropriation; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of his Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State budget and/ or the adoption of a State budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such budget(s) on County finances. After such analysis, the County shall retain the right to either terminate this Agreement, or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the contractor then the contractor shall have the right to terminate the agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his authorized designee is empowered to execute any document necessary to implement this Resolution.

Account to be
Charged/Credited

	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
2011	101	22	8900	5850	-----	\$ 448,117
2012	101	22	8900	5850	-----	\$1,792,470
2013	101	22	8900	5850	-----	\$1,792,470
2014	101	22	8900	5850	-----	\$1,792,470
2015	101	22	8900	5850	-----	\$1,792,470
2016	101	22	8900	5850	-----	\$1,344,353

Budget Funding Year(s) 2011-2016
(must match resolution)

Start Date: 10/01/11 End Date: 9/30/16

Funding Source

\$8,962,350

(must match resolution)

Tax Dollars:

State Aid:

Federal Aid: 100%

Other:

APPROVED BOARD OF ACQUISITION & CONTRACT - 12/01/2014 - JOHANNY VIEIRA, SECRETARY