

Robert P. Astorino
County Executive

Department of Social Services

Kevin M. McGuire
Commissioner

21569

DATE: September 16, 2011

TO: The Honorable Board of Acquisition and Contract

FROM: Kevin M. McGuire
Commissioner of Social Services

RE: Authority for the County of Westchester to amend an agreement with the Yonkers Chamber of Commerce for the purpose of providing employment services for all employable Temporary Assistance customers for the period June 1, 2007 through September 30, 2011 for an amount not-to-exceed \$6,319,223 by: 1) extending the end date from September 30, 2011 to December 31, 2011; 2) increasing the not-to-exceed amount by \$363,590 from an amount not-to-exceed \$6,319,223 to a new total not-to-exceed amount of \$6,682,813 to be paid pursuant to an approved budget and subject to appropriation; and 3) modifying the scope of services to include revised performance measurement indicators to take effect from October 1, 2011 through December 31, 2011

By resolution approved on March 18, 2007, your Honorable Board authorized the County of Westchester (the "County"), acting by and through the Department of Social Services, to enter into an agreement with the Yonkers Chamber of Commerce ("YCC") for the purpose of providing employment services for all employable Temporary Assistance customers for the period June 1, 2007 through May 31, 2010 in an amount not-to-exceed \$4,374,800. This agreement was subsequently executed.

By resolution approved on May 20, 2010, your Honorable Board authorized the County of Westchester (the "County"), acting by and through the Department of Social Services, to amend the above said agreement by: 1) extending the end date from May 31, 2010 to May 31, 2011; 2) increasing the not-to-exceed amount by \$1,458,266 from an amount not-to-exceed \$4,374,800 to a new total not-to-exceed of \$5,833,066; and 3) modifying the scope of services in order to provide orientation to employable customers at initial certification appointment, Job Readiness Services, monitor customers' attendance and progress in work activities, complete a full comprehensive assessment in order to place customers in appropriate work activities and maintenance of Individual Employment Plan (IEP) on a quarterly basis. This amendment was subsequently executed.

By resolution approved on May 5, 2011, your Honorable Board authorized the County of Westchester (the "County"), acting by and through the Department of Social Services, to amend

the above said agreement by: 1) extending the end date from May 31, 2011 to September 30, 2011; 2) increasing the not-to-exceed amount by \$486,157 from an amount not-to-exceed \$5,833,066 to a new total not-to-exceed amount of \$6,319,223 and 3) modifying the scope of services in order to provide employability assessments during first appointment with the Yonkers Chamber of Commerce case-manager within 10 days of referral. This amendment was subsequently executed.

Authorization is now requested to further amend the above said agreement by: 1) extending the end date from September 30, 2011 to December 31, 2011; 2) increasing the not-to-exceed amount by \$363,590 from an amount not-to-exceed \$6,319,223 to a new total not-to-exceed amount of \$6,682,813; and 3) modifying the scope of services to include revised performance measurement indicators to take effect from October 1, 2011 through December 31, 2011. **The Department has issued an RFP to procure these services starting from January 1, 2012 and this amendment is being requested to enable the Department to continue providing the aforesaid services until a new vendor is selected.**

The Public Purpose of this program is to assist the Temporary Assistance population in the County of Westchester with acquiring the academic and career skills necessary for securing gainful employment, thus promoting the economic security of these individuals which would in turn help to end their dependence upon temporary assistance and become self sufficient.

The Goals and Objectives of this program are to provide pre-employment services to customers to help facilitate self-sufficiency and economic independence. Working to meet participation, an additional goal of the program, will ensure that Westchester County receives adequate funding for the continued provision of services to its population and avoids the imposition of fiscal penalties. Moving customers to economic independence will reduce the overall caseload of Westchester County, thereby resulting in caseload reduction credit and an overall savings to County government.

The Goals and Objectives are in the Best Interest of The County in Terms of Fiscal Responsibility because the attainment of gainful employment is the intended result of this training, effectively eliminating dependence on temporary assistance. The amount of money spent by the County in providing Temporary Assistance payments to this population will be considerably reduced as the participants of this program secure employment and become economically independent. There is a significant economic cost for individuals in receipt of Temporary Assistance. Currently, Family Assistance customers cost the County \$11,520 per year, Safety Net Families \$15,000 per year and Safety Net individuals \$8,268 per year. In addition, Westchester County is required to engage all Temporary Assistance customers in countable employment activities in order to meet Federal participation rate requirements. Failure to meet these standards can result in Federal fiscal sanctions for Westchester County.

The Performance Measurement Indicators will be tracked through the submission of monthly statistics and quarterly reports, as well as through direct contact with the Department's Program Office.

The PMI Results are as follows:

| | 3/1/2011-8/31/2011 |
|--------------------------------|---------------------------|
| # Served | 6,194 |
| # Non-Compliant | 2,233 |
| # Assessments Completed | 3,398 |

| | |
|---|-------|
| # DSS Case Closures | 1,351 |
| # Engaged in Vocational Training | 633 |
| # Engaged in Job Search | 2,343 |
| # Engaged in Community Work Experience Program | 1,275 |
| # Placed in Employment | 311 |

Except as specifically amended hereby, all other terms and conditions of the Original agreement as amended shall remain the same.

Accordingly, authority is requested to amend the aforesaid agreement with the Yonkers Chamber of Commerce for the reasons stated above.

An appropriate resolution is attached herewith for your Honorable Board's approval.

APPROVED BOARD OF ACQUISITION & CONTRACT - 10/23/2011 - SOMARY WEIRA, SECRETARY

RESOLUTION

Upon a communication from the Commissioner of Social Services, it is hereby:

RESOLVED, that the County of Westchester is hereby authorized to amend an agreement with the Yonkers Chamber of Commerce for the purpose of providing employment services for all employable Temporary Assistance customers for the period June 1, 2007 through September 30, 2011 for an amount not to exceed \$6,319,223, by: 1) extending the end date from September 30, 2011 to December 31, 2011; 2) increasing the not-to-exceed amount by \$363,590 from an amount not-to-exceed \$6,319,223 to a new total not-to-exceed amount of \$6,682,813; and 3) modifying the scope of services to include revised performance measurement indicators to take effect from October 1, 2011 through December 31, 2011; and be it further

RESOLVED, that this Contract is subject to County Appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that except as specifically amended hereby, all other terms and conditions of the Original agreement as amended shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized to take such action and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

| | |
|---------------------------------|--------------------|
| Original Contract Amount: | \$4,374,800 |
| First Amendment: | \$1,458,266 |
| 2 nd Amendment: | \$486,157 |
| 3rd Amendment | \$363,590 |
| Total: | \$6,682,813 |

Account to be
Charged/Credited

| Fund | Dept | Major Program, Program & Phase Or Unit | Object/ Sub- Object | Trust Account | Dollars |
|------|------|---|---------------------------|------------------|-----------|
| 101 | 22 | 8900 | 5860 | ----- | \$181,795 |
| 263 | 22 | 708L | 4380 | T708 | \$181,795 |
| | | | | | |

Budget Funding Year(s) **2011** (Grant Year) Start Date: N/A End Date: **12/31/2011**
(must match resolution)

| | | | |
|----------------|--------------|-------------|-------------|
| | | <u>5860</u> | <u>T708</u> |
| Funding Source | Tax Dollars, | 71% | |
| | State Aid, | 29% | |
| | Federal Aid: | | 100% |
| | Other: | | |

\$363,590
(must match resolution)