

Robert P. Astorino  
County Executive

Department of Social Services

Kevin M. McGuire  
Commissioner

## 21545

DATE: September 6, 2011

TO: Honorable Members of the Board of Acquisition and Contract

FROM: Kevin M. McGuire  
Commissioner, Department of Social Services

SUBJECT: Authority for the County of Westchester to enter into a grant agreement with the United States Department of Housing and Urban Development to receive a grant in the amount of \$345,652 for the Supportive Housing Program, to fund work related to the County's Homeless Management Information System ("HMIS"), for the term February 1, 2011 through January 31, 2012

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Authority is respectfully requested from your Honorable Board for the County of Westchester (the "County") to enter into a grant agreement with the United States Department of Housing and Urban Development ("HUD"), pursuant to which the County will receive from HUD a grant in the amount of \$345,652 for the Supportive Housing Program, to fund work related to the County's Homeless Management Information System ("HMIS"), for the term February 1, 2011 through January 31, 2012 (the "Agreement").

The grant funds to be received from HUD under the Agreement are intended to be used by the Department of Social Services, in cooperation with the Department of Information Technology ("DoIT"), to provide, 1) a Homeless Management Information System ("HMIS") administrator, and 2) maintenance of the County's HMIS software.

Submission of this resolution to your Honorable Board was delayed due to delays in receiving the award notification from HUD and in determining, with DoIT, the technical aspects of related, separate resolutions seeking authority to enter into an agreement for part of the aforementioned grant-funded services.

The proposed agreement will serve a public purpose by providing the funds necessary to better track and monitor the placement and status of the homeless clients of the Department of Social Services and thereby better serve them.

The goal and objective of the proposed agreement are to provide the funds necessary to better track and monitor the placement and status of the homeless clients of the Department of Social Services.

The goal and objective of the proposed agreement are in the best interests of the County in terms of fiscal responsibility, as it will provide Federal funds for the County to pay for certain operations of the Department of Social Services.

The goal and objective of the proposed agreement will be tracked and monitored by the staff of the Department of Social Services. Regular meetings and calls will be conducted. In addition, a required annual progress report (“APR”) will be provided to HUD.

Accordingly, I most respectfully recommend the adoption of the annexed Resolution.

KMM/CC/bdm/nn

APPROVED BOARD OF ACQUISITION & CONTRACT - 11/20/21  
SOMARY UERA, SECRETARY

**RESOLUTION**

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

**RESOLVED**, that the County of Westchester is hereby authorized to enter into a grant agreement with the United States Department of Housing and Urban Development (“HUD”), pursuant to which the County will receive from HUD a grant in the amount of \$345,652 for the Supportive Housing Program, to fund work related to the County’s Homeless Management Information System (“HMIS”), for the term February 1, 2011 through January 31, 2012; and be it further

**RESOLVED** that the County Executive or his duly authorized designee is empowered to execute all documents and take all actions necessary to effect the purpose of this resolution.

Account to be Charged/Credited

<b>Fund</b>	<b>Dept</b>	<b>Major Program, Program &amp; Phase, Or Unit</b>	<b>Object/ Sub Object</b>	<b>Trust Account</b>	<b>Activity</b>	<b>Dollars</b>
263	22	688L	9852	T688	-----	\$345,652

Budget Funding Year(s): 2011      Start Date: 02/01/11    End Date: 01/31/12  
 (must match resolution)

Funding Source:	Tax Dollars:
	State Aid:
	Federal Aid: 100%
	Other
<u>\$345,652</u>	
(must match resolution)	