

**21481**

**DATE:** September 8, 2011

**TO:** Board of Acquisition and Contract

**FROM:** Cheryl Archbald, M.D., M.P.H.  
Acting Commissioner of Health

**RE:** Authorization to Enter into Contract to Accept Continued Funding from the New York State Department of Health for the HIV Surveillance & Partner Services Program Grant.

Term: 10/1/11 – 9/30/12  
Amount: Not-to-Exceed \$370,900

The Westchester County Department of Health (“WCDH”) seeks authorization to enter into contract to accept continued funding from the New York State Department of Health (“NYSDOH”) for the HIV Surveillance & Partner Services Program Grant, pursuant to an approved budget, for the period 10/1/11 through 9/30/12, in the not-to-exceed amount of \$370,900.

This contract will promote the public health and general welfare of County residents by preventing the spread of HIV and linking those already infected by the disease to treatment.

The goals and objectives of this program are to encourage HIV testing and counseling, identify HIV infected cases, provide education/information regarding partner notification requirements and training of WCDH staff for the purpose of evaluation, investigation and counseling.

Program monitoring includes surveillance activities, data collection, supervisory review, data entry in the NYSDOH electronic HIV Partner Services tracking system, time frames and case closure as directed by the NYSDOH and monthly reviews of all program activities by the WCDH program director. An average of approximately 150 new, unduplicated HIV cases requiring services are reported annually.

Approval of the attached resolution is respectfully requested.

/md  
Attachment

## RESOLUTION

UPON A COMMUNICATION FROM THE ACTING COMMISSIONER OF HEALTH, be it hereby

**RESOLVED,** that the County of Westchester, acting by and through its Department of Health, is authorized to enter into contract to accept continued funding from the New York State Department of Health for the HIV Surveillance & Partner Services Program Grant, pursuant to an approved budget, for the period 10/1/11 through 9/30/12, in the not-to-exceed amount of \$370,900; and, be it further

**RESOLVED,** that the County Executive or his duly authorized designee be and hereby is authorized and empowered to execute all appropriate contracts or documents necessary to effectuate the purposes of this resolution in the manner prescribed by law.

Department of Health  
 County of Westchester  
 145 Huguenot Street, 8<sup>th</sup> Floor  
 New Rochelle, New York 10801  
 September 8, 2011

Original Agreement	\$370,900
First Amendment	\$
<b>This Amendment</b>	<b>\$</b> _____
<b>TOTAL</b>	<b>\$370,900</b>

Agreement #

Account to be Charged/Credited	Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub-Object	Trust Account	Dollars
	263	27	369L	9854	T369	\$370,900

  

Budget Funding Year(s) (must match resolution)	2011-2012	Start Date	10/1/11	End Date	9/30/12
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Funding Source	Tax Dollars	
	State Aid	
<b>\$370,900</b>	Federal Aid	
(must match resolution)	Other	NYSDOH