

Robert P. Astorino
County Executive

Department of Social Services

Kevin M. McGuire
Commissioner

21456

DATE: August 25, 2011

TO: Honorable Members of the Board of Acquisition and Contract

FROM: Kevin M. McGuire
Commissioner, Department of Social Services

SUBJECT: Authority for the County of Westchester, acting on behalf of the Westchester-Putnam Local Workforce Investment Board, to enter into:

1) an agreement with Hospitality Resource Group, Inc. ("HRG"), pursuant to which HRG will provide supervisory and management skill training for 40 individuals, for the period July 1, 2011 through October 31, 2011, for an amount not-to-exceed \$44,413; and

2) an agreement with Pace University ("Pace"), pursuant to which Pace will provide a class on the installation of solar PV panels for 15 individuals, for the period July 1, 2011 through October 31, 2011, for an amount not-to-exceed \$15,000.

Authority is respectfully requested from your Honorable Board for the County of Westchester, acting on behalf of the Westchester-Putnam Local Workforce Investment Board ("WPLWIB"), (the "County") to enter into, 1) an agreement with Hospitality Resource Group, Inc. ("HRG"), pursuant to which HRG will provide supervisory and management skill training for 40 individuals, for the period July 1, 2011 through October 31, 2011, for an amount not-to-exceed \$44,413, pursuant to an approved budget; and 2) an agreement with Pace University ("Pace"), pursuant to which Pace will provide a class on the installation of solar PV panels for 15 individuals, for the period from July 1, 2011 through October 31, 2011, for an amount not-to-exceed \$15,000, pursuant to an approved budget.

The funding for both of these agreements comes from an award that was made to the WPLWIB by the New York State Department of Labor ("NYSDOL"). The award from NYSDOL was made specifically for these particular training services.

The proposed agreements will serve a public purpose by providing training opportunities for eligible participants that will make the individuals receiving the training more competitive in the job market by giving them additional skills.

The goals and objectives of the proposed agreements are to provide new, additional training opportunities for eligible participants that will make the individuals receiving the training more competitive in the marketplace by giving them additional skills.

The goals and objectives of the proposed agreements are in the best interests of the County in terms of fiscal responsibility, as the individuals receiving the training will be better able to compete for higher-paying jobs with the additional skills they receive through these training opportunities.

The goals and objectives of the proposed agreements will be tracked and monitored by Department of Social Services program staff.

Authority to exempt these agreements from the requirements of the Westchester County Procurement Policy, pursuant to Section 3(a)(xxi) thereof, has been submitted to your Honorable Board in accordance with a separate resolution of even date herewith.

Accordingly, I most respectfully recommend the adoption of the annexed Resolution.

KMM/DB/bdm/nn

APPROVED BOARD OF ACQUISITION & CONTRACTS 09/29/2011
SOMARIVERA, SECRETARY

RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

RESOLVED, that the County of Westchester, acting on behalf of the Westchester-Putnam Local Workforce Investment Board (“WPLWIB”), (the “County”) is hereby authorized to enter into, 1) an agreement with Hospitality Resource Group, Inc. (“HRG”), pursuant to which HRG will provide supervisory and management skill training for 40 individuals, for the period July 1, 2011 through October 31, 2011, for an amount not-to-exceed \$44,413, pursuant to an approved budget; and 2) an agreement with Pace University (“Pace”), pursuant to which Pace will provide a class on the installation of solar PV panels for 15 individuals, for the period July 1, 2011 through October 31, 2011, for an amount not-to-exceed \$15,000, pursuant to an approved budget; and be it further

RESOLVED that the County Executive or his duly authorized designee is empowered to execute all documents and take all actions necessary to effect the purpose of this resolution.

Account to be Charged/Credited	Fund	Dept	Unit	Object/ Sub Object	Trust Account	Activity	Dollars
	22	275	066L	7338	T066	6000	\$ <u>59,413.00</u>

Budget Funding Year(s) 2007
(must match resolution)

Start Date: July 1, 2011 End Date: October 31, 2011

Funding Source:	Tax Dollars	_____
	State Aid	_____
	Federal Aid	<u>100%</u>
	Other	_____

\$59,413.00
(must match resolution)