

Robert P. Astorino
County Executive

Department of Social Services

Kevin M. McGuire
Commissioner

21453

DATE: August 25, 2011

TO: Honorable Members of the Board of Acquisition and Contract

FROM: Kevin M. McGuire
Commissioner, Department of Social Services

SUBJECT: Resolution to exempt from the Westchester County Procurement Policy, pursuant to Section 3(a)(xxi) thereof, 1) an agreement with Hospitality Resource Group, Inc. for services to provide supervisory and management training and 2) an agreement with Pace University for services to provide a class on the installation of solar PV panels

Authority is respectfully requested from your Honorable Board to exempt from the Westchester County Procurement Policy, 1) an agreement between Westchester County (the "County"), acting on behalf of the Westchester-Putnam Local Workforce Investment Board ("WPLWIB"), and Hospitality Resource Group, Inc. ("HRG") for services to provide supervisory and management training, and 2) an agreement between the County, acting on behalf of the WPLWIB, and Pace University ("Pace") for services to provide a class on the installation of solar PV panels.

The New York State Department of Labor ("NYSDOL") recently notified the WPLWIB that additional funds were available for certain training services. NYSDOL informed the WPLWIB that those funds would be awarded on the basis of proposals submitted to NYSDOL. Accordingly, the WPLWIB prepared and submitted a proposal to provide certain qualifying training services with a portion of the newly-available funds from NYSDOL. The WPLWIB's proposal included, among other things, services to provide training in English as a Second Language and services to provide a class on the installation of solar PV panels.

In response to the WPLWIB's proposal, NYSDOL recently awarded the WPLWIB a portion of the funds requested, for a portion of the services the WPLWIB proposed to provide. The award from NYSDOL requires that the funds be fully expended by October 31, 2011. Given the extremely short timeframe for the WPLWIB to fulfill its obligations under the NYSDOL grant, time is of the essence in securing contracts with training providers for the necessary

services. Moreover, it is vital that the WPLWIB contract with training providers that have not only satisfactorily provided such services in the past, but also have the infrastructure in place to provide these services within the aforementioned short timeframe. For those reasons, the WPLWIB contemplated, in the preparation of its proposal to NYSDOL, contracting with HRG for services to provide training in English as a Second Language and contacting with Pace to provide a class on the installation of solar PV panels.

Accordingly, it is proposed that the best interests of the County would be served by exempting these two agreements from the Westchester County Procurement Policy, pursuant to Section 3(a)(xxi) thereof. Accordingly, a resolution to exempt this procurement is hereby submitted for your consideration.

KMM/DB/bdm/nn

APPROVED BOARD OF ACQUISITION & CONTRACT - 09/29/2011 - COUNTY CLERK SECRETARY

RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

RESOLVED, that pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, it is hereby determined that application of the procedural requirements contained therein, including the necessity of soliciting proposals, is neither cost effective nor expedient, and accordingly not in the best interests of the County in connection with the procurement of, 1) an agreement with Hospitality Resource Group, Inc. for services to provide supervisory and management training, and 2) an agreement with Pace University for services to provide a class on the installation of solar PV panels.

APPROVED BOARD OF ACQUISITION & CONTRACT - 09/29/2017
SOMANYEIRA, SECRETARY