

Robert P. Astorino  
County Executive

Department of Social Services

Kevin McGuire  
Commissioner

21445

**DATE:** August 31, 2011

**TO:** Honorable Members of the Board of Acquisition and Contract

**FROM:** Kevin McGuire, Commissioner  
Department of Social Services

**SUBJECT:** Authority for the County of Westchester, acting on behalf of the Westchester-Putnam Local Workforce Investment Board, to enter into an agreement with each of forty-two (42) training providers listed below to provide vocational training services to adult, dislocated workers and youth pursuant to the provisions of Title I of the Workforce Investment Act of 1998 for the period July 1, 2011 through June 30, 2013 for a total aggregate amount not-to-exceed \$120,000

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Authority is respectfully requested from your Honorable Board for the County of Westchester (the "County"), acting on behalf of the Westchester-Putnam Local Workforce Investment Board (the "WPLWIB"), to enter into an agreement with each of the forty-two (42) training providers specified below, pursuant to which each provider will provide vocational training services to adult, dislocated workers and youth pursuant to the provisions of Title I of the Workforce Investment Act of 1998 for the period July 1, 2011 through June 30, 2013 for a total aggregate amount not-to-exceed \$120,000.

The forty-two (42) training providers are:

1. Battalion Security Solutions, Inc.
2. Big Apple Occupational Safety, Inc.
3. Bronx Community College
4. Community Housing Innovations, Inc.
5. The Commercial Drivers License School, Inc.
6. Dutchess Community College
7. Dutchess BOCES
8. Enterprise Training Solutions, Inc.

9. Finger Lakes Massage Group, Inc. d/b/a Finger Lakes School of Massage
10. Heritage Auto School, Inc.
11. Hudson Valley Regional Council, Inc.
12. Hudson Valley Technology Development Center, Inc.
13. John F. Earvin d/b/a TriJohn Security/Investigation & Training School
14. Litco d/b/a LasComp Institute of Technology.
15. Lehman College
16. Manpower, Inc.
17. Mercy College
18. Monroe College
19. National Council on Alcoholism and Drug Dependence/Westchester, Inc.
20. Netcom Learning, Inc.
21. New York School of Esthetics & Day Spa, Inc.
22. Orange County Community College
23. Pace University
24. Point and Click Learning Inc.
25. Putnam/Northern Westchester BOCES
26. Rockland County BOCES
27. Southern Westchester BOCES
28. Sullivan County BOCES
29. The College of Westchester, Inc.
30. The New York School of Court Reporting, Inc.
31. Ulster County BOCES
32. Ulster County Community College
33. US Technical Services Inc. d/b/a Brewster Technology
34. Visionary Consulting Firm LLC
35. Westchester Institute of Computer Technology, Inc.
36. Westchester School for Dental Assistants LLC
37. Westchester Community Opportunity Program, Inc.
38. Bergen Community College
39. Eagle Eye Security Solutions, Inc.
40. Integrated Food Service Consulting Corp.
41. Davidson Community Center, Inc. d/b/a Learning Curve Career Center
42. The Center for Addiction Studies and Research LLC

Each of the first thirty-seven (37) training providers specified above entered into an agreement with the County for the same services for the period July 1, 2009 through June 30, 2011, for a total aggregate amount not-to-exceed \$175,320, pursuant to a resolution approved by your Honorable Board on July 23, 2009, as subsequently amended by resolutions approved on August 13, 2009; October 15, 2009; December 22, 2009; December 22, 2010; and February 24, 2011. The final five (5) training providers specified above have not previously contracted with the County to provide these training services.

These forty-two (42) training providers were selected based upon their expertise and experience in providing the necessary training services. The selected training providers will be given referrals on an as-needed basis, with the training providers paid based upon catalogued

tuition prices. It should be noted that, accordingly, there is no set dollar amount for each individual training provider contract.

The services provided pursuant to these agreements will serve a **public purpose** by promoting financial assistance to WIA eligible adult, dislocated workers and youth in Westchester County to improve and/or enhance their job skills in order to enable them to secure jobs.

The **goals and objectives** of the agreements are to provide an array of eligible occupational skills training programs from which eligible WIA customers may choose vocational skills training based on each customer's choice, employment goals and evidence of related job opportunities that pay high wages. It is anticipated that by the end of the extended term, at least 80% of WIA eligible customers will have successfully completed training and obtained a credential and that at least 80% of WIA eligible customers will have found employment.

The **goals and objectives are in the best interest of the County** in terms of fiscal responsibility as the services and resources developed through these agreements will help participating adult, dislocated workers and youth gain needed skill sets that will better prepare them to find competitive employment creating a financial impact that may be measured in terms of income generated through employment as a result of the training.

The **goals and objectives of this agreement will be tracked and monitored** through the monthly progress reports submitted by the training providers, program staff and through a review of customer data including services and outcomes in the New York State Department of Labor ("NYS DOL") One Stop Operating System (OSOS).

These agreements are exempt from the Westchester County Procurement Policy pursuant to section 3(a)(xi) thereof.

Approval of the attached resolution by your Honorable Board is respectfully requested.

## RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

**RESOLVED**, the County of Westchester (the "County"), acting on behalf of the Westchester-Putnam Local Workforce Investment Board (the "WPLWIB"), is authorized to enter into an agreement with each of the forty-two (42) training providers specified below, pursuant to which each provider will provide vocational training services to adult dislocated workers and youth pursuant to the provisions of Title I of the Workforce Investment Act of 1998 for the period July 1, 2011 through June 30, 2013 for a total aggregate amount not-to-exceed \$120,000:

1. Battalion Security Solutions, Inc.
2. Big Apple Occupational Safety, Inc.
3. Bronx Community College
4. Community Housing Innovations, Inc.
5. The Commercial Drivers License School, Inc.
6. Dutchess Community College
7. Dutchess BOCES
8. Enterprise Training Solutions, Inc.
9. Finger Lakes Massage Group, Inc. d/b/a Finger Lakes School of Massage
10. Heritage Auto School, Inc.
11. Hudson Valley Regional Council, Inc.
12. Hudson Valley Technology Development Center, Inc.
13. John F. Earvin d/b/a TriJohn Security/Investigation & Training School
14. Litco d/b/a LasComp Institute of Technology.
15. Lehman College
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21. New York School of Esthetics & Day Spa, Inc.
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\* There is no set dollar amount for each individual training provider. The training providers are given referrals on an as-needed basis, with the training providers paid based upon catalogued tuition prices.

; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee is empowered to execute all documents and take all actions necessary to effect the purpose of this resolution.

Account to be  
Charged/Credited

| Fund | Dept | Major Program,<br>Program &<br>Phase<br>Or Unit | Object/<br>Sub-<br>Object | Trust<br>Account | Dollars  |
|------|------|---|---------------------------|------------------|----------|
| 275  | 22   | 402K  | 7338                      | T402             | \$50,000 |
| 275  | 22   | 403L  | 7338                      | T403             | \$60,000 |
| 275  | 22   | 401L  | 7340                      | T401             | \$10,000 |

Budget Funding Year(s): 2010-11 Start date: 07/01/11 End date: 06/30/13  
(must match resolution)

Funding source: Tax Dollars: N/A  
State Aid: N/A  
Federal Aid: 100%  
Other: N/A

\$120,000  
(must match resolution)