

**21396**

TO: The Honorable Board of Acquisition and Contract

FROM: John J. Hsu, P.E.  
Commissioner of Public Works and Transportation

DATE: August 24, 2011

SUBJECT: Resolution for Authority to Advertise  
CONTRACT NO.: **WCA 11-057**  
EMERGENCY SPILL RESPONSE SERVICE  
WESTCHESTER COUNTY AIRPORT

Attached for your consideration is a Resolution which, if approved by your Honorable Board, would authorize the Department of Public Works and Transportation to solicit bids by public advertisement for the above referenced project.

The work under this contract will consist of all necessary labor, materials and equipment for the emergency spill cleanup of hazardous and non-hazardous spills at the Westchester County Airport for a period of three (3) years commencing November 18, 2011 and ending November 17, 2014.

This contract will benefit the public by providing a service that protects the environment, including the nearby watershed, from contamination through rapid response to spills.

The Airport Environmental Department will oversee the contract for the three (3) year duration with payments to be made to the contractor only for invoiced service work accompanied by a manifest for any material removed during a cleanup.

Payment for this contract will be made from the Airport Special Revenue Fund, not the County General Fund and will not impact the County tax levy.

A proposed resolution to authorize the bid advertisement is attached for your consideration.

# RESOLUTION

Upon communication from the Commissioner of Public Works and Transportation, be it

RESOLVED, that the Commissioner of Public Works and Transportation be and he hereby is authorized to solicit bids by public advertisement on the following contract:

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and be it further

RESOLVED, that this service contract will be for a period of three (3) years commencing November 18, 2011 and ending November 17, 2014; and be it further

RESOLVED, that adequate and sufficient security for the faithful performance of this contract shall be deemed to be payment retainage of 20% of the work performed until final completion; and be it further

RESOLVED, that this advertisement for bids will state that pursuant to Chapter 308 of the Laws of the County of Westchester, the policy of the County is to encourage the meaningful and significant participation on County contracts for business enterprises owned by persons of color and women – Minority Business Enterprise (MBE) and Women Business Enterprise (WBE); and be it further

RESOLVED, that such advertisement shall appear in the following County newspaper(s):

**THE JOURNAL NEWS (Southern Edition)**

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
	361	44	A008705S	6050-01		N/A

Budget Funding Year(s) 2011-2014      Start Date November 18, 2011      End Date November 17, 2014  
 (must match resolution)

Funding Source:    Tax Dollars \_\_\_\_\_

State Aid \_\_\_\_\_

\$ \_\_\_\_\_ Federal Aid \_\_\_\_\_  
 (must match resolution)

Other            Airport Special Revenue Fund