

21119

DATE: August 17, 2011

TO: Honorable Members of the Board of Acquisition and Contract

FROM: John J. Hsu, P.E.
Commissioner of Public Works and Transportation

RE: Authority to amend a resolution authorizing the County to enter into an agreement for 2011 Primary Election Moving Services of Voting Machines, Supply Bags and Privacy Booths between the County Warehouse and Various Polling Place Locations in Westchester County Zone 2 – Bedford, Lewisboro, Mount Kisco, New Castle, North Salem and Pound Ridge (Agreement No. BOE 11-08).

On August 11, 2011, your Honorable Board approved a resolution (the “August 11th Resolution”) authorizing the County of Westchester (the “County”) to enter into an agreement with Santiago Moving & Storage Co., Inc. for 2011 Primary Election Moving Services of Voting Machines, Supply Bags and Privacy Booths between the County Warehouse and Various Polling Place Locations in Westchester County Zone 2 – Bedford, Lewisboro, Mount Kisco, New Castle, North Salem and Pound Ridge, for the period from September 1, 2011 through September 30, 2011, for an amount not-to-exceed \$8,905.00.

It has recently come to the County’s attention that the contractor named in the August 11th Resolution as Santiago Moving & Storage Co., Inc. will actually be performing the work as Santiago Worldwide, Inc. The use of the incorrect name in the August 11th Resolution was based upon a misunderstanding by the County.

Accordingly, the County now respectfully requests that your Honorable Board amend the August 11th Resolution to change “Santiago Moving & Storage Co., Inc.” to “Santiago Worldwide, Inc.”. Except as specifically amended hereby, all remaining terms and conditions set forth in the August 11th Resolution shall remain in full force and effect.

The objective of this contract is to transport voting machine equipment in connection with the 2011 Elections, so that the County will be able to carry out its statutory duties in connection with the upcoming 2011 Elections. This contract is in the public’s best interest because it will enable all County residents to vote in the upcoming 2011 Elections and enable the County to carry out its statutory duties in connection with the upcoming 2011 Elections.

The Board of Elections staff will monitor the contractor to ensure compliance with contract terms and to ensure the successful completion of this contract.

Accordingly, I most respectfully recommend approval of the attached resolution.

RESOLUTION

Agreement No. BOE 11-08

Upon a communication from the Commissioner of Public Works and Transportation, be it hereby

RESOLVED, that the resolution approved on August 11, 2011 (the "August 11th Resolution"), which authorized the County of Westchester (the "County") to enter into an agreement with Santiago Moving & Storage Co., Inc. for 2011 Primary Election Moving Services of Voting Machines, Supply Bags and Privacy Booths between the County Warehouse and Various Polling Place Locations in Westchester County Zone 2 – Bedford, Lewisboro, Mount Kisco, New Castle, North Salem and Pound Ridge, for the period from September 1, 2011 through September 30, 2011, for an amount not-to-exceed \$8,905.00, is hereby amended by changing the name of the contractor listed as "Santiago Moving & Storage Co., Inc." to "Santiago Worldwide, Inc."; and be it further

RESOLVED, that except as specifically amended hereby, all remaining terms and conditions set forth in the August 11th Resolution shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to execute all documents and take all actions necessary to effectuate the purpose hereof.

| Account to be Charged/Credited | Fund | Dept. | Major Program, Program & Phase Or Unit | Object/ Sub Object | Trust Account | Dollars |
|--------------------------------|------|-------|--|--------------------|---------------|---------|
| | 101 | 14 | 1000 | 4380 | | \$0.00 |
| | | | | | | |
| | | | | | | |

Budget Funding Year(s) 2011 Start Date 09/01/11 End Date 09/30/11
(must match resolution)

Funding Source: Tax Dollars _____ Contractor Federal I.D. No./ Social Security No.: _____
 State Aid _____
\$0.00 Federal Aid _____ Vendor No.: _____
(must match resolution) Other _____ Encumbrance No.: _____