

20974

DATE: August 11, 2011
TO: The Board of Acquisition and Contract
FROM: Mary Kate Cabaleiro, Coordinator
Westchester County Youth Bureau
RE: Authority to enter into an Agreement with the Yonkers Family YMCA to operate the Youth Employment Training Program for the program period January 1, 2011 through December 31, 2011 in the total amount not-to-exceed \$33,755 payable pursuant to an approved budget

Authority is hereby requested for the County of Westchester to enter into an Agreement with the Yonkers Family YMCA to operate the Youth Employment Training Program, under a portion of the County's Special Delinquency Prevention Program (SDPP) funding for the program period January 1, 2011 through December 31, 2011. The funding amount for this program will be provided by the New York State Office of Children and Family Services in an amount not-to-exceed \$33,755. There is no match requirement for this funding stream therefore the total contract amount will not exceed \$33,755 payable pursuant to an approved budget.

SDPP, which is funded by the New York State Office of Children and Family Services, is a specific initiative targeted to youth with well-defined needs. SDPP supports services aimed at keeping youth from becoming involved or dependent upon the juvenile justice and/or human service systems. It also promotes efforts to reduce the need for longer term acute or chronic care services.

The YMCA of Yonkers' Employment Training program will provide employment opportunities for 50 youth in media arts, web design, construction trades, fiscal filing and reporting, computer data management, human resources regulations and management.

The planned 2011 program outcomes are as follows:

- Of the 50 youth enrolled in the Employment Training program, 10 youth will participate in hands on production opportunities as measured by the attendances in special event projects.
- Of the 50 youth enrolled in the Employment Training program, at least 30 will create resumes as measured by the number of completed resumes placed in the participant files.

Each of the goals and objectives as stated above will be tracked and monitored through monthly, quarterly and annual reports, Report Cards and by bi-yearly site visits from Youth Bureau Program Monitors.

This program was funded in 2010. Please note that outcomes were achieved as indicated below:

Of the 50 youth that will participate in the Employment Training program 10 will participate in the video/sound/web design and writer's studio component as measured by the number completing the course. *Of the 97 youth (47 more than contracted) enrolled in the Youth Employment Training 18 participated in the video/sound/web design and writer's studio component and four landed internships with Ruff Ryders production studio.*

Of the 50 youth enrolled in the Employment Training program, 10 youth will participate in hands on production opportunities as measured by the attendances in special event projects. *Of the 97 youth (47 more than contracted) enrolled in the Employment Training program, 10 youth participated in hands on production and special event planning opportunities as measured by the attendances in special event projects. Activities included Healthy Kids Day, Riverfest, Yonkers Marathon, Christmas Extravaganza, Three Kings Day, Kwanza, USA Metro Boxing Tournament, etc.*

Of the 50 youth enrolled in the Employment Training program, at least 30 will create resumes as measured by the number of completed resumes placed in the participant files. *Of the 97 Youth (47 more than contracted) enrolled in the Employment Training program, 97 participated in life skills training which included one to one interviewing, job search, resume and cover letter writing, mock interviews, soft skills training, time management, etc.*

Pursuant to Act No. 109 – 2011 adopted by the Westchester County Board of Legislators on July 11, 2011 the County of Westchester was authorized to participate in a Resource Allocation Plan to provide State reimbursement for certain youth services programs which operate with funding provided by the County's Special Delinquency Prevention Program.

This Agreement is exempt from the Westchester County Procurement Policy pursuant to section 3(a)xviii thereof. Nevertheless, in 2008 the Youth Bureau issued an RFP to cover the program years 2009 – 2011. This Agency is one of 94 agencies that submitted a proposal in response to the RFP. However due to the precariousness of the funding stream from the state, the Youth Bureau deemed it appropriate to enter into one year contracts with this Agency as opposed to a three year contract as stated in the above mentioned RFP. The Agency has agreed to year to year contracts for the 2009 – 2011 period based upon appropriation and contract compliance.

An appropriate Resolution is attached hereto for your Honorable Board's consideration.

R E S O L U T I O N

Upon a communication from the Coordinator of the Westchester County Youth Bureau, be it hereby

RESOLVED, that the County of Westchester is hereby authorized to enter into an Agreement with the Yonkers Family YMCA to operate the Youth Employment Training II Program for the program period January 1, 2011 through December 31, 2011 in the total amount not-to-exceed Thirty Three Thousand Seven Hundred Fifty Five (\$33,755) Dollars payable pursuant to an approved budget; and be it further

RESOLVED, that this Agreement is subject to County appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate their Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

	Fund	Dept. code	Unit #	Object/ Sub Object	Trust Account	Dollars
Account to be charged/credited SDPP	263	11	040L	4380	T040	\$33,755
Budget Funding Year(s) (must match resolution)	2011	Start Date		January 1, 2011	End Date	December 31, 2011
Funding Source	Tax Dollars \$ _____					
	State Aid \$33,755 _____					
\$ 33,755 (must match resolution)	Federal Aid \$ _____					
	Other _____					