

20968

DATE: August 10, 2011

TO: The Board of Acquisition and Contract

FROM: Mary Kate Cabaleiro, Coordinator
Westchester County Youth Bureau

RE: Authority to enter into an Agreement with the Don Bosco Community Center of Port Chester, Inc. to operate the Boys and Girls Club – Salesian Oratory II Program for the program period January 1, 2011 through December 31, 2011 in the total amount not-to-exceed \$29,992, payable pursuant to an approved budget

Authority is hereby requested for the County of Westchester to enter into an Agreement with Don Bosco Community Center of Port Chester, Inc (the “Agency”) to operate the Boys and Girls Club – Salesian Oratory II Program, under a portion of the County’s Special Delinquency Prevention Program (SDPP) funding for the program period January 1, 2011 through December 31, 2011. The funding amount for this program will be provided by the New York State Office of Children and Family Services in an amount not-to-exceed \$29,992. There is no match requirement for this funding stream therefore the total contract amount will not exceed \$29,992 payable pursuant to an approved budget.

SDPP, which is funded by the New York State Office of Children and Family Services, is a specific initiative targeted to youth with well-defined needs. SDPP supports services aimed at keeping youth from becoming involved or dependent upon the juvenile justice and/or human service systems. It also promotes efforts to reduce the need for longer term acute or chronic care services.

The Don Bosco Boys & Girls Club—Salesian Oratory II (located at the Don Bosco Community Center, Port Chester, NY) operates year round and provides a safe place for youth in Port Chester to participate in various age appropriate enrichment activities under the supervision of trained staff. Activities include homework assistance, sports, arts and crafts, computer/technology programs, and job-readiness exploration. From September through June it operates its regular after-school/weekend Boys & Girls Club program (ages 8-18) and then for July and August it operates two summer day camps (ages 3-14) as well as an evening program (ages 8-18). As a gang prevention program Don Bosco provides a safe place for kids and age appropriate activities.

Youth are also able to get nutritious, hot meals through the cafeteria meal program. The club is open during after-school hours and remains open during the week until 9PM. This allows for youth to have positive experiences in a safe environment while most parents/guardians are working. The club strives to promote healthy youth development while preventing gang involvement, youth violence, and dropout rates. The program will serve 125 youth in 2011.

Proposed Outcomes for 2011:

- Of the 125 youth who will participate in the Don Bosco Boys & Girls Club programs, 87 will improve their ability to establish roots in the community and to fight off the lure of gang involvement as measured by pre/post test results.
- Of the 125 youth who will participate in the Don Bosco Boys & Girls Club programs, 87 will improve their daily nutrition as measured by their attendance and consumption of the healthy meals offered by the Don Bosco Kids Café weekday dinner (hot meal) and Saturday lunch (hot meal) program.
- Of the 125 youth who will participate in the Don Bosco Boys & Girls Club programs, 87 will increase their knowledge of healthy nutrition habits as measured by pre/post test results and participation in the hands-on Nutrition Class offered through the Don Bosco Kids Café and the Food Bank for Westchester, Inc.

Each of the goals and objectives as stated above will be tracked and monitored through monthly, quarterly and annual reports, Report Cards and by bi-yearly site visits from Youth Bureau Program Monitors.

This program was funded in 2010.

- Of the 125 youth who will participate in the Don Bosco Boys & Girls Club programs, 87 will improve their ability to establish roots in the community and to fight off the lure of gang involvement as measured by pre/post test results. *Of the 125 youth who participated in the Don Bosco Boys & Girls Club programs, 125 youth reported the positive and formative influence the program had in their lives and the growth of their sense of belonging to the community.*
- Of the 125 youth who will participate in the Don Bosco Boys & Girls Club programs, 87 will improve their daily nutrition as measured by their attendance and consumption of the healthy meals offered by the Don Bosco Kids Café weekday dinner (hot meal) and Saturday lunch (hot meal) program. *Of the 125 youth who participated in the Don Bosco Boys & Girls Club programs, 125 youth improved their daily nutrition.*
- Of the 125 youth who will participate in the Don Bosco Boys & Girls Club programs, 87 will increase their knowledge of healthy nutrition habits as measured by pre/post test results and participation in the hands-on Nutrition Class offered through the Don Bosco Kids Café and the Food Bank for Westchester, Inc. *Of the 125 youth who participated in the Don Bosco Boys & Girls Club programs, 125 increased their knowledge of healthy nutrition habits.*

Pursuant to Act No. 109 – 2011 adopted by the Westchester County Board of Legislators on July 11, 2011 the County of Westchester was authorized to participate in a Resource Allocation Plan to provide State reimbursement for certain youth services programs which operate with funding provided by the County's Special Delinquency Prevention Program.

This Agreement is exempt from the Westchester County Procurement Policy pursuant to section 3(a)xviii thereof. Nevertheless, in 2008 the Youth Bureau issued an RFP to cover the program years 2009 – 2011. This agency is one of 94 agencies that submitted a proposal in response to the RFP. However due to the precariousness of the funding stream from the state, the Youth Bureau deemed it appropriate to enter into one year contracts with this agency as opposed to a three year contract as stated in the above mentioned RFP. The agency has agreed to year to year contracts for the 2009 – 2011 period based upon appropriation and contract compliance.

An appropriate Resolution is attached hereto for your Honorable Board's consideration.

R E S O L U T I O N

Upon a communication from the Coordinator of the Westchester County Youth Bureau, be it hereby

RESOLVED, that the County of Westchester is hereby authorized to enter into an Agreement with the Don Bosco Community Center of Port Chester, Inc. to operate the Boys and Girls Club – Salesian Oratory II Program for the program period January 1, 2011 through December 31, 2011 in the total amount not-to-exceed Twenty Nine Thousand Nine Hundred Ninety Two (\$29,992) Dollars payable pursuant to an approved budget; and be it further

RESOLVED, that this Agreement is subject to County appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate their Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

| | Fund | Dept. code | Unit # | Object/ Sub Object | Trust Account | Dollars |
|---|--------------------------|------------|--------|-----------------------|------------------|----------|
| Account to be charged/credited SDPP | 263 | 11 | 040L | 4380 | T040 | \$29,992 |
| Budget Funding Year(s) <u>2011</u> Start Date <u>January 1, 2011</u> End Date <u>December 31, 2011</u> (must match resolution) | | | | | | |
| Funding Source | Tax Dollars \$ _____ | | | | | |
| | State Aid \$29,992 _____ | | | | | |
| <u>\$ 29,992</u> (must match resolution) | Federal Aid \$ _____ | | | | | |
| | Other _____ | | | | | |